

RESOLUTION
TO REVISE EMPLOYEE POLICY MANUAL TO ACCOMMODATE NEW
BATTALION CHIEF POSITIONS AND UPDATE PERSONAL APPEARANCE
LANGUAGE

WHEREAS, the City of Manitowoc’s Employee Policy Manual (“EPM”) provides continuity and consistency in the operations and the administration of benefits and working conditions for all employees of the City of Manitowoc; and,

WHEREAS, the Personnel Committee has determined a modification of the EPM as detailed in the attached memo from Human Resources Director Jessie Lillibridge is appropriate; and,

WHEREAS, at a meeting held on November 6th, 2023, the Personnel Committee recommended approval of the modifications to the EPM, as written in the attached EPM Revisions FINAL Nov 2023 document.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Manitowoc to approve the recommended changes within the attached EPM Revisions FINAL Nov 2023 document.

BE IT FURTHER RESOLVED to direct Human Resources and the Finance Department to implement the changes effective immediately, notify employees of the changes to the EPM, and have copies of the updated EPM available on the Intranet.

INTRODUCED _____ ADOPTED _____

Justin M. Nickels, Mayor

APPROVED _____

Fiscal Impact:	Anticipated cost neutral due to language update only; no revisions appear to have a fiscal impact. No current tax levy or 2023 budget adjustment needed.
Funding Source:	N/A
Finance Director Approval:	/SMA
Approved as to form:	/EGN

This resolution was drafted by Eric G. Nycz, City Attorney