



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Common Council

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Monday, December 15, 2025

6:30 PM

Council Chambers

Note: This meeting will also be held via remote conferencing software (Zoom)

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#### A. CALL TO ORDER

#### B. ROLL CALL

**Alderspersons Present:** 9 - Andrew Dunbar, Michael Cummings, William DeBaets, Brian Anderson, Bill Schlei, Eric Sitkiewitz, Brett Norell, Todd Reckelberg and Jodi Brey

**Alderspersons Absent:** 1 - Chad Beeman

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

#### E. PUBLIC HEARINGS

[25-0871](#)

Public Hearing to be held at 6:30 p.m. relating to proposed revenue bond financing for Immanuel Evangelical Lutheran Church, Inc.

Mayor declared the meeting open for a public hearing on this matter.

City Clerk reported that the notice of public hearing was published in the Herald Times Reporter on December 8, 2025. (Proof of publication is on file in the City Clerk's Office.)

No parties appeared to speak on this matter.

Mayor declared the public hearing closed. (A recording of the entire public hearing is on file in the City Clerk's Office.)

#### G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[25-0899](#)

Appointments by Mayor of election inspectors and nursing home deputies in the City of Manitowoc for the ensuing two year term from 1/1/2026 to 12/31/2027

**Moved by Cummings, seconded by Dunbar, that these Appointments be approved. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

#### F. PUBLIC INPUT

gary beckman - neighbor put up a metal roof,,,wants them to put stripes down to keep the snow from coming down like an avalanche. many times he has almost been hurt. talked to housing department. nothing on the books to protect him. dreads when it snows cause his life is on the line. needs the city to save him. ask the community to come to my house to see what i have.

scott rathschake....president of manitowoc marine band

zoom - citizen in michigan...amtrack service to michigan

## 1. Removal of Consent Agenda Items

None

## Approval of the Consent Agenda

**Moved by Cummings, seconded by Schlei, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

## 2. Miscellaneous

[25-0872](#) Minutes of the November 17, 2025 Common Council meeting; recommending approval and place on file

[25-0873](#) Minutes of the December 1, 2025 Special Common Council meeting; recommending approval and place on file

## 3. Committee of the Whole (Consent)

[25-0893](#) Report of Special Events Committee relative to the approval of the following events: Touch the Trucks on 7/15/2026; Brutal Wear Open Prize Money Tennis Tournament on 8/7/2026-8/9/2026; Roncalli Cross Country Invite on 9/12/2026; recommending acceptance of report and place on file

## 4. Finance Committee (Consent)

[25-0859](#) Poor Relief Custodial Fund 2025 Report & Recommended Distribution; recommending to approve as presented

[25-0861](#) Request from Ultimate Sports Weekend, LLC & MYBA to Rescind Invoice 0586396 for rental fees for MYBA Complex/Citizens Park; recommending to refund \$422.00 as presented

[25-0862](#) Two Year Operators License (#250303) for A. Neeb; recommending denial of the license pursuant to Wisconsin State Statute 111.335

[25-0874](#) General City Claims in the amount of \$4,506,347.33 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issued the necessary order

[25-0896](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, and detailed therein; recommending approval

## **5. Personnel Committee (Consent)**

[25-0849](#) Request to Eliminate Training, Membership and Tuition Reimbursement Policy; recommending to approve the elimination

## **6. Public Infrastructure Committee (Consent)**

[25-0879](#) Report of Board of Public Works of 11/25/2025 of approval to enter into AGMT-25-12 with Everest Industries, Inc to grind log piles at Public Works Building and City Gravel Pit for the City of Manitowoc and haul much away as outlined in "Exhibit A", Proposal; recommending approval and enter into agreement

[25-0880](#) Report of Board of Public Works of 11/25/2025 of approval to enter into AGMT-25-11 with DJS Enterprise to remove trees marked with pink X, with stump cut as close to the ground as possible at 317 Park Street, 1213 Hamilton Street, and 703 N Water Street. Removal of chipped or brush debris and logs or wood, as well as proper disposal is required as outlined in "Exhibit A", Proposal; recommending approval and enter into agreement

[25-0883](#) Report of Board of Public Works of 12/10/2025 for 4th and final payment of \$167,864.86 to Vinton Construction for 2025 Concrete Paving II, WS-25-11; recommending payment

[25-0884](#) Report of Board of Public Works of 12/10/2025 for 3rd and final payment of \$17,831.61 to Vinton Construction for Sanitary Sewer Replay Project, WU-25-8; recommending payment

[25-0885](#) Report of Board of Public Works of 12/10/2025 for 4th and final payment of \$33,455.65 to Vinton Construction Company for Asphalt Paving I, WS-25-4, recommending payment

[25-0886](#) Report of Board of Public Works of 12/10/2025 for 7th and final payment of \$158,827.40 to Vinton Construction Company for 2024 Watermain Extension, WU-24-21; recommending payment

[25-0887](#) Report of Board of Public Works of 12/10/2025 for 5th & final payment of \$236,450.10 to Vinton Construction Company for 2025 Concrete Paving I, WS-25-1; recommending payment

## **7. Public Safety Committee (Consent)**

## 8. Plan Commission (Consent)

[25-0839](#) PC 1-2025: Fresh Cut Lawn & Landscaping LLC, Quit Claim Deed to City for South Parkview Road Street Purposes; recommending approval of Quit Claim Deed for South Parkview Road street purposes

## I. COMMITTEE REPORTS

### 1. Committee of the Whole

[25-0894](#) Report of the Special Events Committee recommending approval of the following events subject to Council Action: The Fat Seagull Street Party on 7/25/2026-7/26/2026 (Road closure of Quay Street from 8th and Quay to 9th and Quay from July 24, 2026 at 7:00 a.m. to July 27, 2026 at 9:00 a.m.); 44th Annual Kiwanis Car & Motorcycle Show on 8/9/2026 (Waiver of Alcohol at Washington Park; Road closure of S 11th and S 12th Streets between Washington Street and Marshall Street from 6:00 a.m. - 4:00 p.m. on August 9, 2026)

**Moved by Cummings, seconded by DeBaets, that this Report be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

### 2. Finance Committee

[25-0857](#) Resolution to hold Primary Election on February 17, 2026 if there are three or more candidates who file nomination papers for a City Office at the April 7, 2026 Spring Election

**Moved by Sitkiewitz, seconded by Reckelberg, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0858](#) Resolution Establishing Election Workers' Compensation for 2026

**Moved by Sitkiewitz, seconded by Reckelberg, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0860](#) Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of 2026 Borrowing

**Moved by Sitkiewitz, seconded by Reckelberg, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

- [25-0875](#) Sixth Amendment to Municipal Service Agreement between City of Manitowoc and Progress Lakeshore  
**Moved by Sitkiewitz, seconded by Reckelberg, that this Amendment be adopted.**  
**The motion carried by the following vote:**  
**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey
- [25-0876](#) Amendment to Access Agreement with Wisconsin Public Service Corporation (WPSC) for remediation and clean up at N 10th and Chicago Street site  
**Moved by Sitkiewitz, seconded by Reckelberg, that this Amendment be adopted.**  
**The motion carried by the following vote:**  
**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey
- [25-0881](#) Consideration of "Final Resolution Regarding Revenue Bond Financing for Immanuel Evangelical Lutheran Church, Inc."  
**Moved by Sitkiewitz, seconded by Reckelberg, that this Resolution be adopted.**  
**The motion carried by the following vote:**  
**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey
- [25-0892](#) Ordinance amending the Designated Outdoor Refreshment Area (DORA)  
**Moved by Sitkiewitz, seconded by Reckelberg, that this Ordinance be adopted.**  
**The motion carried by the following vote:**  
**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey
- [25-0897](#) 2025 Tax Levy for 2026 Budget Amendment - Due to revised valuation of TID 24  
**Moved by Sitkiewitz, seconded by Reckelberg, that this Amendment be adopted.**  
**The motion carried by the following vote:**  
**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey
- [25-0898](#) Banking RFP Results and Authorization for Staff to continue negotiations/sign agreement with chosen financial institution  
**Moved by Sitkiewitz, seconded by Reckelberg, that this Request be adopted as presented. The motion carried by the following vote:**  
**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

### 3. Personnel Committee

- [25-0877](#) Resolution Eliminating Vacant and Unfunded Employee Position  
**Moved by Sitkiewitz, seconded by Norell, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0878](#) Agreement between City of Manitowoc and City of Manitowoc Transit Employees Teamsters Local No. 662

**Moved by Sitkiewitz, seconded by Norell, that this Agreement be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0888](#) Resolution to Reclassify the Rahr-West Visitor Services Clerk Position on the City of Manitowoc Compensation Plan Structure

**Moved by Sitkiewitz, seconded by Norell, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0895](#) Resolution to Revise the Employee Policy Manual

**Moved by Sitkiewitz, seconded by Norell, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

#### 4. Public Infrastructure Committee

[25-0882](#) Facility Use Agreement with Manitowoc County ADRC Senior Nutrition Program

**Moved by Schlei, seconded by DeBaets, that this Agreement be approved. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0889](#) Resolution for 2026 Street Improvements

**Moved by Schlei, seconded by DeBaets, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0890](#) Resolution for 2026 Dust Palliatives

**Moved by Schlei, seconded by DeBaets, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0891](#) Resolution for 2026 Sidewalk Construction and Repair Program

**Moved by Schlei, seconded by DeBaets, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

## 5. Public Safety Committee

[25-0870](#)

Joint Powers Agreement between Manitowoc County Joint Dispatch Center and the City of Manitowoc effective March 1, 2026 for a period of one year

**Moved by Reckelberg, seconded by DeBaets, that this Agreement be approved. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

## 6. Plan Commission

[25-0825](#)

PC 28-2025: The Lodel Group; Review of a Subdivision Concept Plan located off of Deerbrook Lane and Kellner Street

**Moved by Schlei, seconded by DeBaets, to approve the concept plan and instruct staff to work with TLG Homes on initiating the Street Vacation, Official Map Amendment and Annexation Petition. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0826](#)

PC 29-2025: Review of In-Rem properties in the City of Manitowoc

**Moved by Schlei, seconded by DeBaets, to instruct staff to work with the Manitowoc County Treasurer to acquire the property and partner with the Manitowoc Public School District on a residential redevelopment project. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

## J. OTHER BUSINESS

## K. ADJOURN

**A motion was made by DeBaets, seconded by Cummings, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 9 - Dunbar, Cummings, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

**Mackenzie Reed  
City Clerk**