

*Personnel
12-21-15*

15-1315

RESOLUTION

BACKGROUND CHECK POLICY

WHEREAS, the City of Manitowoc believes that hiring the most qualified individuals to fill positions contributes to the overall success of the City; and

WHEREAS, it is in the City's best interest that all internal and external offers of employment be contingent upon clear results of thorough reference and background checks, to serve as an important part of the selection process as a means of promoting a safer and more productive work environment for current and future City employees; and

WHEREAS, the Personnel Committee recommended approval of the attached Background Check Policy at a meeting held on Tuesday, December 15, 2015, to be separate from the existing Employee Policy Manual.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the City of Manitowoc to approve the attached Background Check Policy, to be separate from the existing Employee Policy Manual, effective January 2016.

DEC 21 2015

INTRODUCED _____

ADOPTED _____

APPROVED _____

Justin M. Nickels, Mayor

This resolution was drafted by Kathleen M. McDaniel, City Attorney

Fiscal Impact: n/a

Funding Source: n/a

Finance Director Approval: /sc

Approved as to form: /kmm