

Sonja Birr

From: Katelin Dorow
Sent: Friday, May 7, 2021 11:11 AM
To: Sonja Birr
Cc: Curtis Hall; Amanda Orth
Subject: Agenda for next PI meeting
Attachments: 20210504083149325.pdf; 20210504083144086.pdf

Hi Sonja,

I am submitting a fee waiver on behalf of Special Olympics. Dan and the Mayor requested that it be sent to PI for approval.

Just to confirm, the next meeting will be on June 2 at 5:30 pm?

Thanks,

Katie



Katelin Dorow | Recreation Team Leader
City of Manitowoc
3330 Custer Street
Manitowoc, WI 54220
Phone: (920) 686-3064
Pronouns: she/her/hers

**CITY OF MANITOWOC – DEPARTMENT OF PUBLIC INFRASTRUCTURE
SPECIAL CONSIDERATION FOR WAIVER OF PART OR ALL FEES
FOR USE OF CITY FACILITIES OR EQUIPMENT**

Groups or organizations requesting special consideration for waiver of all or partial fees ordinarily charged to groups for the use of City-owned facilities or equipment must fill out this form completely, at least 30 days in advance of the event. The request will be reviewed by the Special Event Committee and/or the Public Infrastructure Committee and the group or organization will be notified by e-mail or letter of their decision(s). A financial report for the previous two (2) years indicating all expenses and all revenues of the group/organization may be requested by the committee. Groups or organizations must be current on all financial accounts with the City of Manitowoc.

ALL QUESTIONS MUST BE ANSWERED

Name of event: Special Olympics VB Practice

1. Name of club/organization making request Manitowoc Co. Miracles Sp. Osh.
Address 1942 Ravenswood Lane Telephone 9016535

2. Names of club officers:

Name	Address	Telephone
President <u>Jane Pubek</u>	<u>1942 Ravenswood Ln.</u>	<u>9016535</u>
Secretary <u>Richard Rosinsky</u>	<u>1110 Hamilton St</u>	<u>3748814</u>
Treasurer _____		

3. Facility requested: CP Gym
Equipment requested: VB Standards + Nets

4. Specific dates and hours facility/equipment will be used: Date(s) Sept 9 - Nov 4 Hrs. 5-6 PM

5. Please explain your request, as to what fees you desire waived or reduced and reasons. Reduce fees for use of gym + equipment Waived

6. Which do you consider your group to be?
A. Community service _____ B. Non-profit X C. Private business _____
D. Club or organization _____ E. Other, please explain _____

7. Will money be collected, tickets sold, concessions sold or money raised in conjunction with the event?
Yes _____ No X

8. If #7 is "yes," explain and list specific charges _____

9. What will revenues be used for? _____

10. Do you wish to meet personally with the Committee to discuss this request? Yes _____ No X
If "yes," please provide the following information of individual to contact:
Name _____ Address _____ Telephone _____

Signed Richard Rosinsky Date 5-4-21

Please attach any additional information which you feel will assist the committee in evaluating your request.

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Address 1942 Ravenswood Lane Telephone 901 6535

2. Names of club officers:

	<u>Name</u>	<u>Address</u>	<u>Telephone</u>
President	<u>Jane Pubeck</u>	<u>1942 Ravenswood Ln.</u>	<u>901 6535</u>
Secretary	<u>Richard Rosinsky</u>	<u>1110 Hamilton St</u>	<u>374 8814</u>
Treasurer	_____		

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MANITOWOC PARK & RECREATION DEPARTMENT EQUIPMENT & FACILITY REQUEST FORM

FACILITY REQUESTED

EQUIPMENT REQUESTED (Be Specific)

SB Diamonds _____

Garbage Cans _____

BB Diamonds _____

Picnic Tables _____

Soccer Field _____

Benches _____

Tennis Courts - How Many? _____

Other X

Pool _____

AREA REQUESTED Citizens Park - Gym

Number of People 30 DATE DESIRED ON BACK TIME REQUESTED 5 PM - 6 PM

WHAT WILL THE EQUIPMENT/FACILITY BE USED FOR? Special Olympics
Be Specific

Volleyball practice

PERSON WHO WILL BE RESPONSIBLE Annette Wuellner TELEPHONE 652 4135

PERSON MAKING REQUEST Richard Rosinsky

TELEPHONE 920 374 8914 ADDRESS 1110 Hamilton St

WHO WILL BE BILLED IF THERE ARE ANY CHARGES

NAME Jane Prubek

ADDRESS 1942 Ravenswood Lane Phone 9016535

PROVISIONS:

The undersigned agrees to hold the City harmless for any and all damage, claims or personal injury claims occurring during the term of this contract.

It is further agreed that all property of any kind brought on the premises shall be at the sole risk of the undersigned and that the City shall not be liable for any injury, loss or damage to said property or injury to any person on the premises.

The undersigned agrees to be responsible for any damage caused to said building, property or equipment by mischief or negligence.

CHARGES _____

SIGNED Annette Wuellner
(Person Responsible)

APPROVED _____

DATE 3-23-21

DENIED _____

Director, Parks & Recreation Date _____

ATTENDANT(S) _____ START TIME: _____

Thurs

Sept 9 - 16 - 23 - 30

Oct 7 - 14 - 21 - 28

Nov 4

** Need help with setting up nets.
We will take nets down + put
nets + poles away

Katie thanks for your help

Mr R