



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes - Final

### Personnel Committee

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Monday, April 1, 2024

5:30 PM Council Chambers-Meeting is also available via Remote Conferencing-Zoom

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#### 1. Call to Order

The meeting was called to order at 5:31 p.m.

#### 2. Roll Call

Jessie Lillibridge, Eric Nycz, Todd Blaser, Nick Reimber, Dan Koski, and Debbie Charney

**Present:** 4 - Sitkiewitz, Schlei, Kaderabek and Brey

**Absent:** 1 - Vanderkin

#### 3. Public Comment

None

#### 4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

- [24-1348](#) Approval of March 4, 2024 Personnel Committee Minutes
- [24-1349](#) Review of Legal Fees Billed out Through March, 2024-Human Resources
- [24-1350](#) Report out of Human Resource's Office Initiatives April, 2024
- [24-1351](#) Report out of City Attorney's Office Initiatives April, 2024

#### Approval of the Consent Agenda

**Moved by Sitkiewitz, seconded by Kaderabek, to accept the Consent Agenda Items as presented. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Kaderabek and Brey

#### 5. Discussion and Action Items

- [24-1352](#) Request for Resolution to Hire Seasonal Employees Related to Elected Officials, Department Heads, or Supervisory Personnel

There was no discussion on this item.

**Moved by Brey, seconded by Sitkiewitz, that this request for a resolution to hire seasonal employees related to elected officials, department heads, or supervisory personnel be approved and referred to council. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Kaderabek and Brey

[24-1353](#)

Seasonal Police Assistant Pay

Police Chief Nick Reimer explained to the Committee that this increase in pay is being requested due to the fact that there was an increase in the responsibilities of the position due to collective bargaining agreement language changes.

**Moved by Brey, seconded by Sitkiewitz, that this request to increase the Seasonal Police Assistant pay range be approved and referred to council. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Kaderabek and Brey

[24-1356](#)

Duty Pay Rate for 2024

Director of Public Infrastructure Dan Koski explained to the Committee that the request for the increase in the weekly pay was approved as part of the budget approval process. This request was to implement the rate increase in the Employee Policy Manual and make it retroactive to January 1, 2024.

**Moved by Sitkiewitz, seconded by Kaderabek, that this request to increase the duty pay rate be approved and referred to council. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Kaderabek and Brey

## 6. Convene In Closed Session

**Moved by Brey, seconded by Kaderabek, to convene in closed session at 5:38 p.m. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Kaderabek and Brey

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The specific subject matter that may be considered in closed session is:

[24-1357](#)

One-Time Bonus for Kevin Bottesi, Transit Operations Supervisor

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[24-1358](#) Manitowoc Firefighters Local 368 Grievance Update

**(Closed Session portion of the Minutes has been redacted)**

## 7. Reconvene In Open Session

**Moved by Sitkiewitz, seconded by Kaderabek, to reconvene in open session at 5:49 p.m. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Kaderabek and Brey

[24-1357](#) One-Time Bonus for Kevin Bottesi, Transit Operations Supervisor

The Committee commended Kevin Bottesi for doing a good job while short staffed.

**Moved by Sitkiewitz, seconded by Kaderabek, that this request for a one-time bonus for Kevin Bottesi, Transit Operations Supervisor, be approved and referred to council. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Kaderabek and Brey

[24-1358](#) Manitowoc Firefighters Local 368 Grievance Update

There was no action taken on this item

## 8. Adjournment

**Moved by Brey, seconded by Sitkiewitz, that this meeting be adjourned at 5:51 p.m. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Kaderabek and Brey

Submitted by Debbie Charney, Human Resources Generalist