

Sonja Birr

From: Curtis Hall
Sent: Monday, April 29, 2019 11:04 AM
To: Sonja Birr
Subject: FW: Pit Fire Request - Lower Schuette Park
Attachments: Pit fire Request - FMRW 2019.doc

Hi Sonja,

I hope you had a good weekend. Do you think this can make it into this weeks PI agenda? Pretty Please????

Thanks,

Curtis Hall
Operations Park Planner
City of Manitowoc
(920)686.6519(office)
(920)323.4194(cell)

Our Mission

The Manitowoc Parks and Recreation Divisions are committed to improving the quality of life for all Manitowoc's residents and visitors. This is accomplished by providing and promoting well maintained parks, facilities, and public open spaces as well as offering a variety of lifelong recreational opportunities and special events for people of all ages.

From: Kim Kettner [<mailto:kkettnerm@gmail.com>]
Sent: Wednesday, April 24, 2019 2:41 PM
To: Dan Koski; Curtis Hall; Jim Kettler; Wendy Lutzke; Chad Scheinoha
Subject: Pit Fire Request - Lower Schuette Park

Hi Dan,

The Friends of the Manitowoc River Watershed is seeking permission to have a pit fire, reserve the pavilion and picnic tables on September 13, 2019 at Lower Schuette Park. We are planning to have a group appreciation gathering prior to our Moonlight Paddle that day. Please see the attached "Letter of Request" for details. We need to know ASAP if this request will be honored so we can continue to plan the event at this location. If there are any questions please contact me.

Thank you in advance,

Kim Kettner
2129 S. 15th Street
Manitowoc, WI 54220
920-242-1993

Apr. 24, 2019

To: Dan Koski
Director of Public Infrastructure
900 Quay Street
Manitowoc, WI 54220

From: Kim Kettner
Wendy Lutzke
Friends of the Manitowoc River Watershed
75 Maritime Drive
Manitowoc, WI 54220

Subject: Pit Fire, Pavilion and Equipment Request

Dear Mr. Koski,

The Friends of the Manitowoc River Watershed is planning a Moonlight paddling event on Friday, September 13, 2019. Prior to the event we would like to have an appreciation picnic at Lower Schuette Park including a pit fire. We will provide our own pit, wood and bucket for water.

Please accept this formal request from the Friends of the Manitowoc River Watershed asking for permission to conduct a pit fire at Lower Schuette Park on the evening of September 13, 2019. We will take good care of our Adopted Park and ensure that the fire is extinguished prior to our moonlight paddle. We are also requesting the pavilion, picnic tables and garbage containers adjacent to the parking lot for the same period of time.

We would like to know ASAP whether or not we can plan for the pit fire and pavilion area so we can continue making plans for the evening.



Kim Kettner

Kim Kettner
Wendy Lutzke
Co-leaders of the Friends of the Manitowoc River Water

