



POLICY FOR NEW
“CLASS B” RETAIL INTOXICATING LIQUOR &
FERMENTED MALT BEVERAGE LICENSE (TAVERN)

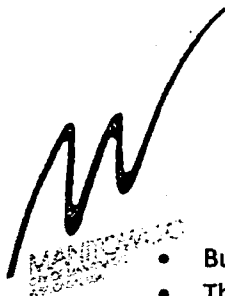
DEPARTMENT OF: Finance/Clerk’s Division

Owner	Finance Committee Approved	Revision Date
City Clerk		July 15, 2019

Purpose	<p>To treat all applicants wishing to receive a new “Class B” Retail Intoxicating Liquor & Fermented Malt Beverage License fairly and consistently.</p> <ul style="list-style-type: none"> • All new original applications are submitted to Finance Committee for approval throughout the year <u>if quota has not been met</u> • Must include Business Plan and \$25 publication fee • <u>If quota is met</u>, accept applications through end of business day on July 1 or first business day following July 1 • Must include Business Plan and \$25 publication fee • Send applications to first Finance Committee meeting in July • Invite applicants to attend meeting • Finance Committee to make determination as to which license(s) are granted • After Finance Committee makes determination to approve license, applicant can come in to apply for a Provisional License and pay the fee (if needed). • If application is denied, they will receive refund of \$25 publication fee • Police Dept. needs to approve Provisional before it can be issued • Issue Provisional. Good for 60 days • Original application can come before Council after 15 day waiting period expires which begins the day after application is filed.
----------------	---

License Number: _____

"CLASS B" INTOXICATING LIQUOR LICENSE BUSINESS PLAN



- Business Plan must be submitted to the Clerk's Office with any Original Application
- The Finance Committee will review the application and make a recommendation
- Council will act on the application

APPLICANT INFORMATION

Applicant (Name of Corporation, LLC, Partnership, etc.): _____

Trade Name: _____ Phone Number: _____

Address of Establishment: _____

Agent or Owner of Establishment: _____

BUSINESS DESCRIPTION

Predicted Open Date: _____

Predicted Date the Business will be ready for Inspection: _____

Brief Description of the Business: _____

****Attach an additional sheet or use the back of this form if more space is needed****

Any additional information you wish to include: _____

SIGNATURE OF AGENT OR REPRESENTATIVE

Signature of Agent or Owner of Establishment

Date

Office Use Only

Date Received by Clerk's Office: _____

Approved

Common Council Date: _____

Denied