



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Finance Committee

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Tuesday, August 7, 2018

6:00 PM

Council Chambers

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 4 - Brey, Lotz, McMeans and Sitkiewitz

**Absent:** 1 - Williams

#### 3. Approval of Minutes

[18-0794](#) Minutes of the July 2, 2018 Finance Committee meeting, recommend approval.

**Attachments:** [Finance Minutes 7-2-18](#)

**Moved by McMeans, seconded by Sitkiewitz, that the Minutes be accepted. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

#### 4. Public Comment

No comments at this meeting.

#### 5. Presentations

[18-0757](#) Bryan Grunewald, Shareholder Schenck SC presentation of Management Letter and Comprehensive Annual Financial Report (CAFR) for year ended December 31, 2017

**This Presentation was discussed.**

#### 6. Discussion and Action Items

[18-0758](#) 2017 Comprehensive Annual Financial Report (CAFR) including auditors' reports

**Attachments:** [2017-City-of-Manitowoc-CAFR](#)

**Moved by Sitkiewitz, seconded by Lotz, that this Report be accepted. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0793](#) Minutes of the Manitowoc Public Utilities Commission meetings of May 7, 2018 and May 29, 2018, recommend to accept and place on file.

**Attachments:** [MPU Commission Minutes 5-29-18](#)

[MPU Commission Minutes 5-7-18](#)

**Moved by Sitkiewitz, seconded by McMeans, that this Report be accepted. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0606](#) Donation Policy for the Solicitation, Acceptance and Distribution of Monetary Contributions and Real or Personal Property

**Attachments:** [Donation Policy](#)

**Moved by McMeans, seconded by Lotz, that this Report be accepted. Amended motion moved by Sitkiewitz, seconded by Lotz to add language to be sure Council gets a report regarding ongoing maintenance costs. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0658](#) Options for updated land rebate in the industrial park, recommend to place on file.

**Attachments:** [Signed Resolution 07-30-2015 Amend Land Rebate Policy 201604050739440408](#)  
[WB 13 vacant land offer form](#)

**Moved by Sitkiewitz, seconded by Lotz, that this Report be accepted to place on file. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0671](#) Equipment purchase (Z-Tracks and Wide Area Mower Rhino) for Parks Department, recommend to accept.

**Attachments:** [Detail of Mower Purchase](#)

**Moved by Sitkiewitz, seconded by Lotz, that this Request be accepted. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0679](#) Friends of Manitowoc Aquatic Center Fundraising Agreement update, recommend to place on file

**Moved by McMeans, seconded by Lotz, that this Report be accepted and place on file. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0730](#) Request for change of alcohol premise for Apple Hospitality Group LLC, Manuel Eloi Renteria, Agent, License #TAV-1844, for premise at 4435 Calumet Ave, recommend to place on file.

**Attachments:** [applebees premise.pdf](#)

**Moved by McMeans, seconded by Sitkiewitz, that this Communication be accepted and place on file. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0754](#) Renew Assessor Services Contract with Accurate Appraisal, LLC for 2019 and 2020, recommend to enter into agreement.

**Attachments:** [Current Accurate Appraisal Contract](#)  
[City of Manitowoc Maintenance Contract 2019 - 2020](#)

**Moved by McMeans, seconded by Lotz, that this Action Item be accepted to enter into the agreement with Accurate Appraisal LLC for 2019 and 2020. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0755](#) Timeline for proposed 2018 Financing, recommend to place on file.

**Attachments:** [tl manitowoc cy GROB 2018](#)  
[prs capital financing plan\\_manitowoc 08.07.18](#)

**Moved by McMeans, seconded by Sitkiewitz, that this Action Item be accepted and place on file. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0756](#) Funding Request from League of Wisconsin Municipalities to support the efforts regarding the Dark Store and Walgreens Tax Shift Legislation, recommend to place on file with intent that this item potentially be a referendum on the November 2018 ballot.

**Attachments:** [League Request for Marketing of Dark Store](#)

**Motion by J Brey to accept this Action Item failed for a lack of second.**

**Moved by McMeans, seconded by Lotz, that this Action Item be accepted to place on file with the intent that this potentially be a referendum item on the November 2018 ballot. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0771](#) Resolution Providing for the Sale of Approximately \$8,750,000 General Obligation Refunding Bonds

**Attachments:** [Manitowoc C of - 2018 GORBs - Set Sale Resolution \(2\)](#)

**Moved by McMeans, seconded by Lotz, that this Resolution be accepted. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0790](#) Judgment in a Civil Case for Jason Keck d/b/a Big Jay's Smoke Shop v. City of Manitowoc; Case No. 17-CV-99, recommend to accept and place on file.

**Attachments:** [Judgment](#)  
[Decision and Order](#)

**Moved by Sitkiewitz, seconded by McMeans, that this Request be accepted and place on file. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0791](#) Claims Report - January thru June, 2018 from City Attorney, recommend to accept and place on file.

**Attachments:** [Claims Report](#)

**Moved by Sitkiewitz, seconded by Lotz, that this Report be accepted and place on file. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0792](#) Election Day & Polling Locations Contingency Plans, recommend to place on file

**Attachments:** [Election Day Contingency Plan](#)

**Moved by Lotz, seconded by Sitkiewitz, that this Action Item be accepted and place on file. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0795](#) Lowe's Home Centers, LLC Summons and Complaint 2018 Assessment, Case number 2018CV000291, recommend to accept and refer to the City Attorney.

**Attachments:** [Lowe's](#)

**Moved by McMeans, seconded by Sitkiewitz, that this Summons and Complaint be accepted and referred to the City Attorney. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0799](#) Request from Moore's Irish Pub for an extension of premise on September 15, 2018 for their Halfway to St. Patrick's Day Block Party, recommend to approve.

**Attachments:** [Moore's](#)

**Moved by Sitkiewitz, seconded by Lotz, that this Request be accepted. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0815](#) CAWG request to fund up to \$33,035 for Maritime Museum Sidewalk Replacement, recommend to approve the request.

**Attachments:** [Maritime Museum Sidewalk](#)

**Moved by Sitkiewitz, seconded by McMeans, that this Request be accepted. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

[18-0816](#) CAWG recommendation to deny funding up to \$54,296 for Waldo Blvd Westbound Bridge Overlay, recommend to accept and place on file.

**Attachments:** [Waldo Blvd Bridge Overlay](#)

**Moved by Sitkiewitz, seconded by McMeans, that this Request be accepted and place on file. The motion carried by the following vote:**

**Aye:** 4 - Brey, Lotz, McMeans and Sitkiewitz

## 8. Adjournment

**Moved by Sitkiewitz, seconded by Lotz, to adjourn.**