



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Finance Committee

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Thursday, April 9, 2026

5:30 PM 1st Floor Conference Room West / Virtual (Via Zoom)

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

#### 3. Public Comment

**Finance Chair Alderperson Sitkiewitz declared the meeting open for public comment. Due to audio issues with Zoom, the public comment portion of the meeting will be revisited after Closed Session.**

#### 4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

REMOVAL OF CONSENT AGENDA ITEMS: None

#### Approval of the Consent Agenda

**Moved by Reckelberg, seconded by Brey, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[26-0276](#) Minutes of March 3, 2026 Finance Committee meeting, recommending approval and place on file

**Attachments:** [3-3-2026 Finance Committee Minutes](#)

[26-0277](#) 1st Qtr. 2026 Capital Allocation Working Group (CAWG) Request Log Report, recommending approval and place on file

**Attachments:** [Q1 2026 Log of CAWG Requests](#)

[26-0278](#) 1st Qtr. 2026 Internal Controls To Prevent and Detect Fraud Report, recommending approval and place on file

**Attachments:** [2026\\_01 Check List for Finance Committee](#)

[26-0279](#) 4th Qtr. 2025 Budget Exception Report, recommending approval and place on file

**Attachments:** [Q4 2025 Budget Exception Report for Fin Comm](#)

[26-0280](#) Report out on TID 24 Regional Stormwater Pond Payment

**Attachments:** [Report out of TID 24 Regional Stormwater Pond Payment](#)

## 5. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[26-0293](#) City of Manitowoc Development Agreement with Gorman and Company for former Mirro Site Development

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

[26-0089](#) L25-00118 Braun Building Center, Inc claim against the City >\$5,000

**Attachments:** [Letter to City of Manitowoc and CDA re Notice of Relocation Claim w Exhibits - 52261869.1](#)

Moved by Reckelberg, seconded by Brey, that this meeting be convened in closed session. The motion carried by the following roll call vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

## 6. Reconvene In Open Session

Moved by Reckelberg, seconded by Brey, that this meeting be reconvened in open session. The motion carried by the following roll call vote:

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[26-0293](#) City of Manitowoc Development Agreement with Gorman and Company for former Mirro Site Development

**Moved by Brey, seconded by Reckelberg, to instruct City staff to continue working on the Development Agreement. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[26-0089](#) L25-00118 Braun Building Center, Inc claim against the City >\$5,000

**Attachments:** [Letter to City of Manitowoc and CDA re Notice of Relocation Claim w Exhibits - 52261869.1](#)

**Moved by Reckelberg, seconded by Dunbar, to direct the City Attorney's Office to prepare and execute all documents necessary to settle Braun Building Center, Inc.'s claim against the City of Manitowoc for an amount not to exceed \$173,315.42 and to work with the Finance Department to pay the claim. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

## 7. Public Comment

Finance Chair Alderperson Sitkiewitz declared the meeting re-open for public comment. In accordance with policy, the public comment portion of the meeting is not made part of the official record.

## 8. Discussion and Action Items

[26-0222](#) Report of City Clerk of proposed schedule of assessments for 2026 Weights & Measures Licenses

**Attachments:** [2026 WM REPORT](#)

**Moved by Reckelberg, seconded by Schlei, that this Report be approved and placed on file. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[26-0282](#) Application of "Class B" Retail Intoxicating Liquor & Fermented Malt Beverage (TAV-2538A), Manitowoc 3917 Inc. DBA Applebee's Grill & Bar + IHOP, 4435 Calumet Ave

**Attachments:** [TAV-2538A Application](#)

**Moved by Schlei, seconded by Reckelberg, that this Application be approved. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[26-0283](#) Application of "Class B" Retail Intoxicating Liquor & Fermented Malt Beverage License (TAV-2527B), Knox Ventures, LLC DBA Silver Valley Banquet Hall, 1222 S. Alverno Rd

**Attachments:** [TAV-2527B Application](#)

**Moved by Reckelberg, seconded by Brey, that this Application be approved. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[26-0284](#) Application of "Class B" Retail Intoxicating Liquor & Fermented Malt Beverage License (TAV-2569), JK Elbow Room, LLC DBA Elbow Room, 702 Buffalo Rd

**Attachments:** [TAV-2569 Application.1](#)

**Moved by Brey, seconded by Reckelberg, that this Application be approved. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[26-0285](#) Application of "Class B" Retail Intoxicating Liquor & Fermented Malt Beverage License (TAV-2570), Dos Caminos Latin Food LLC, DBA Dos Caminos, 2525 Menasha Ave

**Attachments:** [TAV-2570 Application.1](#)

**Moved by Reckelberg, seconded by Dunbar, that this Application be approved. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[26-0286](#) 1st Qtr. 2026 Claims Report from City Attorney's Office

**Attachments:** [Quarter 1 2026 Claim Report to Finance Committee](#)

**Moved by Reckelberg, seconded by Dunbar, that this Report be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[26-0289](#) Ordinance to Amend Manitowoc Municipal Code (MMC) 3.120 - Regulating RWAM Boards and Association

**Attachments:** [ORD TO AMEND 3.120 REGULATING RWAM BOARDS AND ASSOCIATION- FINAL](#)

**Moved by Reckelberg, seconded by Brey, that this Ordinance Amendment be approved. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[26-0287](#) Resolution to Increase Court Costs

**Attachments:** [Memo to Finance Re Increase Court Costs](#)  
[Resolution for Court Costs Increase for 2026- Final](#)  
[AB 443 FORFEITURE TABLE \(version 1\)](#)

**Moved by Reckelberg, seconded by Brey, that this Resolution be approved. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[26-0288](#) Ordinance to Create Manitowoc Municipal Code (MMC) 14.005 - Enhanced Penalties

**Attachments:** [Ordinance to Create 14.005 Enhanced Penalties- Final](#)

**Moved by Schlei, seconded by Reckelberg, that this Ordinance be approved. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[26-0290](#) Ordinance to Amend Manitowoc Municipal Code (MMC) 11.060 - Licenses and Permits

**Attachments:** [Ordinance to amend 11.060 Licenses and Permits- Final](#)

**Moved by Reckelberg, seconded by Brey, that this Ordinance Amendment be approved. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[26-0291](#) Agreement with FASTER Fleet Management Software

**Attachments:** [FASTER Software Quote-4024-City-of-Manitowoc-WI](#)

**Moved by Dunbar, seconded by Reckelberg, to approve and enter into this Agreement. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[26-0292](#) 2026 Budget Amendment - General Fund (1100)

**Attachments:** [Memo - 2026 Budget Amend Transfer General Fund](#)

**Moved by Reckelberg, seconded by Brey, that this Budget Amendment be approved. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

**Aldersperson Schlei left the meeting**

**Present:** 4 - Sitkiewitz, Reckelberg, Dunbar and Brey

**Absent:** 1 - Schlei

## 9. Adjournment

**Moved by Reckelberg, seconded by Brey, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Reckelberg, Dunbar and Brey