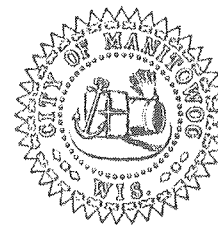


Jim
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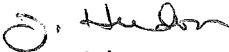
15-121

MEMORANDUM

DATE: January 14, 2015

TO: Eric Sitkiewitz, Chairperson
Finance Committee

FROM: Jennifer Hudon, City Clerk/Deputy Treas.

RE:  Special Assessment Refunds parcels 000-248-010 & 000-248-050
Koralewski Living Trust/Susan Sohn

The above parcels were charged for 2007 Asphaltic Resurfacing in 2008 in the amounts of \$2,930.40 and \$1,416.36. These assessments were paid in full September 23, 2008. Due to a glitch in the CLT system, the special assessments did not clear out of the records. They were not charged any interest or principal on the 2008 tax bill, but in 2009, 2010 & 2011 interest only was charged and in 2012 one installment plus interest was charged to the tax bill.

This continued in 2013 & 2014, when Mr. Sohn came in and inquired how much longer the special assessments would be on his tax bill. In checking back on their parcels, I found they were continuing to be charged on special assessments they paid in 2008. Please recommend refunding their overpayment in the amounts of \$2,865.94 and \$1,385.03 for a total refund of \$4,250.97 and cancelling the balance that is showing due for future tax bills.

Jennifer Hudon, MPA, City Clerk/Deputy Treasurer
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