



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Final

Library Board

Monday, July 22, 2024

5:00 PM

Manitowoc Public Library Board Room
and Remotely via Zoom

1.) Call to Order

The meeting was called to order by President Darian Kaderabek at 5:00p.m.

Present: 8 - Brick, Peters, Doneff, Norell, Kaderabek, Pauwels, Able and Marchant

Absent: 2 - Quistorf and Buchko

Others present: Adams, Bialek, Hansen, Verbeten, Gadzinski, Hanf, and Plekan.

2.) Requests to Amend

None.

3.) Public Comment

Members of the public are invited to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter related to the oversight of Manitowoc Public Library. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

4.) Flexible Facilities Program Grant Information

[24-1706](#)

a. Flexible Facilities Program Grant Information - Karin Adams, Stacey Bialek, Karen Hansen, and guest, Jolene Wilkens, Employment and Training Supervisor, Sheboygan/Manitowoc, Department of Workforce Development

Attachments: [SYNOPSIS OF FLEX FACILITIES GRANT 2024](#)

5.) Approval of Minutes (action requested)

[24-1673](#)

a. Regular Board Meeting - June 24, 2024

Attachments: [Regular Library Board Meeting Minutes - June 24, 2024](#)

Moved by Pauwels, seconded by Able, that this Action Item be approved. The motion carried by the following vote:

Aye: 8 - Brick, Peters, Doneff, Norell, Kaderabek, Pauwels, Able and Marchant

6.) Financial Reports (action requested)

- [24-1674](#)
- Budget Status - June 2024 (Fund 2810)
 - Budget Status - June 2024 (Fund 2813)
 - MPL Check Register: June 22, 2024 - July 19, 2024
 - Financial Summary

Attachments: [Budget Status-June 2024 \(Fund 2810\)](#)
[Budget Status-June 2024 \(Fund 2813\)](#)
[MPL Check Register July 2024](#)
[Financial Reports July 2024](#)

Moved by Marchant, seconded by Brick, that this Action Item be approved. The motion carried by the following vote:

Aye: 8 - Brick, Peters, Doneff, Norell, Kaderabek, Pauwels, Able and Marchant

7.) Correspondence

- [24-1675](#) a. Correspondence

8.) Administrative Reports

- [24-1676](#)
- a. Director's Report - June 2024
 - b. Manager Highlights - June 2024
 - c. Monthly Statistics - June 2024
 - d. Seehafer News Articles - June 2024

Attachments: [Director's Report 7.22.24](#)
[June Manager Highlights](#)
[Monthly Stats June 2024](#)
[June 2024 articles](#)

9.) New Business (action requested)

- [24-1707](#) a. Trustee Bylaws Update

Attachments: [memo.Trustee Bylaws Update](#)
[Trustee Bylaws Committee Update](#)

Moved by Able, seconded by Peters, that this Action Item be approved. The motion carried by the following vote:

Aye: 7 - Brick, Peters, Doneff, Kaderabek, Pauwels, Able and Marchant

Excused: 1 - Norell

- [24-1708](#) b. Library Addendum Amendment

Attachments: [memo.Library Addendum Amendment](#)
[Library Addendum Vacation amendment redline](#)

Moved by Able, seconded by Marchant, that this Action Item be approved. The motion carried by the following vote:

Aye: 7 - Brick, Peters, Doneff, Kaderabek, Pauwels, Able and Marchant

Excused: 1 - Norell

10.) Nomination of Officers 2024-2025

[24-1704](#) a. Nomination of Officers 2024-2025 (action requested)

Motion to approve the recommendation of the Nominating Committee for the following slate of Officers for 2024-2025:

President: Darian Kaderabek

Vice-President: Pam Brick

Treasurer: Christopher Able

Moved by Marchant, seconded by Peters that this Action Item be approved. The motion carried by the following vote:

Aye: 7 - Brick, Peters, Doneff, Kaderabek, Pauwels, Able and Marchant

Excused: 1 - Norell

[24-1705](#) b. Election of Officers 2024-2025 (action requested)

Motion to approve a Unanimous Ballot of the nominated slate of officers for 2024-2025:

President: Darian Kaderabek

Vice-President: Pam Brick

Treasurer: Christopher Able

Moved by Pauwels, seconded by Peters, that this Action Item be approved. The motion carried by the following vote:

Aye: 7 - Brick, Peters, Doneff, Kaderabek, Pauwels, Able and Marchant

Excused: 1 - Norell

11.) Old Business

[24-1677](#) a. Facilities and Building Updates - Stacey Bialek

12.) Adjournment

Moved by Pauwels, seconded by Brick, that this meeting be adjourned at 5:51 p.m. The motion carried by the following vote:

Aye: 7 - Brick, Peters, Doneff, Kaderabek, Pauwels, Able and Marchant

Excused: 1 - Norell

Submitted by Olivia Hanf, Recording Secretary