

TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: February 27, 2015

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting:

Environmental Remediation

- Lemberger Landfill: Next meeting scheduled for 3/4, work progressing as planned
- Gravel Pit: Fourth quarter sampling occurred last week.

Business Process Improvement

- Special Events: Plan has been presented to Parks and is waiting for approval
- Permits and Awnings: Attended RIP, prepared streamlined process for LPI approval. Council approved and is now waiting on Hold Harmless Update
- Agenda Process: Worked on revised agenda and workflow plan for new council rules

Municipal Court

- Review billing from contract prosecutor, which is under the budgeted amount.
- Finalized nuisance plan for 1413 N 6th St
- Training Police at annual inservice
- Served as judge at monthly teen court session

Insurance

- Worked on updated accident reporting policy
- CVMIC is exploring offering property coverage since LGPIF may be disbanded
- Reviewed claims filed against the City

Labor Relations

- Reached a Tentative Agreement with Police union after mediation, hoping to have finalized contract on March Council agenda
- Fire Contract: Mediation scheduled for April 8
- Police Grievance on Smoking Surcharge: Working on stipulated facts
- DPW Prohibited Practices Complaint: Worked with investigator on settlement

Open Records Requests

- MPU Salary Information – Mark Ross
- MPU Salary Information – Richard Kunz
- MPU Salary Information – Herald Times Reporter
- Best Western Contract – Herald Times Reporter