



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, August 25, 2025

5:00 PM

Manitowoc Public Library Board Room
and Remotely via Zoom

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

This meeting is being conducted both in the Board Room at Manitowoc Public Library and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public comment are asked to keep their microphone muted until public comment is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves.

Join Zoom Meeting: <https://us06web.zoom.us/j/82868206133?pwd=WzYaPIKxRbJxmuNf11GnCdxzXbNMTf.1>

Meeting ID: 828 6820 6133

Passcode: 430058

Call In: +1 312 626 6799 US (Chicago)

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

- 1.) Call to Order
- 2.) Requests to Amend
- 3.) Public Comment

Members of the public are invited to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter related to the oversight of Manitowoc Public Library. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

4.) Approval of Minutes (action requested)[25-0575](#)

- a. Regular Board Meeting - July 28, 2025
- b. Finance Committee Meeting - August 14, 2025

Attachments:

[Regular Library Board Meeting Minutes -July 28, 2025](#)
[Finance Committee Meeting Minutes August 14 2025](#)

5.) Financial Reports (action requested)[25-0576](#)

- Budget Status - July 2025 (Fund 2810)
- Budget Status - July 2025 (Fund 2813)
- MPL Check Register - July 26, 2025 - August 22, 2025
- Financial Summary

Attachments:

[Budget Status July 2025 \(Fund 2810\)](#)
[Budget Status July 2025 \(Fund 2813\)](#)
[MPL Check Register August 2025](#)
[Financial Summary July 2025](#)

6.) Correspondence[25-0623](#)

- a. Youth Services Intern - EM
- b. Materials Management Intern - RD

Attachments:

[Youth Services Intern Elly Meissner](#)
[Materials Management Intern Rory Doneff](#)

7.) Administrative Reports[25-0578](#)

- a. Director's Report - July 2025
- b. Manager Highlights - July 2025
- c. Monthly Statistics - July 2025
- d. Seehafer News Articles - July 2025

Attachments:

[Director's Report 8.25.25](#)
[July Manager Highlights](#)
[Monthly Stats July 2025](#)
[July 2025 Articles](#)

8.) New Business[25-0624](#)

- a. 2026 Budget - Chris Able, Treasurer (action requested)

Attachments:

[Memo 2026 Library Budget](#)
[2026 Budget Worksheet Recommended](#)
[Impact Snapshot - 2024 Financial Highlights](#)

9.) Old Business[25-0625](#)

a. Library HVAC Project Update (action requested)

Attachments:[memo.HVAC Replacement Bid](#)[BID TAB WB-25-15](#)[Reserve Fund Balance Summary](#)[25-0579](#)

b. Facilities and Building Updates - Stacey Bialek

10.) Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Library's ADA Manager Stacey Bialek at 920-686-3008 or email <mailto:sbialek@manitowoc.org> at least 48 hours in advance of the meeting.