



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Thursday, April 3, 2025

5:30 PM

Council Chambers / Virtual (via Zoom)

1. Call to Order

2. Roll Call

Present: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

3. Public Comment

Finance Committee Chair Alderperson Brey declared the meeting open for public comment. In accordance with policy, the public comment portion of the meeting is not made part of the official record.

4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

REMOVAL OF CONSENT AGENDA ITEMS: None

Approval of the Consent Agenda

Moved by Reckelberg, seconded by Sitkiewitz, to accept the Consent Agenda items and recommendations of the various committees. The motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

[25-0175](#)

Minutes of February 4, 2025 Finance Committee meeting; recommending approval and place on file

Attachments: [2-4-2025 Finance Committee Minutes](#)

[25-0176](#)

Minutes of February 17, 2025 Finance Committee meeting; recommending approval and place on file

Attachments: [2-17-2025 Finance Committee Minutes](#)

[25-0078](#)

4th Qtr. 2024 Budget Exception Report; recommending approval and place on file

Attachments: [2024 Q4 Budget Exception Report](#)

[25-0248](#) City Revolving Loan Fund (RLF) Status Report; recommending approval and place on file

Attachments: [RLF Report 2024](#)

5. Discussion and Action Items

[25-0249](#) Report of City Clerk of proposed schedule of assessments for 2025 Weights and Measures Licenses

Attachments: [Copy of 2025 Weights Measures for MR 3.18.25](#)

Moved by Reckelberg, seconded by Sitkiewitz, that this Report be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

[25-0250](#) CAWG Request (Unbudgeted) from Engineering for amount not to exceed \$25,000 for Zimmer Dr. Asphalt Paving

Attachments: [Capital Request Form - Unbudgeted Request for Installation of Hot Mix Asphalt in the Zimmer Dr Cul-de-Sac](#)
[Email from Engineer re Zimmer Dr. - Cul-de-Sac - CAWG Request](#)
[BID TAB WS-25-4 ASPHALT PAVING](#)
[Proposal 2024](#)
[10-2-2024 PI Committee Minutes](#)

Moved by Sitkiewitz, seconded by Reckelberg, that this Request be approved with the caveat that the asphalt is deemed temporary and any future paving construction would fall under the normal assessment process. The motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

6. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(a) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.

The specific subject matter that may be considered in closed session is:

[25-0252](#) Two Year Operator's License Application (#240360) for Tellis, M.

Attachments: [Two Year Operators License \(#240360\) for M. Tellis](#)

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

[25-0253](#) Notice of Claim against the City of Manitowoc by State Farm Mutual Insurance Company

Attachments: [2024-00012497 ACCIDENT REPORT](#)
[2024-00012497 INCIDENT REPORT](#)

Moved by Reckelberg, seconded by Sitkiewitz, that this meeting be convened in closed session. The motion carried by the following roll call vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

7. Reconvene in Open Session

Moved by Schlei, seconded by Reckelberg, that this meeting be reconvened in open session. The motion carried by the following roll call vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

[25-0252](#) Two Year Operator's License Application (#240360) for Tellis, M.

Attachments: [Two Year Operators License \(#240360\) for M. Tellis](#)

Moved by Reckelberg, seconded by Schlei, to recommend approval of the license pursuant to Wis. Stat. 111.335. The motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

[25-0253](#) Notice of Claim against the City of Manitowoc by State Farm Mutual Insurance Company

Attachments: [2024-00012497 ACCIDENT REPORT](#)
[2024-00012497 INCIDENT REPORT](#)

Moved by Schlei, seconded by Norell, to approve the settlement of the subrogated claim by State Farm prior to the expiration of the 120-day deadline noted in Wis. Stat. 893.80(1g), subject to the approval of the City Attorney. The motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

8. Adjournment

Moved by Schlei, seconded by Reckelberg, that this meeting be adjourned. The

motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell