



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Minutes - Final

### Personnel Committee

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Thursday, September 5, 2024

5:30 PM Council Chambers-Meeting is also available via Remote  
Conferencing-Zoom

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#### 1. Call to Order

The meeting was called to order at 5:30 p.m.

#### 2. Roll Call

Jessie Lillibridge, Pam Wimmer, Eric Nycz, and Todd Blaser

**Present:** 4 - Sitkiewitz, Schlei, Norell and Vanderkin

**Excused:** 1 - Brey

#### 3. Public Comment

None

#### 4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

[24-1791](#) Approval of August 5, 2024 Personnel Committee Minutes

**Attachments:** [08-05-2024 Minutes](#)

[24-1792](#) Review of Legal Fees Billed out Through August, 2024-Human Resources

**Attachments:** [OUTSIDE LEGAL COUNSEL FOR HR Costs](#)

[24-1797](#) Monthly Report out on Health Plan

**Attachments:** [City of Manitowoc MER through July, 2024-no hcc](#)

[24-1793](#) Report out of Human Resources' Office Initiatives September, 2024

**Attachments:** [HR Update September 2024](#)

[24-1794](#) Report out of City Attorney's Office Initiatives September, 2024

**Attachments:** [ATTORNEY'S OFFICE UPDATE SEPT 2024](#)

## Approval of the Consent Agenda

Moved by Vanderkin, seconded by Norell, to accept the Consent Agenda Items as presented. The motion carried by the following vote:

**Aye:** 4 - Sitkiewitz, Schlei, Norell and Vanderkin

**Excused:** 1 - Brey

## 5. Convene in Closed Session

Moved by Vanderkin, seconded by Norell, to convene in closed session at 5:32 p.m. The motion carried by the following vote:

**Aye:** 4 - Sitkiewitz, Schlei, Norell and Vanderkin

**Excused:** 1 - Brey

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[24-1712](#) Manitowoc Professional Firefighters International Association of Firefighters Local 368 Contract Negotiations-2025-2027

**Attachments:** [External\\_L368\\_City Bargaining.pdf](#)

[24-1795](#) Manitowoc Professional Firefighters International Association of Firefighters Local 368 Tentative Agreement

**Attachments:** [Fire Tentative Agreement 08.2024](#)

[24-1796](#) Manitowoc Professional Firefighters International Association of Firefighters Local 368 Request to Arbitrate Grievances

**Attachments:** [Request to arbitrate grievances 08.2024](#)

[Memo to council from Chief re grievance 08.2024](#)

(Closed Session portion of the Minutes has been redacted)

## 6. Reconvene in Open Session

Moved by Vanderkin, seconded by Norell, to reconvene in open session at 5:54 p.m. The motion carried by the following vote:

**Aye:** 4 - Sitkiewitz, Schlei, Norell and Vanderkin

**Excused:** 1 - Brey

**24-1712** Manitowoc Professional Firefighters International Association of Firefighters Local 368 Contract Negotiations-2025-2027

**Attachments:** [External\\_L368\\_City Bargaining.pdf](#)

**Moved by Vanderkin, seconded by Norell, that the Manitowoc Professional Firefighters International Association of Firefighters Local 368-Contract Negotiations 2025-2027 be placed on file and referred to Council. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Norell and Vanderkin

**Excused:** 1 - Brey

**24-1795** Manitowoc Professional Firefighters International Association of Firefighters Local 368 Tentative Agreement

**Attachments:** [Fire Tentative Agreement 08.2024](#)

Tentative Agreement redline version to be completed by outside legal and presented to Council.

**24-1796** Manitowoc Professional Firefighters International Association of Firefighters Local 368 Request to Arbitrate Grievances

**Attachments:** [Request to arbitrate grievances 08.2024](#)

[Memo to council from Chief re grievance 08.2024](#)

**Moved by Vanderkin, seconded by Norell, that the Manitowoc Professional Firefighters International Association of Firefighters Local 368 request to arbitrate grievances be placed on file and referred to Council. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Norell and Vanderkin

**Excused:** 1 - Brey

## **7. Adjournment**

**Moved by Vanderkin, seconded by Norell, that this meeting be adjourned at 5:55 p.m. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Norell and Vanderkin

**Excused:** 1 - Brey

Submitted by Pam Wimmer, Human Resources Assistant