



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Common Council

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Monday, March 18, 2024

6:30 PM

Council Chambers

Note: This meeting will also be held via remote conferencing  
software (Zoom)

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#### A. CALL TO ORDER

#### B. ROLL CALL

**Alderspersons Present:** 10 - Jim Brey, Eric Sitkiewitz, Steven Czekala, Bill Schlei, Brett Vanderkin, Chad Beeman, Michael Cummings, Tim Boldt, Todd Reckelberg and Darian Kaderabek

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

[24-1299](#) City Clerk administers Oath of Office to Police Officer Jenna Brandt, followed by Badge Pinning

[24-1300](#) City Clerk administers Oath of Office to Motor Pump Operator Phillip Stodola, followed by Badge Pinning

[24-1301](#) City Clerk administers Oath of Office to Motor Pump Operator Phillip Burton, followed by Badge Pinning

[24-1302](#) City Clerk administers Oath of Office to Motor Pump Operator Cody Sieracki, followed by Badge Pinning

[24-1303](#) City Clerk administers Oath of Office to Motor Pump Operator Alex Pernice, followed by Badge Pinning

[24-1304](#) Proclamation declaring the week of April 14th through April 20th, 2024 as National Public Safety Telecommunicators Week

#### E. PUBLIC HEARINGS

#### F. PUBLIC INPUT

Mayor declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made part of the official record.

#### G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

#### H. CONSENT AGENDA

## 1. Removal of Consent Agenda Items

None

## Approval of the Consent Agenda

**Moved by Sitkiewitz, seconded by Czekala, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

## 2. Miscellaneous

[24-1305](#) Minutes of the February 19, 2024 Common Council meeting; recommending approval and place on file

## 3. Committee of the Whole (Consent)

[24-1323](#) Report of Special Events Committee relative to approval of the following events: Night Market 920 on 6/19/2024, 7/17/2024, & 8/14/2024; Waiver of Fees: Employee Picnic on 8/1/2024; Flyover Silver Creek on 11/9/2024 (date change); Downtown Manitowoc Farmers Market Relocation on 7/27/2024; Prom Bonfire on 5/16/2024; Waiver of Fees: Manitowoc Unit Fish and Game on Second Wednesdays January-June and August-October 2024; recommending approval

## 4. Finance Committee (Consent)

[24-1187](#) Maritime Bluff Restoration Project Update; recommending the project

[24-1269](#) Report of City Clerk of proposed schedule of assessments for 2024 Weights and Measures Licenses; recommending to approve the report

[24-1272](#) Request to remove the Finance Director/Treasurer as a permanent voting member of the Special Events Committee; recommending to approve removal as voting member

[24-1273](#) Report of donation from the Minnesota Zoo of Canada Lynx for Lincoln Park Zoo; recommending to accept donation from Minnesota Zoo of Canada Lynx

[24-1282](#) Request from Library Department for a credit card for the Library Material Manager, with a limit of \$2,000, due to transition of employees; recommending to approve

[24-1307](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein

[24-1308](#) General City Claims in the amount of \$10,927,006.68 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor,

Clerk and Finance Director/Treasurer are instructed to issue the necessary order

## **5. Personnel Committee (Consent)**

## **6. Public Infrastructure Committee (Consent)**

- [23-0938](#) Project RainCheck Municipal Partner MOU Draft, recommending placing on file
- [24-1256](#) Manitowoc Public School District Facility Use Agreement, recommending enter into agreement with MPSD
- [24-1260](#) MS4 Annual Report 2023, recommending accepting the report and placing on file
- [24-1261](#) Out of State Travel Request for Sewer Equipment of America 900ECO in Indianapolis for Shawn Wagner, Jason Richardson, Brad Rusbolt, William Stalvey, recommending approval
- [24-1262](#) Manitowoc Family Aquatic Center 2024 Pre-Season Update; recommending to place on file
- [24-1311](#) Report of Board of Public Works of 2/21/2024 of approval to enter into AGMT-24-01 with DJS Enterprises Full Service LLC, to remove Ash Trees at Fleetwood Park, located at 1716 Fleetwood Drive as outlined in "Exhibit A"; recommending acceptance of report and place on file
- [24-1312](#) Report of Board of Public Works of 3/6/2024 of approval to enter into AGMT-24-02 with Complex Security Solutions, Inc, to install security cameras at various parks throughout the City as outlined in "Exhibit A"; recommending acceptance of report and place on file
- [24-1313](#) Report of Board of Public Works of 2/7/2024, of bids received for 2024 South 19th Street Pumping Station Rehabilitation - Project WU-24-10; recommending awarding to low bidder Vinton Construction Company, in the amount of \$1,310,100.00
- [24-1314](#) Report of Board of Public Works of 2/21/2024, of bids received for 2024 Concrete Paving Program II - Project WS-24-13; recommending awarding to low bidder Vinton Construction Company, in the amount of \$633,754.92
- [24-1315](#) Report of Board of Public Works of 2/21/2024, of bids received for 2024 Concrete Slab Replacement Program - Project WS-24-14; recommending awarding to low bidder Vinton Construction Company, in the amount of \$253,690.46
- [24-1316](#) Report of Board of Public Works of 3/6/2024, of bids received to Remove and Replace Existing Sidewalks - Project WS-24-3; recommending awarding to low bidder Seiler Bros. Construction Inc, in the amount of \$163,856.00
- [24-1317](#) Report of Board of Public Works of 3/6/2024, of bids received for 2024

Concrete Paving Program - WS-24-1; recommending awarding to low bidder Vinton Construction Company, in the amount of \$1,685,995.91

[24-1318](#) Report of Board of Public Works of 3/6/2024, of quotes received for Ready Mix Concrete for 2024 Construction Season, Project QM-24-1; recommending awarding to low quote Carew Concrete, in the amount of \$95,666.00

[24-1322](#) Report of Board of Public Works of 3/6/2024, of bids received for Rahr West Art Museum Roof Replacement - Project WB-24-16; recommending awarding to low bidder JT RAMS, LLC, in the amount of \$205,138.00

## **7. Public Safety Committee (Consent)**

[24-1289](#) Parking concern on South 9th Street between 1520 South 9th Street and 1522 South 9th Street; recommending to change to one stall

[24-1290](#) Request by Deacon Mark LeGreve, Agent for St. Francis of Assisi Parish, for the approval of a demolition / razing permit application for a school structure which exceeds 100,000 cubic feet in area, located at 1418 Grand Avenue aka 1416 Grand Avenue; recommending to approve the request

## **8. Plan Commission (Consent)**

### **I. COMMITTEE REPORTS**

#### **1. Committee of the Whole**

[24-1324](#) Report of Special Events Committee recommending approval for the following events subject to Council Action: Faith Church Sunrise Easter Sunday Service on 3/31/2024 (Waiver of Sound for 6:00 a.m. to 7:00 a.m.); Lincoln High School Graduation on 6/7/2024 (Road Closure of S 9th Street from Columbus Street to Green Street, and S 8th Street south of Columbus Street for 12:00 p.m.-4:00 p.m.); Kenny's Softball Tourny on 7/19/2024-7/21/2024 (Waiver of Alcohol in Citizen Park); Community Easter Sunrise Celebration on 3/31/2024 (Waiver of Sound Ordinance for 6:00 a.m. to 6:30 a.m.); HFM/Froedert Maritime Marathon on 6/2/2024 (Road Closure of Viebahn Street east of S 10th to UWGB entrance from 6:00 a.m. to 7:30 a.m. on June 2, 2024); July 3rd Celebration on 7/3/2024 (Waiver of Park Hours for Burger Boat Park until 11:30 p.m., Waiver of Sound Ordinance until 11:30 p.m., Road Closure for Quay Street from 6th Street to 8th Street from 8:00 a.m. on 7/3/2024 to 2:00 a.m. on 7/4/2024); Rahr-West Foundation Block Party on 7/18/2024 (Road Closure for N 8th Street from Park Street to St. Claire Street from Thursday morning 7/18/2024 to Friday morning 7/19/2024); Washington Park Food Truck Rally on Thursdays from 5/30/2024 to 9/26/2024 (excluding 7/4/2024) (Waiver of Alcohol in Washington Park, Road Closure of S 12th Street from 2:00 p.m. to 10:00 p.m.); Lakeshore Pride on 7/27/2024 (Road Closure of S 7th Street from Franklin Street to Jay Street for 1:00 p.m. to 9:00 p.m.)

**Moved by Sitkiewitz, seconded by Czekala, that this Report be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

## 2. Finance Committee

[24-1270](#) Two Year Operator's License Application #230371 - Garza, J

**Moved by Reckelberg, seconded by Brey, that this Application be amended to issue and approve the license. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

**Moved by Reckelberg, seconded by Brey, that this Application be approved as amended. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1271](#) Two Year Operator's License Application #230381 - Rezachek, T

**Moved by Reckelberg, seconded by Brey, that this Application be amended to issue and approve the license. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

**Moved by Reckelberg, seconded by Brey, that this Application be approved as amended. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1274](#) Consideration of an Initial Resolution Regarding Revenue Bond Financing for The Manitowoc Lutheran School Federation, Incorporated Project. Information with respect to the job impact of the project will be available at the time of consideration of Initial Resolution.

**Moved by Reckelberg, seconded by Brey, that this Initial Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1275](#) 2024 Budget Amendment for Special Revenue Fund 2870 - Visit Manitowoc in amount of \$68,950

**Moved by Reckelberg, seconded by Brey, that this Request be approved. The motion carried by the following vote:**

**Aye:** 9 - Brey, Sitkiewitz, Czekala, Schlei, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

**Nay:** 1 - Vanderkin

[24-1276](#) Request from City of Manitowoc Recreation Department to create Recreation Fundraising/Sponsorship Program

**Moved by Reckelberg, seconded by Brey, that this Request be approved. The**

**motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1280](#)

2023 Tax Roll Omitted Parcel: 000-239-101, 810 Washington St.

**Moved by Reckelberg, seconded by Brey, to approve the omitted tax bill. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1281](#)

2023 Tax Roll Omitted Parcel: 000-110-031, 411 Park St.

**Moved by Reckelberg, seconded by Brey, to approve the omitted tax bill. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1310](#)

Request from Harvest Great Lakes LLC for an Extension to the Construction Commencement Covenant

**Moved by Reckelberg, seconded by Brey, to approve the request for an Extension to the Building Construction Commencement Covenant to May 1, 2025 and if a Building Permit has not been issued on or before May 1, 2025 Harvest Great Lakes LLC will offer the lot back to the City pursuant to the Protective Covenants. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

### 3. Personnel Committee

[24-1309](#)

Resolution to Continue with a Self-Funded Workers' Compensation Plan

**Moved by Schlei, seconded by Vanderkin, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1320](#)

Resolution for Destination Marketing Seasonal Intern

**Moved by Schlei, seconded by Vanderkin, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1239](#)

Manitowoc Firefighters Local 368 Grievance Appeal

**Moved by Schlei, seconded by Vanderkin, that this Request be denied. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1306](#) Maniwoc Firefighters Local 368 Grievance Settlement

**Moved by Schlei, seconded by Vanderkin, that this Report be placed on file. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

#### 4. Public Infrastructure Committee

[24-1257](#) Resolution to Authorize Application of WIDNR Targeted Runoff Management Grant (TRM)

**Moved by Czekala, seconded by Boldt, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1258](#) Resolution to Authorize Application of Urban Nonpoint Source & Storm Water Management Grant (UNPS)

**Moved by Czekala, seconded by Boldt, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1259](#) Request to enter into agreement with HMI for in-kind Concrete Repair

**Moved by Czekala, seconded by Boldt, that this Request be approved. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1264](#) Maniwoc Recreation Sponsorships

**Moved by Czekala, seconded by Boldt, that this Request be approved. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1277](#) Request for Approval for Improvements to Maniwoc Chiefs Youth Football Park

**Moved by Czekala, seconded by Boldt, that this Request be approved pending agreement and financial report. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

#### 5. Public Safety Committee

#### 6. Plan Commission

[24-1319](#)

Resolution Approving the Three Year Harbor Development Statement of Intentions for 2024-2026

**Moved by Brey, seconded by Sitkiewitz, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

## **J. OTHER BUSINESS**

## **K. ADJOURN**

**A motion was made by Sitkiewitz, seconded by Czekala, that this meeting be adjourned at 7:34 p.m. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

**Mackenzie Reed  
City Clerk**