



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Public Infrastructure Committee

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Monday, October 10, 2016

5:30 PM

Council Chambers

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#### 1. Call to Order

Meeting was called to order by D. Soeldner at 5:31 p.m.

#### 2. Roll Call

**Present:** 4 - Soeldner, Howe, Kummer and McMeans

**Absent:** 1 - Brey

Staff Present: D. Koski, G. Minikel, S. Birr, J. Muenzenmeyer, D. Larson, C. Scheinoha

Others Present: Luke Kiel, Colleen Wisnicky, Jim Kettler, Karen Sorenson

#### 3. Approval of Minutes

[16-0959](#) Approval of Minutes from September 12, 2016 Public Infrastructure Committee.

**Attachments:** [September 12 2016 Minutes.pdf](#)

**A motion was made by Alderperson Lee H. Kummer, seconded by Alderperson Scott McMeans, that the Minutes from the September 12, 2016 meeting be approved. The motion carried by the following vote:**

**Aye:** 4 - Soeldner, Howe, Kummer and McMeans

#### 4. Discussion and Action Items

J. Brey arrived at 5:45 p.m.

**Present:** 5 - Soeldner, Brey, Howe, Kummer and McMeans

[16-0950](#) Dogs/Security Cameras in Evergreen Cemetery

**Attachments:** [16-0950.pdf](#)

Chad Scheinoha met with the Mayor and Karen Sorenson of 2212 Emerson Street, to discuss security cameras and small dog walking in Evergreen Cemetery.

Karen Sorenson was introduced to the Committee. She explained that she received a quote to install security cameras for her home and asked if they could give her a quote to install six (6) cameras in the Evergreen Cemetery at a cost of \$3500. She said if the City can't fund this, she would as there is vandalism and theft in the Cemetery.

She informed the Committee that there are many people that would like to walk their smaller dogs, however, the bigger dogs are intimidating and she would like a safer place to walk smaller dogs. She recommended allowing this in the Evergreen Cemetery but only for smaller dogs (10 lbs and less). She proposed that a permit would need to be taken out and a picture taken of the dog. We could charge \$10 permit fee and fine the violators.

The Committee discussed and recommended the City put together a specification that would keep the cameras in the other parks consistent. D. Soeldner recommended bringing back a specification to the next meeting that would meet the City's requirements for such cameras.

D. Soeldner also recommended discussing the small dog permits/photos with the Police Department as they would be the ones enforcing.

To be discussed at next meeting.

**This Request was discussed**

#### [16-0958](#)

Outdoor Exercise Equipment

**Attachments:** [16-0958.pdf](#)

Colleen Wisnicky and Luke Kiel from Aurora Hospital were present to offer a donation of outdoor exercise equipment to the City. They want to place this equipment near the Blue Rail along the Mariners Trail, where it is visible. The equipment comes with a 10 year warranty and the on-going maintenance and upkeep of the equipment would be taken care of through the Well Community Fund with Aurora.

L. Kummer said that some of the land proposed is leased to the Marina and he is not in favor of the placement of this equipment near the trail. He is the Treasurer of the Friends of the Mariners Trail and he knows there will be members of the Committee opposed to this as they don't want clutter and disruption to the trail.

S. McMeans had visions that it would add to the area and bring about growth, but wants to be cautious and make sure everyone is on board.

D. Soeldner said he would like more details and also involve the Friends group of the Mariners Trail in any decision making.

M. Howe made a Motion to approve the concept and come up with plan. J. Brey seconded the motion.

After further discussion, the Committee recommended developing a plan that involved the Parks, Attorney's Office and the Friends of the Mariners Trail Group. M. Howe withdrew his motion.

C. Scheniah said that there wasn't going to be anything done during the winter months so they have some time.

L. Kummer said that he believes that there are other areas that this equipment can be placed.

**This Request was discussed**

[16-0948](#) Request from FMRW and LNRP for Parkland Dedication Funds for Projects in Lower Schuette Park

**Attachments:** [16-0948.pdf](#)

James Kettler, Friends of the Manitowoc River Watershed, was present and informed the Committee of the improvements to Lower Schuette will include designs, materials, labor, kayak rack and benches. They are also looking to repair some of the steps that are in poor condition.

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, to approve the Request at amount not to exceed \$8,272.00 from Parkland Dedication Fund. The motion carried by the following vote:**

**Aye:** 5 - Soeldner, Brey, Howe, Kummer and McMeans

[15-1318](#) Lease Agreement between Lakeshore Amateur Radio Service Club for use of a portion of the Citizen Park Recreation Building located at 930 N. 18th Street.

**Attachments:** [amateur radio.pdf](#)

**A motion was made by Alderperson Scott McMeans, seconded by Vice Chair Mike Howe, that the City enter into Lease Agreement and referred to Council. The motion carried by the following vote:**

**Aye:** 5 - Soeldner, Brey, Howe, Kummer and McMeans

[16-0833](#) Request to Change Zoo Hours.

**Attachments:** [16-0833.pdf](#)

D. Koski reported they are looking for Committee approval to change the Zoo hours to start 2 hours later at 9:00 a.m. There are very few people there at 7:00 a.m., and this will allow the Zoo Keepers more time to get things done.

**A motion was made by Alderperson Jim Brey, seconded by Vice Chair Mike Howe, that the Request to change the Zoo hours was approved and referred to Council. The motion carried by the following vote:**

**Aye:** 5 - Soeldner, Brey, Howe, Kummer and McMeans

[16-0939](#) Waste Oil Collection

**Attachments:** [16-0939.pdf](#)

Fire Chief, Todd Blaser, was present to discuss oil collection options with the Committee as he received a letter informing him that oil costs have increased and it is currently costing approximately \$100 per month to have oil emptied.

The Committee wanted to continue to have a place for people to take their oil as it provides a secure location and keeps them from dumping other places..

J. Brey and L. Kummer both thought it would be a good idea to partner with another company to have this oil picked up.

The Committee recommends continuing with the program and examining options for reducing costs and/or increasing revenues.

**This Request was discussed**

[16-0940](#) Renegotiation of Cellular Contract with AT&T on Revere Drive

**Attachments:** [16-0940.pdf](#)

Committee discussed and recommended obtaining more information.

**This Agreement was discussed**

[16-0941](#) Proposed Transit Rate Increase, Revised Transit Routes and recommended Public Hearings to be held

**Attachments:** [16-0941.pdf](#)

**A motion was made by Vice Chair Mike Howe, seconded by Alderperson Lee H. Kummer, that the Transit Rate Increase, Revised Transit Routes and recommended public hearings were approved and referred to council. The motion carried by the following vote:**

**Aye:** 5 - Soeldner, Brey, Howe, Kummer and McMeans

[16-0944](#) Camp Vits Mountain Bike Trail Update from Adopt-A-Park Volunteers

**Attachments:** [16-0944.pdf](#)

Tabled for next meeting.

[16-0945](#) Manitowoc Memory Care, SP11-15 - Stormwater Management Facility Maintenance Agreement, recommending approval to enter into agreement.

**Attachments:** [16-0945.pdf](#)

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Lee H. Kummer, that the Maintenance Agreement was entered into for Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Soeldner, Brey, Howe, Kummer and McMeans

[16-0947](#) N. 23rd Street Pavement Condition

**Attachments:** [16-0947.pdf](#)

D. Soeldner wanted to discuss this street as it's currently unprogrammed in the budget and in rough shape in many areas. G. Minikel said that there is not a cheap fix as so many slabs need repair.

D. Koski talked with the Committee about the spray patch. County is currently looking at doing more of this type of repair. Its costly but it lasts a long time. We can continue to look at this on a case by case basis.

**This Request was discussed**

[16-0949](#)

Temporary Access Easement over Unimproved Right-of-Way for Midwest Assisted Living (Memory Care) was approved for Consent Agenda.

**Attachments:** [16-0949.pdf](#)

**A motion was made by Chairperson Dave Soeldner, seconded by Alderperson Scott McMeans, that the Temporary Access over Unimproved Right-of-Way for Midwest Assisted Living Agreement was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Soeldner, Brey, Howe, Kummer and McMeans

[16-0951](#)

Property Flooding at 4336 Custer Lane

**Attachments:** [16-0951.pdf](#)  
[16-0951-1.pdf](#)

G. Minikel said that the ditch along Custer Lane isn't functioning and area is overgrown with trees. He explained that the City could re-ditch; however, he isn't certain of the condition of the pipe.

D. Koski said that he would like to talk with the Railroad and find out how they will handle.

L. Kummer thanked both Greg and Dan about handling this issue as their backyard is flooding so bad and if Railroad has a consultant then it would be best to work with them.

**This Request was discussed**

[16-0952](#)

Discussion on Grass Cutting Request for Proposal Results

D. Koski informed the Committee on the results of the RFP's that were sent out for contracting grass cutting services.

The Proposal was broken down by Privates, All properties and Cemetery only prior to Memorial Day.

Only one company submitted a bid. They did not bid on the Cemetery (last option). We Will hire the contractor to do the privates for next year.

The City wide proposal came in at \$300,000 to contract out.

The Committee discussed lowering the minimum age to cut grass. Dan said that he and the City Attorney are working with our insurance company to try to lower the age of 18.

Dan said that without seasonals we are constituting overtime.

**This Communication was discussed**

[16-0953](#) Update/Status Mobilitie Proposed Sites for Poles

**Attachments:** [16-0953.pdf](#)  
[16-0953-1.pdf](#)

Greg explained that Mobilitie provided the City with a map and potential pole placement sites with a radius of where poles could potentially be placed. He explained some of the pole locations that the City proposed. Greg said he is not sure if they are willing to change the locations.

The Committee was ok with the proposed changes.

Kummer asked if they had signed agreements with other cities. He's not sure the level of committment we need and on the entire proposal with the City Attorney. He recommends proceeding real slow on this.

Brey said that he is happy that we are being proactive with placement of these poles.

Koski said that they are working with other communities along the same time. They are coming in as a utility carrier. Everyone is proceeding with caution. We are looking for direction if Mobilitie comes back approving the sites.

**This Communication was discussed**

[16-0957](#) Railroad Quiet Zones

**Attachments:** [16-0957.pdf](#)  
[16-0957-1.pdf](#)  
[16-0957-2.pdf](#)

D. Soeldner said Mayor requested this be placed on the agenda for discussion.

The Committee and City Staff discussed that this will be a costly project and will need to determine if this is something we want to move forward with at this time.

The Committee suggested watching Appleton closely as they currently had a study done.

**This Request was discussed**

## 5. Adjournment

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the meeting was adjourned at 7:26 p.m. The motion carried by the following vote:**

**Aye:** 5 - Soeldner, Brey, Howe, Kummer and McMeans