



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, March 18, 2024

6:30 PM

Council Chambers

Note: This meeting will also be held via remote conferencing software (Zoom)

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 812 5347 8149 Password: 184156.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email jswokowski@manitowoc.org or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

- [24-1299](#) City Clerk administers Oath of Office to Police Officer Jenna Brandt, followed by Badge Pinning
- [24-1300](#) City Clerk administers Oath of Office to Motor Pump Operator Phillip Stodola, followed by Badge Pinning
- [24-1301](#) City Clerk administers Oath of Office to Motor Pump Operator Phillip Burton, followed by Badge Pinning
- [24-1302](#) City Clerk administers Oath of Office to Motor Pump Operator Cody Sieracki, followed by Badge Pinning
- [24-1303](#) City Clerk administers Oath of Office to Motor Pump Operator Alex

Pernice, followed by Badge Pinning

[24-1304](#)

Proclamation declaring the week of April 14th through April 20th, 2024 as National Public Safety Telecommunicators Week

Attachments: [Telecommunicators Week 2024](#)

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[24-1305](#)

Minutes of the February 19, 2024 Common Council meeting; recommending approval and place on file

Attachments: [Feb 19, 2024 Meeting Minutes](#)

3. Committee of the Whole (Consent)

[24-1323](#)

Report of Special Events Committee relative to approval of the following events: Night Market 920 on 6/19/2024, 7/17/2024, & 8/14/2024; Waiver of Fees: Employee Picnic on 8/1/2024; Flyover Silver Creek on 11/9/2024 (date change); Downtown Manitowoc Farmers Market Relocation on 7/27/2024; Prom Bonfire on 5/16/2024; Waiver of Fees: Manitowoc Unit Fish and Game on Second Wednesdays January-June and August-October 2024; recommending approval

Attachments: [SEC Acted on 021524 to 031324](#)
 [SE Night Market 920](#)
 [Waiver of Fees - Employee Picnic](#)
 [SE Flyover Silver Creek](#)
 [SE Downtown Manitowoc Farmers Market Relocation](#)
 [SE Prom Bonfire](#)
 [Waiver of Fees - Manitowoc Unit Fish and Game](#)

4. Finance Committee (Consent)

[24-1187](#) Maritime Bluff Restoration Project Update; recommending the project

Attachments: [24-1187 Maritime Bluff Restoration Project Update](#)

[24-1269](#) Report of City Clerk of proposed schedule of assessments for 2024
Weights and Measures Licenses; recommending to approve the report

Attachments: [W&MDataSpreadsheet](#)

[24-1272](#) Request to remove the Finance Director/Treasurer as a permanent voting
member of the Special Events Committee; recommending to approve
removal as voting member

Attachments: [Tourism Request - Remove Finance Director from SEC](#)

[24-1273](#) Report of donation from the Minnesota Zoo of Canada Lynx for Lincoln
Park Zoo; recommending to accept donation from Minnesota Zoo of
Canada Lynx

Attachments: [Canada Lynx Minnesota Zoo Donation](#)

[24-1282](#) Request from Library Department for a credit card for the Library Material
Manager, with a limit of \$2,000, due to transition of employees;
recommending to approve

Attachments: [Memo - Credit Card Request - Library Materials Manager](#)

[24-1307](#) Report of Finance Committee to grant the various licenses subject to
approvals, inspections, insurance, payment of license fees and meeting
State Statute requirements, as detailed therein

Attachments: [LPI Licensing Report](#)

[24-1308](#) General City Claims in the amount of \$10,927,006.68 enumerated on list
thereof, recommending that the claims be allowed and ordered paid and
Mayor, Clerk and Finance Director/Treasurer are instructed to issue the
necessary order

Attachments: [March Claims Report](#)
[3-8-2024](#)
[3-8-2024b](#)
[3-1-2024](#)
[2-23-2024](#)
[2-16-2024](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[23-0938](#) Project RainCheck Municipal Partner MOU Draft, recommending placing on file

Attachments: [MEMO for DPI Committee - RainCheck MOU Draft](#)
[GLPF Partner Meeting_5.9.23](#)
[RainCheck Municipal SOW MOU_10.6.23](#)

[24-1256](#) Manitowoc Public School District Facility Use Agreement, recommending enter into agreement with MPSD

Attachments: [Memo for PI Committee MPSD Facility Usage and Maintenance Agreement](#)
[MPSD Facility Use Agreement 2024 FINAL w Signatures](#)

[24-1260](#) MS4 Annual Report 2023, recommending accepting the report and placing on file

Attachments: [MS4 Annual Report for 2023](#)

[24-1261](#) Out of State Travel Request for Sewer Equipment of America 900ECO in Indianapolis for Shawn Wagner, Jason Richardson, Brad Rusbolt, William Stalvey, recommending approval

Attachments: [Out of State Travel - Jeremy W.](#)

[24-1262](#) Manitowoc Family Aquatic Center 2024 Pre-Season Update; recommending to place on file

Attachments: [Pre-season Update 2024](#)

[24-1311](#) Report of Board of Public Works of 2/21/2024 of approval to enter into AGMT-24-01 with DJS Enterprises Full Service LLC, to remove Ash Trees at Fleetwood Park, located at 1716 Fleetwood Drive as outlined in "Exhibit A"; recommending acceptance of report and place on file

Attachments: [Report of BPW AGMT-24-01](#)

[24-1312](#) Report of Board of Public Works of 3/6/2024 of approval to enter into AGMT-24-02 with Complex Security Solutions, Inc, to install security cameras at various parks throughout the City as outlined in "Exhibit A"; recommending acceptance of report and place on file

Attachments: [Report of BPW AGMT-24-02](#)

[24-1313](#) Report of Board of Public Works of 2/7/2024, of bids received for 2024 South 19th Street Pumping Station Rehabilitation - Project WU-24-10; recommending awarding to low bidder Vinton Construction Company, in the amount of \$1,310,100.00

Attachments: [Report of BPW WU-24-10](#)

[24-1314](#) Report of Board of Public Works of 2/21/2024, of bids received for 2024 Concrete Paving Program II - Project WS-24-13; recommending awarding to low bidder Vinton Construction Company, in the amount of \$633,754.92

Attachments: [Report of BPW WS-24-13](#)

[24-1315](#) Report of Board of Public Works of 2/21/2024, of bids received for 2024 Concrete Slab Replacement Program - Project WS-24-14; recommending awarding to low bidder Vinton Construction Company, in the amount of \$253,690.46

Attachments: [Report of BPW WS-24-14](#)

[24-1316](#) Report of Board of Public Works of 3/6/2024, of bids received to Remove and Replace Existing Sidewalks - Project WS-24-3; recommending awarding to low bidder Seiler Bros. Construction Inc, in the amount of \$163,856.00

Attachments: [Report of BPW WS-24-3](#)

[24-1317](#) Report of Board of Public Works of 3/6/2024, of bids received for 2024 Concrete Paving Program - WS-24-1; recommending awarding to low bidder Vinton Construction Company, in the amount of \$1,685,995.91

Attachments: [Report of BPW WS-24-1](#)

[24-1318](#) Report of Board of Public Works of 3/6/2024, of quotes received for Ready Mix Concrete for 2024 Construction Season, Project QM-24-1; recommending awarding to low quote Carew Concrete, in the amount of \$95,666.00

Attachments: [Report of BPW QM-24-1](#)

[24-1322](#) Report of Board of Public Works of 3/6/2024, of bids received for Rahr West Art Museum Roof Replacement - Project WB-24-16; recommending awarding to low bidder JT RAMS, LLC, in the amount of \$205,138.00

Attachments: [Report of BPW WB-24-16](#)

7. Public Safety Committee (Consent)

[24-1289](#) Parking concern on South 9th Street between 1520 South 9th Street and 1522 South 9th Street; recommending to change to one stall

Attachments: [1520 S 9th Street - Parking](#)
[S 9TH St Parking - 1520 - 1522 S 9th St.](#)

[24-1290](#) Request by Deacon Mark LeGreve, Agent for St. Francis of Assisi Parish, for the approval of a demolition / razing permit application for a school structure which exceeds 100,000 cubic feet in area, located at 1418 Grand Avenue aka 1416 Grand Avenue; recommending to approve the request

Attachments: [1418 Grand Ave Demo App](#)
[1418 Grand Ave Future Use Docs](#)
[1418 Grand Ave Pre-Demo Asbestos Report](#)
[1418 Grand Ave Pre-Demo Lead Report](#)
[1418 Grand Ave Pre-Demo Universal Waste Report](#)

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[24-1324](#) Report of Special Events Committee recommending approval for the following events subject to Council Action: Faith Church Sunrise Easter Sunday Service on 3/31/2024 (Waiver of Sound for 6:00 a.m. to 7:00 a.m.); Lincoln High School Graduation on 6/7/2024 (Road Closure of S 9th Street from Columbus Street to Green Street, and S 8th Street south of Columbus Street for 12:00 p.m.-4:00 p.m.); Kenny's Softball Tourny on 7/19/2024-7/21/2024 (Waiver of Alcohol in Citizen Park); Community Easter Sunrise Celebration on 3/31/2024 (Waiver of Sound Ordinance for 6:00 a.m. to 6:30 a.m.); HFM/Froedert Maritime Marathon on 6/2/2024 (Road Closure of Viebahn Street east of S 10th to UWGB entrance from 6:00 a.m. to 7:30 a.m. on June 2, 2024); July 3rd Celebration on 7/3/2024 (Waiver of Park Hours for Burger Boat Park until 11:30 p.m., Waiver of Sound Ordinance until 11:30 p.m., Road Closure for Quay Street from 6th Street to 8th Street from 8:00 a.m. on 7/3/2024 to 2:00 a.m. on 7/4/2024); Rahr-West Foundation Block Party on 7/18/2024 (Road Closure for N 8th Street from Park Street to St. Claire Street from Thursday morning 7/18/2024 to Friday morning 7/19/2024); Washington Park Food Truck Rally on Thursdays from 5/30/2024 to 9/26/2024 (excluding 7/4/2024) (Waiver of Alcohol in Washington Park, Road Closure of S 12th Street from 2:00 p.m. to 10:00 p.m.); Lakeshore Pride on 7/27/2024 (Road Closure of S 7th Street from Franklin Street to Jay Street for 1:00 p.m. to 9:00 p.m.)

Attachments: [SEC Council Approval 021524 to 031324](#)
[SE Faith Church Sunrise Easter Service](#)
[SE Lincoln High School Graduation](#)
[SE Kenny's Softball Tourny](#)
[SE Sunrise Easter Celebration MCM](#)
[SE HFM Maritime Marathon](#)
[SE July 3rd Celebration](#)
[SE Rahr-West Foundation Block Party](#)
[SE Washington Food Truck](#)
[SE Lakeshore Pride](#)

2. Finance Committee

[24-1270](#) Two Year Operator's License Application #230371 - Garza, J

Attachments: [Application of Two Year Operators License #230371 J Garza](#)
[Letter from Clerks Office Re Two Year Operators License # 230371](#)

[24-1271](#) Two Year Operator's License Application #230381 - Rezachek, T

Attachments: [Application of Two Year Operators License #230381 T Rezachek](#)
[Letter from Clerks Office Re Two Year Operators License # 230381](#)

[24-1274](#) Consideration of an Initial Resolution Regarding Revenue Bond Financing for The Manitowoc Lutheran School Federation, Incorporated Project. Information with respect to the job impact of the project will be available at the time of consideration of Initial Resolution.

Attachments: [4888-1555-9850.1 Certificate of Borrower Re Contracting - Manitowoc Lutheran](#)
[4856-4681-6425.1 Initial Resolution - Manitowoc Lutheran High School](#)
[4892-7659-6137.1 Issuer's Checklist - Manitowoc Lutheran High School](#)
[4853-6344-1321.1 Bond Summary - Manitowoc Lutheran High School](#)
[4879-6895-6329.1 Procedure Letter - Manitowoc Lutheran High School](#)
[4858-0633-3865.1 TEFRA Notice -Manitowoc Lutheran High School](#)
[4881-4525-7642.1 Notice of Intent - Manitowoc Lutheran High School \[EX\]](#)
[4858-1924-4457.1 Distribution List - Manitowoc Lutheran High School](#)
[Quarles & Brady - 2024 Revenue Bonds - Scope Letter](#)
[Quarles & Brady - 2024 Revenue Bonds - Borrower Letter](#)
[4854-8265-1561.1 Not to Exceed \\$5,100,000 City of Manitowoc, Wisconsin Rev](#)

[24-1275](#) 2024 Budget Amendment for Special Revenue Fund 2870 - Visit Manitowoc in amount of \$68,950

Attachments: [Memo to Finance Budget Amendment for Interactive Visitor Kiosks](#)
[Manitowoc True Omni Kiosk Proposal](#)
[2024 Fund 2870 - Visit Manitowoc Trial Balance - Fund Balance Calculation](#)
[2024 Fund 2870 - Visit Manitowoc Budget Status](#)

[24-1276](#) Request from City of Manitowoc Recreation Department to create Recreation Fundraising/Sponsorship Program

Attachments: [2024 Rec Sponsorship Opportunities Email](#)
[Recreation Sponsorship Request for Approval](#)
[2024 Rec Sponsor Opportunities Letter](#)
[2024 Rec Sponsor Opportunities Brochure](#)

[24-1280](#) 2023 Tax Roll Omitted Parcel: 000-239-101, 810 Washington St.

Attachments: [Omitted 000-239-101](#)

[24-1281](#) 2023 Tax Roll Omitted Parcel: 000-110-031, 411 Park St.

Attachments: [Omitted 000-110-031](#)

[24-1310](#) Request from Harvest Great Lakes LLC for an Extension to the Construction Commencement Covenant

Attachments: [Report from IDC](#)
[Harvest Great Lakes LLC Request](#)

3. Personnel Committee

[24-1239](#) Manitowoc Firefighters Local 368 Grievance Appeal

Attachments: [Personnel Committee Appeal](#)
[Grievance Captain Acting Pay 2024](#)

[24-1306](#) Manitowoc Firefighters Local 368 Grievance Settlement

Attachments: [Draft Lt Reclassification side letter 2024 Manitowoc.pdf](#)
[Union counter offer side letter 03.18.2024](#)

[24-1309](#) Resolution to Continue with a Self-Funded Workers' Compensation Plan

Attachments: [Res to continue with self-insured Workers' Comp Plan 2025-2027](#)

[24-1320](#) Resolution for Destination Marketing Seasonal Intern

Attachments: [Memo to Personnel Seasonal Destination Marketing Intern](#)
[Seasonal Destination Marketing Intern JD](#)
[2024 Seasonal Payrates-Appendix B-Revised-03-2024-DRAFT](#)
[Resolution to Request Approval for Destination Marketing Intern- Final](#)

4. Public Infrastructure Committee

[24-1257](#) Resolution to Authorize Application of WIDNR Targeted Runoff Management Grant (TRM)

Attachments: [Memo for PI Committee TRM Grant](#)
[TRM_NOD_SAMPLE_GOVERNMENTAL_RESPONSIBILITY_RESOLUTION](#)
[TRM GRANT RESOLUTION-FINAL](#)

[24-1258](#) Resolution to Authorize Application of Urban Nonpoint Source & Storm Water Management Grant (UNPS)

Attachments: [Memo for PI Committee UNPS Grant](#)
[UNPS_SAMPLE_GOVERNMENTAL_RESPONSIBILITY_RESOLUTION](#)
[UNPS GRANT RESOLUTION- FINAL](#)

[24-1259](#) Request to enter into agreement with HMI for in-kind Concrete Repair

Attachments: [HMI agreement Memo 2.29.24](#)
[Email regarding HMI Agreement](#)

[24-1264](#) Manitowoc Recreation Sponsorships

Attachments: [Recreation sponsorship request for approval](#)

[24-1277](#) Request for Approval for Improvements to Manitowoc Chiefs Youth Football Park

Attachments: [Manitowoc Chiefs Field of Dreams](#)

5. Public Safety Committee

6. Plan Commission

[24-1319](#) Resolution Approving the Three Year Harbor Development Statement of Intentions for 2024-2026

Attachments: [Resolution Approving the Three Year Harbor Development Statment of Intention](#)
[2024-2026 Harbor Assitance Statement of Inentions](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, April 15, 2024 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed
City Clerk