



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Public Infrastructure Committee

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Wednesday, November 6, 2024

5:30 PM

Council Chambers

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#### 1. Call to Order

Ald. Cummings called the meeting to order at 5:30 p.m.

#### 2. Roll Call

**Present:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

#### Roll Call

Staff Present: D. Koski, G. Minikel, S. Birr, Billy Hutterer (via zoom), Kevin Bottesi (via zoom)

Others Present: Louis Vigue, Jeff Schweke, Adam Wachowski, Bob Popp

#### 3. Public Comment

#### 4. Presentations

[24-1961](#) Manitowoc Youth Sports Stadium Request

**Attachments:** [Manitowoc TRYS](#)

Adam Wachowski presented to the Committee a proposal for a renovated Halvorsen Park to include construction of a Youth Sports Stadium.

#### 5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[24-1995](#) Approval of the Minutes from the October 2nd Public Infrastructure Committee Meeting

**Attachments:** [10-2-2024 Committee Minutes](#)

A motion was made by William DeBaets, seconded by Chad Beeman, that the

Minutes were approved for consent agenda.. The motion carried by the following vote:

Aye: 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

## 6. Discussion and Action Items

### [24-1993](#)

Request by A. Wachowski for approval to negotiate an agreement with the City for baseball field renovations at Halvorsen Park pending approval from WIDNR and NPS based off of property encumbrances; recommending working with Engineering Department and possibly finding another path for the project.

**Attachments:** [Email from Wachowski](#)  
[Manitowoc TRYS](#)

Adam Wachowski, Two Rivers Youth Sports (TRYS), was present and gave a presentation to the Committee. TRYS is interested in partnering with City of Manitowoc to improve a space for youth athletes throughout the area. This proposal will attract more kids to the park as well as area businesses.

He went on to say that this will also bring Revenue to the City with a 15 year lease with TRYS. After this time, the stadium will be returned to the City of Manitowoc.

This proposed stadium will be fully funded by TRYS through fund raisers and current donors that are interested.

B. Wetenkamp was present and explained that Halvorsen Park has Federal encumbrances (LWCF) attached to it. If looking to privatize, approval from State and Federal will be required. In exchange, there would need to be another property to transfer the attached encumbrances to. This recommended park transfer will need approval from the DNR and National Park Service.

The Committee discussed the proposed stadium with Adam. They were concerned with lighting as there are houses across from the park and would affect these properties. They also asked what material would be used for the stadium concessions and Adam informed them it would be a wooden structure with siding. He also said the lighting would be the second phase of the project. There would be a fence around entire facility.

D. Koski informed the Committee that this location is proposed for a future stormwater pond as there were flooding issues a few years ago. Flooding in this area has not occurred for 3 years, however, it is an area of concern.

Brock explained that they brought this to the Committee for insight and approval of the proposed project. This might not be the ideal location, however, if the Committee will support it, then they could look for other options.

G. Minikel said he will reach out to Strand Associates to look to see if there are other options.

A motion was made by Vice Chair Todd Reckelberg, seconded by Chad Beeman, to approve negotiating with city staff to find plausible path for project was approved for consent agenda.

The motion carried by the following vote:

[24-1990](#) Proposed 2025-2030 Road Project Plan

**Attachments:** [2025-2030 ROAD PROJECTS](#)

Mayor Nickels was present to discuss the 5 year road plan he is proposing based on passer ratings. These are the reconstruct not sealcoating projects. This is separate from the budget.

D Koski mentioned that the 5-year plan allows us the opportunity to apply for grants ahead of time.

**A motion was made by Tim Boldt, seconded by Chad Beeman, that the 2025-2030 Road Project Plan was approved and referred to council. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[24-1994](#) Request for City to own and maintain Popp Subdivision Pond; recommending approval pending approval from DPI and City Attorney

**Attachments:** [Popp Subdivision Pond Request](#)  
[POND REQUEST](#)

G. Minikel said that we are in process of getting the Popp Subdivision recorded. The City is requesting to take over ownership of pond from Robert Popp.

W. DeBaets asked how much it costs the city to maintain the property. G. Minikel replied that the City will maintain lawn, cut weeds and maybe future dredging of sediment.

**A motion was made by Vice Chair Todd Reckelberg, seconded by William DeBaets, that the Request for City to own and maintain Popp Subdivision Pond, pending Engineering and Legal approval, was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[24-1960](#) Transit Zero Tolerance Policy; recommending approval

**Attachments:** [24-1960 Bus Suspensions - Policy Change](#)

D. Koski informed the Committee that Kevin Bottesi attended a conference where he learned of other City Transit behavior policies.

K. Bottesi is recommending the following steps:

First offense is a warning  
Second offense is a 30 day suspension  
Third offense is a 1 year suspension

D. Koski informed the Committee there is an appeal process in place.

**A motion was made by Chad Beeman, seconded by Tim Boldt, that the Request for a Behavior Policy was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[24-1976](#)

Request to use Winter Maintenance Non-Lapsing Fund, for an amount not to exceed \$15,000, for repairs to DPW Salters; recommending to approve

**Attachments:** [Mem Non-Lapsing Fund Snow - Salter Repair](#)

D. Koski informed the Committee the Finance Committee approved this request. The Mechanics will rebuild the salters as the request for new salters didn't make the budget.

**A motion was made by Tim Boldt, seconded by William DeBaets, that the Request to use Winter Maintenance Non-Lapsing Fund not to exceed \$15k for repairs to salters was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[24-1989](#)

CAWG Request (Unbudgeted) from Cemetery/Forestry/Streets/Parks, for an amount not to exceed \$11,500, for Scag Windstorm Leaf Blower; recommending to approve

**Attachments:** [Unbudgeted Capital Request - Windstorm](#)

D. Koski informed the Committee that the CAWG Request for Scag Windstorm Leaf Blower was approved at Finance Committee last night. This is a stand up riding mower that can be used for leaves, snow removal, cleaning off graves for burials and clean up for Forestry.

**A motion was made by Vice Chair Todd Reckelberg, seconded by William DeBaets, that the Request to purchase a Scag Windstorm Leaf Blower not to exceed \$11,500 was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[24-1959](#)

Proposals for Lift Station Evaluation Update Report; recommending approval

**Attachments:** [24-1959 Proposals for Lift Station Evaluation Update Report](#)

[24-1959 Proposals for Lift Station Evaluation Update Report - Back Up Information](#)

G. Minikel reported the proposals received from Foth and Strand.

**A motion was made by Vice Chair Todd Reckelberg, seconded by William DeBaets, to approve entering into Agreement with FOTH for the Lift Station Evaluation Update Report was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[24-1996](#) Trolley Fee Increase; recommending approval of increase

**Attachments:** [Mem Trolley Fee Increase](#)  
[Trolley Cost Analysis 2025](#)

D. Koski said based on maintenance costs, hours of rental, the recommendation is to increase fee from \$100/hour to \$135/hour plus fuel cost.

**A motion was made by Vice Chair Todd Reckelberg, seconded by Tim Boldt, that the Request to increase trolley fees to \$135/hour plus fuel cost was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[24-1992](#) Resolution for 2025 Department of Public Infrastructure Fee Schedule, recommending approval

**Attachments:** [DPI Fees Proposed 2025 PI 11-5-24](#)  
[RES FOR 2025 DPI FEES- FINAL](#)

D. Koski said this is annual fee increases.

**A motion was made by Tim Boldt, seconded by Chad Beeman, to approve the 2025 Department of Public Infrastructure Fee Schedule was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[24-1991](#) 2024 BRIC Grant Application (Custer Street Pond Design); recommending approval

**Attachments:** [24-1991 2024 BRIC Grant for Custer St. Stormwater Pond Design.](#)  
[Stormwater Pond Design](#)  
[WI BRIC Preapplication](#)  
[E-mail with Strand Regarding 2024 BRIC Grant Notice of Intent Pre-Application](#)  
[Task Order No. 24-03](#)

G. Minikel explained that the Bric Grant will provide opportunity to do design work on the Custer Street Stormwater Pond. If we are approved, Strand will fill out forms required, as well as the FEMA and Bric Grant application.

The design will first be in 2025 or later. We will budget at that time.

**A motion was made by Tim Boldt, seconded by Vice Chair Todd Reckelberg, that the Request to apply for BRIC Grant was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

## 7. Previously Tabled Items

## 8. Adjournment

A motion was made by William DeBaets, seconded by Tim Boldt, that the meeting was adjourned at 6:42 p.m. The motion carried by the following vote:

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets