

## Report to the Manitowoc Plan Commission

**Meeting Date:** May 23, 2018

**Report Print Date:** May 18, 2018; 2:36 PM

**Request:** MMC 3.050(2) Plan Commission Membership to serve as Second Vice-Chair

**Reason for Request:** MMC 3.050(2) section states "The Mayor shall act as chair and be a voting member of the Commission. The Alderperson representative shall act as vice-chair. A member of the Plan Commission who is elected by the Commission shall serve as second vice-chair. This election will take place annually at the May Plan Commission meeting."

**Recommendation:** The Community Development Department recommends the Plan Commission nominate and elect a second vice-chair.

**3.050 City Plan Commission.**

**(1) Creation.** There is hereby created a City Plan Commission pursuant to Wis. Stat. § 62.23.

**(2) Membership.** The City Plan Commission shall consist of eight members. The members shall be the Mayor, who shall be the presiding officer; the Director of Public Infrastructure (or in their absence, the Engineering Division Manager); one member of the Common Council nominated by the Common Council and approved by the Common Council; one appointed City official (or in their absence, their official designee); and four citizen members who are not elected or appointed City officials. The citizen members shall be persons of recognized experience and qualification. Unless otherwise noted, all members shall be appointed by the Mayor and approved by the Common Council. Members of the Commission shall be appointed to hold office for a period of three years. Appointments shall be made by the Mayor during the month of April for terms that expire in April or at any other time if a vacancy occurs during the middle of a term. The City Planner or, in the absence of the City Planner, the Community Development Director, shall serve as staff to the Commission and act as its secretary. The Mayor shall act as chair and be a voting member of the Commission. The Alderperson representative shall act as vice-chair. A member of the Plan Commission who is elected by the Commission shall serve as second vice-chair. This election will take place annually at the May Plan Commission meeting.

**(3) Additional Matters Referred to City Plan Commission.** In addition to matters set forth in Wis. Stat. § 62.23(5), the Common Council may refer to the Plan Commission the construction or carrying out of any public work not expressly within the province of other commissions of the City, and may delegate to the Plan Commission all powers which said Council deems necessary to complete such work and all details.

[Ord. 16-430 § 3, 2016; Ord. 16-353 § 1, 2016; Ord. 15-1100 § 1, 2015; Ord. 13-180 § 5, 2013; Ord. 12-529 § 1, 2012. Prior code § 3.05]