



# CITY OF MANITOWOC

WISCONSIN, USA

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To: Public Infrastructure Committee

From: Dan Koski, Director of Public Infrastructure

Re: 19-0850 Department of Public Infrastructure Reorganization

As mentioned, the retirement of the Recreation Division Manager this past May has allowed us to once again take a look at roles and responsibilities within the Department, and the opportunity to move towards a more sustainable Org Chart. I propose combining the Current Recreation Division with the Parks Subdivision in order to realize a more equitable workload allocation, and to more closely align with job descriptions common to the industry.

This reorganization is based upon council's comments at Committee meetings, conversations with the Mayor, and also the long term vision for sustainability for the Department I completed last year. This proposal includes the following changes:

Under Parks and Recreation:

- Parks
- Parks Planner
- Recreation
- Senior Center
- Zoo
- Aquatic Center
- In addition to Streets and Sewers, Operations would keep:
  - Cemetery – There has been sharing of DPI Laborers between Streets & Cemetery
  - City Forester – Most of the tree work done is in the Streets ROW, major parks tree work will continue to be contracted out due to staff / resource limitations
- This proposal also includes converting the vacant PT Senior Center Admin position to a FT Recreation Team Leader, who would be responsible for assisting the Division Manager with the Recreation programming and all the Senior Center programming, along with coordinating groups like the Committee on Aging. We had actually been looking at ways of converting one of the Admins to FT with this budget anyway for coverage needs.
- Presently there are 30 FTE positions under Operations along with 52 Seasonals, and 3 FTE under Recreation along with 112 Seasonals. The proposed Re Org would have 22 FTE and 20 Seasonals under Operations and 11.5 FTE and 123 Seasonals under Park & Recreation.

I recommend the City approve this request for the following reasons:

1. Approval of the Proposed Department of Public Infrastructure Org Chart