



# CITY OF MANITOWOC

WISCONSIN, USA

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TO: Personnel Committee  
FROM: Kathleen M. McDaniel, City Attorney  
RE: City Attorney's Office Update  
DATE: December 3, 2021

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In addition to drafting legislation and reviewing contracts as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since my October 28, 2021 update:

## **Environmental Remediation**

- Lemberger Landfill: Work continues as planned.
- Gravel Pit: Newell cost recovery continues. PSC hearing on water main approval was October 27 and briefing has occurred.
- WPS Superfund Site: No update.

## **Open Records Requests**

- CREZoning re 960 South Rapids Road (Rivers Bend)
- Republican Party of Wisconsin re indefinitely confined voters
- McNeill re 960 South Rapids Road (Rivers Bend)
- Ron Kossik regarding Aaron Bailey theft citation and video evidence
- Dorman re 2021 Full-Time Employee Info

## **Litigation, Prosecution, and Neighborhood Improvement**

- Assist Police with ordinance interpretation questions
- Blighted properties: Asst. City Attorney continues to work with Housing Inspector and Crime Prevention Sergeant to address, see updates from Chief Blaser to Public Safety for razing information

## **Economic Development**

- Assist CD Department with upcoming projects
  - Metal Ware – ongoing
  - Old Heresite property -ongoing
  - Proposed housing developments
  - Other confidential developments

### **LEAN/BPI**

- Assisted staff with advice on BPI events as needed
- Asst. City Attorney serving as chair of BPI committee
- Acquisitions event held on 10/21, followup scheduled for this month

### **Insurance/Risk Management**

- Reviewed claims filed against the City, reported to insurance and Finance as appropriate
- ADA Title II work in progress, bimonthly meetings scheduled
- Insurance renewal paperwork requiring significantly more information than in prior years

### **Labor Matters**

- Fire: Contract ratified, waiting for signatures by union
- Assist unionized departments with personnel matters as needed
- Assist HR with policy interpretation and discipline as necessary

### **Office Matters/Additional Information**

- 2022 Goal Setting occurred
- Planning for 2022 projects

### **Monthly Reporting on Workload**

- 40 Requests for Legal Services received, 28 closed
- 12 new litigation matters (8 animal bites, 3 claims, 1 tax challenge)
- 32 new citations sent over for prosecution, trials scheduled into spring 2022