

Erika Beeman

From: Erika Beeman
Sent: Tuesday, August 13, 2024 10:43 AM
To: Adam Tegen; Dan Koski; Greg Vadney; Jeremy Walvoord; Nick Reimer; Shawn Alfred; Todd Blaser
Subject: CAWG Unbudgeted Request - 2022 BRIC Grant - Unbudgeted Request for City's 25% Share of the Project Cost
Attachments: 3516.036.24-02.(FINAL PDF-080624).pdf; 02 - EMC-2022-BR-008-0013 Manitowoc - WEM Subaward Approval.pdf; Capital Request Form - Unbudgeted Request for 2022 BRIC Grant - Design Engineering for Rubick Field Dry Detention Basin Grand Ave. Storm Sewer Improvements.pdf

Tracking:	Recipient	Response
	Adam Tegen	Approve: 8/13/2024 2:00 PM
	Dan Koski	Approve: 8/13/2024 11:34 AM
	Greg Vadney	Approve: 8/14/2024 9:08 AM
	Jeremy Walvoord	Approve: 8/13/2024 10:45 AM
	Nick Reimer	Approve: 8/15/2024 10:51 AM
	Shawn Alfred	Approve: 8/13/2024 5:41 PM
	Todd Blaser	Approve: 8/19/2024 8:19 AM

Good Morning CAWG Team,

Please see below and attached for an Unbudgeted Capital Request. Please respond with your vote by using the Approve/Reject voting buttons above.

If CAWG approved, this will then need to go to **Public Infrastructure Committee** (next scheduled meeting 9/4), **Finance Committee** (next scheduled meeting 9/3), and **Council** (next scheduled meeting after Committees is 9/16), so if you can register your vote by the end of the week, that would be wonderful.

Thank you!



Erika Beeman | Comptroller
City of Manitowoc | Finance Dept.
City Hall | 900 Quay St. | Manitowoc WI 54220
P: 920-686-6962 | F: 920-686-6969
www.manitowoc.org
City Hall Hours:
Mon-Thurs 7:30am-5:00pm, Fri 7:30am-11:30am

The information contained in this message is confidential. It is intended only for the use of the individual or entity identified above.
If the receiver of this message is not the intended recipient, you are hereby notified that the reading, distribution, use, or copying of this message is strictly prohibited.
If you have received this message in error, please immediately notify the sender by replying to the address noted above and delete the message. Thank you.

From: Greg Minikel <gminikel@manitowoc.org>
Sent: Monday, August 12, 2024 10:06 AM
To: Karen Dorow <kdorow@manitowoc.org>; Dan Koski <dkoski@manitowoc.org>; Shawn Alfred

<salfred@manitowoc.org>; Erika Beeman <ebeeman@manitowoc.org>

Subject: 2022 BRIC Grant - Unbudgeted Request for City's 25% Share of the Project Cost

We will be entering into an agreement with Strand Assoc. for the design of this project on August 19th. This is the detailed design and plan preparation for the projects that will alleviate the flooding issues on S. 23rd St. between Division St. and Grand Ave.

It is my understanding that we will present a 2024 unbudgeted request to CAWG for funding this project.

There appears to be sufficient funds remaining in the 2024 Capital Budget as our projects have come in with very good bids.

Erika Beeman

From: Shawn Alfred
Sent: Tuesday, August 13, 2024 5:40 PM
To: Erika Beeman; Greg Vadney; Adam Tegen; Dan Koski; Jeremy Walvoord; Nick Reimer; Todd Blaser
Subject: RE: CAWG Unbudgeted Request - 2022 BRIC Grant - Unbudgeted Request for City's 25% Share of the Project Cost

Good afternoon All –

To add some additional info to the request; assist with voting if you have not yet. It is for the City 25% of a grant that was applied for in January 2023, awarded late December 2023, and approved by Council Feb 2024. The match funding obligation (\$82k) appears to be inadvertently missed during CAWG budgeting / 2024 departmental budgeting to be included; therefore, the unbudgeted request. In addition, the agreement was brought forth to PI Committee Agenda item # 24-1728 for approval to enter into on August 7th, approved and being referred to Council to approve entering into the agreement. Assuming approval 24-1728, City will have to fund the expense. In short, we are forced to approve this request as will Finance Committee. If denied, still will be obligated to pay per the agreement terms.

Shawn M. Alfred, CPA, CMA

Finance Director/Treasurer

City Hall | 900 Quay St. | Manitowoc, WI 54220

P: (920) 686-6961 | M: (920) 323-3221 | E: salfred@manitowoc.org

From: Erika Beeman <ebeeman@manitowoc.org>
Sent: Tuesday, August 13, 2024 1:28 PM
To: Greg Vadney <gvadney@manitowoc.org>; Adam Tegen <ategen@manitowoc.org>; Dan Koski <dkoski@manitowoc.org>; Jeremy Walvoord <jwalvoord@manitowoc.org>; Nick Reimer <nreimer@manitowoc.org>; Shawn Alfred <salfred@manitowoc.org>; Todd Blaser <tblaser@manitowoc.org>
Subject: RE: CAWG Unbudgeted Request - 2022 BRIC Grant - Unbudgeted Request for City's 25% Share of the Project Cost

Below is the Q2 CAWG Report that was submitted to Finance Committee last week. This is what is currently available for Unbudgeted and End of Life, *not* including any leftover funds from the 2024 Capital borrowing. I won't know what is left of the 2024 funds until all projects are complete and all invoices have been paid.

Does this help?

Get [Outlook for iOS](#)

From: Erika Beeman <ebeeman@manitowoc.org>

Sent: Tuesday, August 13, 2024 10:42:59 AM

To: Adam Tegen <ategen@manitowoc.org>; Dan Koski <dkoski@manitowoc.org>; Greg Vadney <gvadney@manitowoc.org>; Jeremy Walvoord <jwalvoord@manitowoc.org>; Nick Reimer <nreimer@manitowoc.org>; Shawn Alfred <salfred@manitowoc.org>; Todd Blaser <tblaser@manitowoc.org>

Subject: CAWG Unbudgeted Request - 2022 BRIC Grant - Unbudgeted Request for City's 25% Share of the Project Cost

Good Morning CAWG Team,

Please see below and attached for an Unbudgeted Capital Request. Please respond with your vote by using the Approve/Reject voting buttons above.

If CAWG approved, this will then need to go to **Public Infrastructure Committee** (next scheduled meeting 9/4), **Finance Committee** (next scheduled meeting 9/3), and **Council** (next scheduled meeting after Committees is 9/16), so if you can register your vote by the end of the week, that would be wonderful.

Thank you!



Erika Beeman | Comptroller

City of Manitowoc | Finance Dept.

City Hall | 900 Quay St. | Manitowoc WI 54220

P: 920-686-6962 | F: 920-686-6969

www.manitowoc.org

City Hall Hours:

Mon-Thurs 7:30am-5:00pm, Fri 7:30am-11:30am

The information contained in this message is confidential. It is intended only for the use of the individual or entity identified above.
If the receiver of this message is not the intended recipient, you are hereby notified that the reading, distribution, use, or copying of this message is strictly prohibited.
If you have received this message in error, please immediately notify the sender by replying to the address noted above and delete the message. Thank you.

From: Greg Minikel <gminikel@manitowoc.org>

Sent: Monday, August 12, 2024 10:06 AM

To: Karen Dorow <kdorow@manitowoc.org>; Dan Koski <dkoski@manitowoc.org>; Shawn Alfred <salfred@manitowoc.org>; Erika Beeman <ebeeman@manitowoc.org>

Subject: 2022 BRIC Grant - Unbudgeted Request for City's 25% Share of the Project Cost

We will be entering into an agreement with Strand Assoc. for the design of this project on August 19th. This is the detailed design and plan preparation for the projects that will alleviate the flooding issues on S. 23rd St. between Division St. and Grand Ave.

It is my understanding that we will present a 2024 unbudgeted request to CAWG for funding this project.

There appears to be sufficient funds remaining in the 2024 Capital Budget as our projects have come in with very good bids.

Erika Beeman

From: Shawn Alfred
Sent: Tuesday, August 13, 2024 5:27 PM
To: Greg Minikel; Karen Dorow; Dan Koski; Erika Beeman
Cc: Sonja Burr
Subject: RE: 2022 BRIC Grant - Unbudgeted Request for City's 25% Share of the Project Cost

Finance was not aware that this was taken to PI already. Given this, if internal CAWG Committee approves the request, it will be an agenda item on the Finance Committee then to Council if approved.

Shawn M. Alfred, CPA, CMA

Finance Director/Treasurer

City Hall | 900 Quay St. | Manitowoc, WI 54220

P: (920) 686-6961 | M: (920) 323-3221 | E: salfred@manitowoc.org

From: Greg Minikel <gminikel@manitowoc.org>
Sent: Tuesday, August 13, 2024 3:59 PM
To: Shawn Alfred <salfred@manitowoc.org>; Karen Dorow <kdorow@manitowoc.org>; Dan Koski <dkoski@manitowoc.org>; Erika Beeman <ebeeman@manitowoc.org>
Cc: Sonja Burr <sburr@manitowoc.org>
Subject: RE: 2022 BRIC Grant - Unbudgeted Request for City's 25% Share of the Project Cost

Does this really have to go back to PI Comm. Again?? They just approved the contract with Strand last week and we told them we planned to do an unbudgeted CAWG request and that there appeared to easily be money in the 2024 budget to pay the City's share of this design contract.

The electeds were 100% behind this project.

From: Shawn Alfred <salfred@manitowoc.org>
Sent: Monday, August 12, 2024 10:54 AM
To: Greg Minikel <gminikel@manitowoc.org>; Karen Dorow <kdorow@manitowoc.org>; Dan Koski <dkoski@manitowoc.org>; Erika Beeman <ebeeman@manitowoc.org>
Subject: RE: 2022 BRIC Grant - Unbudgeted Request for City's 25% Share of the Project Cost

Thank you. Will route to CAWG internally, then it will follow the process of Standing/Finance/Council.

Something to keep in the back of your mind (do not need an email reply) but thoughts on if Committee(s) or Council denies this to be funded as an unbudgeted CAWG request of where the funding would be? Alders may realize we are entering into Agreement before/at time Funding is secured.

Shawn M. Alfred, CPA, CMA

Finance Director/Treasurer

City Hall | 900 Quay St. | Manitowoc, WI 54220

P: (920) 686-6961 | M: (920) 323-3221 | E: salfred@manitowoc.org

From: Greg Minikel <gminikel@manitowoc.org>
Sent: Monday, August 12, 2024 10:06 AM
To: Karen Dorow <kdorow@manitowoc.org>; Dan Koski <dkoski@manitowoc.org>; Shawn Alfred <salfred@manitowoc.org>; Erika Beeman <ebeeman@manitowoc.org>
Subject: 2022 BRIC Grant - Unbudgeted Request for City's 25% Share of the Project Cost

We will be entering into an agreement with Strand Assoc. for the design of this project on August 19th. This is the detailed design and plan preparation for the projects that will alleviate the flooding issues on S. 23rd St. between Division St. and Grand Ave.

It is my understanding that we will present a 2024 unbudgeted request to CAWG for funding this project.

There appears to be sufficient funds remaining in the 2024 Capital Budget as our projects have come in with very good bids.