



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Public Infrastructure Committee

---

Wednesday, November 1, 2017

5:30 PM

Council Chambers

---

#### 1. Call to Order

L. Kummer called the meeting to order at 5:30 p.m.

#### 2. Roll Call

**Present:** 5 - Kummer, Soeldner, Brey, McMeans and Gabriel

**Staff Present:** Dan Koski, Greg Minikel, Sonja Birr, Chad Scheinoha, Karen Dorow, Mike Jaeger, Mayor Justin Nickels, Alderman Steve Czekala, Alderman Jeremiah Novak

**Others Present:** Patrick Schad, Dennis Hardy, EJ Hansen, Terry Fox

#### 3. Approval of Minutes

[17-1109](#)

Approval of Minutes from the October 11, 2017 Public Infrastructure Committee Meeting.

**Attachments:** [October 11, 2017 Minutes](#)

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, that the Minutes from the October 11, 2017 meeting was approved. The motion carried by the following vote:**

**Aye:** 5 - Kummer, Soeldner, Brey, McMeans and Gabriel

#### 4. Public Comment

#### 5. Public Hearings

#### 6. Presentations

#### 7. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

## 8. Approval of Consent Agenda

## 9. Discussion and Action Items

[17-1090](#) Update from Ed Hanson regarding the "new" monument location at Red Arrow Park.

**Attachments:** [17-1090\\_201712041015](#)

Ed Hansen was present to update the Committee on their intentions to improve Red Arrow Park. They are requesting final approval on design operation mousing sun.

They presented a design and map to show the position they are requesting so the sun will shine down on the memorial. They are also looking to add more trees.

C. Scheinoha explained that there was discussion about eliminating both baseball diamonds but now just talk about the west diamond.

D. Soeldner said this is a one of a kind project.

The Committee is in favor of supporting the purpose of the park and the direction they are looking to go. J. Brey thought they could have a decision after the budget gets approved. They are recommending elimination of the western baseball diamond to allow the establishment of the Red Arrow division monument on said location.

C. Scheinoha said he could talk to the school system about direction we'd like to go and we could dig some test holes to see what was underneath.

The Committee is in support of eliminating the western ball diamond and should bring back to the December meeting.

[17-1009](#) Request for Street Lights on Paul Road from Joseph Road to approximately 700 feet to the South.

**Attachments:** [Paul Road 1](#)  
[Paul Road 2](#)  
[Paul Road 3](#)  
[Paul Road - coach lights](#)  
[PaulRoad\\_LightsAndPoles](#)  
[PaulRoad\\_LightTypes](#)  
[PaulRoad\\_NoLightZone](#)  
[201710120849](#)

Patrick Schad, of Paul Road, was present to request street lights in area as it is quite dark. R. Gabrielle recommended coach lighting for this area, as there is

several different types of lighting in this area.

G. Minikel said that we received an estimate from MPU. The estimate was \$3200 for 2 coach lights.

**A motion was made by Alderperson Jim Brey, and seconded by Alderperson Dave Soeldner, to instruct the City Attorney to draft an Ordinance to add two (2) additional coach lights from Joseph Road to approximately 700 feet to the South. The motion carried by the following vote:**

**Aye:** 5 - Kummer, Soeldner, Brey, McMeans and Gabriel

[17-1101](#)

Request from Terence Fox regarding Subdivision Ordinance, recommended placing on file and drafting a Subdivision Ordinance to be brought back to Committee pertaining to weed cutting.

**Attachments:** [17-1101\\_201710271451](#)

Terry Fox, member/owner of Silver Ridge Subdivision was present to discuss the weed cutting for subdivisions. He said he never received as many complaints for grass cutting until this year.

There are currently 30 undeveloped lots remaining and have been for sale since 2002.

Terry Fox recommended filing a plan on how to maintain the vacant lots. C. Scheinoha explained that our current Ordinance reads if within 200 feet of a developed lot, it needs to be cut. There was a portion of the lot that fell within 200 feet.

G. Minikel said Woodridge and Silver Ridge are the only two (2) subdivisions that have quite a few vacant lots.

The Committee's recommendation was to draft an Ordinance policy and bring back to the Committee.

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Rhienna Gabriel, that the Request from Terence Fox regarding Subdivision Ordinance policy was placed on file for Consent Agenda, and a Ordinance to be drafted. The motion carried by the following vote:**

**Aye:** 5 - Kummer, Soeldner, Brey, McMeans and Gabriel

[17-1088](#)

Request to rescind weed charge for parcel #692-008-040 (Ridgeway Ct), as owner stated property was cut by private contractor, recommended placing on file.

**Attachments:** [17-1088\\_201710260855](#)

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, that the Request to rescind weed charge for parcel #692-008-040 (Ridgeway Ct) was placed on file for Consent Agenda. The motion carried by the following vote:**

[17-1089](#) Request to rescind weed charge for parcel #692-005-070 (Silver Ridge Dr), as owner stated property was cut by private contractor, recommending placing on file.

**Attachments:** [17-1089](#) [201710260903](#)

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the Request to rescind weed charge for parcel #692-005-070 was placed on file for Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Kummer, Soeldner, Brey, McMeans and Gabriel

[17-1094](#) Request to rescind weed charge for parcel #826-403-115 (4810 Expo Drive) as property was considered an active construction site (Prevea Health), recommending denying the request.

**Attachments:** [17-1094](#) [201710261310](#)

S. McMeans abstained from any discussion as it is a competitor.

C. Scheinoha said this has come up several times on construction sites.

**This Request was approved**

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Dave Soeldner, that the Request to rescind weed charge for parcel #826-403-115 (4810 Expo Drive) Prevea Health was denied for consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Soeldner and Brey

**Nay:** 1 - Gabriel

**Abstain:** 1 - McMeans

[17-1093](#) Insurance denial of claim for removal of tree due to premature death as a result of a car accident

**Attachments:** [17-1093](#) [201710260947](#)

[ACCIDENT PHOTOS-TREE](#) [201710261249](#)

[ACCIDENT-POLICE REPORT](#) [201710261250](#)

[17-1093](#) [201712011410](#)

**This Request was tabled**

[17-1092](#) Discussion regarding potential street vacation, land purchase or donation for properties in the area of Archer Street, N. 41st Street and Manitowoc River, Weinberger property

**Attachments:** [17-1092](#) [201710260933](#)

[17-1092- MAPS](#) [201710260935](#)

This Request was tabled

[17-1099](#) Discussion on hiring a contractor for responding to sidewalk snow removal violations

The Committee was ok with the City going out for quotes.

[17-0136](#) Parks Comprehensive Plan Updates.

**Attachments:** [17-0136.pdf](#)

[17-0136 Little Manitowoc River Coastal Wetland Restoration](#)

[17-0136 Riverwalk Concept Plan](#)

[October Draft Comp Park & Rec Plan AFTER Sept 22 2017 Mtg Version4 \(2\) Appendices A thru G](#)

[201710101545](#)

C. Scheinoha discussed with the Committee that changes that were made to the Comprehensive Plan and the total cost for 5 years.

2018-2019 \$1,520,000.00

Years 3-4 \$1,960,000.00

Year 5 \$7,875,000.00

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, recommending adoption of the Parks Comprehensive Plan Updates Report referred to Council. The motion carried by the following vote:**

**Aye:** 5 - Kummer, Soeldner, Brey, McMeans and Gabriel

[17-1100](#) Discussion on annually rotating the order of picking up the quadrants for spring cleanup

**Attachments:** [17-1100 201711011519](#)

D. Koski explained that an ordinance change is in order. Traditionally, we broke spring cleanup into 4 quadrants and picked up an entire week for each quadrant. The recommended change would be to pick up first 2 weeks brush pickup only and week 3-4 would be rakings.

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Rhienna Gabriel, to refer to City Attorney to draft Ordinance to incorporate the rotation and refer to consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Kummer, Soeldner, Brey, McMeans and Gabriel

[17-0597](#) Discussion on pedestrian bridges crossing Manitowoc River between Manitou Park and Lower Schuette Park.

**Attachments:** [Manitowoc, WI 180'](#)

[IMG 3020](#)

[IMG 3022](#)

[IMG 3027](#)

L. Kummer explained that he requested this to be discussed again.

G. Minikel and D. Koski informed L. Kummer that they weren't certain who had jurisdiction over bridge if it would be the Army Corp or the DNR. L. Kummer said he will talk with the City Attorney and we can discuss again next month for a report on which government agency has jurisdiction over bridge construction.

[17-0914](#) Alderman Howe's Proposal for Street Program

L. Kummer suggested bringing back monthly until complete.

[17-1031](#) Request for a designated Christmas Tree drop site in exchange for tree voucher

**Attachments:** [17-1031\\_201710061522](#)

C. Scheinoha reported that he is still looking into this and it will be for 2018-2019 season.

[17-1086](#) Amendment No. 2 to Task Order No. 16-01 with Strand Associates, Inc. for Fiscal Sustainability Planning including 2017 and 2018 Collection System Infiltration/Inflow (I/I) Program Assistance, recommending approval of Amendment.

**Attachments:** [17-1086.pdf](#)

M. Jaeger was present to explain the amendment.

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Dave Soeldner, that the Amendment No. 2 to Task Order #16-01 with Strand Associates, Inc. for fiscal sustainability planning including 2017 and 2018 Collection System Infiltration/Inflow (I/I) program assistance was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Kummer, Soeldner, Brey, McMeans and Gabriel

[17-1087](#) Amendment No. 4 to Task Order No. 15-01 with Strand Associates, Inc. for Wastewater Treatment Facilities Improvements, recommending approval of Amendment.

**Attachments:** [17-1087.pdf](#)

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the Amendment No. 4 to Task Order #15-01 with Strand Associates, Inc. for Wastewater Treatment Facilities Improvements was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Kummer, Soeldner, Brey, McMeans and Gabriel

[17-1091](#) Route of the Badger discussion regarding potential of extending into the City

**Attachments:** [17-1091\\_201710260929](#)

R. Gabriel explained that her and J. Novak went to the meeting in Milwaukee to discuss the route of the Badger. She thought it was a great opportunity to open doors for relationships and thought it would be a good idea for a meeting with Community Development. She wanted staff to commit some time to have conversations.

Further discussion ensued. L. Kummer encouraged our participation including the County.

## 10. Adjournment

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, that the meeting was adjourned at 6:55 p.m. The motion carried by the following vote:**

**Aye:** 5 - Kummer, Soeldner, Brey, McMeans and Gabriel