

September 3, 2019

Manitowoc Common Council  
Attn: Deborah Neuser  
Manitowoc City Clerk  
900 Quay Street  
Manitowoc, WI 54220

I am submitting this letter and attached resume to indicate my interest in filling the 10<sup>th</sup> District Alderperson position that was vacated by Alder Jacobs. I am a qualified elector of the 10<sup>th</sup> Aldermanic District with no intention of relocating from this district in the foreseeable future.

I believe it is most appropriate that this vacancy be filled by an election in which District 10 voters decide on representation. However, as a district 10 resident, I do not support the cost which would be incurred to hold a special election. Because I am also concerned over the lack of representation on the common council for District 10 during the previous year, I am interested in serving the remainder of Alder Jacobs term. More preferably, I would like to serve the position until the spring 2020 election where the residents of District 10 can vote and choose a representative.

I will effectively support the residents of District 10 for the remainder of this term. Attached is my resume for your consideration.

Sincerely,



Theresa Y. Fessler

Attachment

<b>Objective:</b>	To support the objectives of District 10 residents.	
<b>Education:</b>	Associate Degree – Accounting, May 2006	
<b>Current Experience:</b>	<p><b>Point Beach Nuclear Plant</b> May 2009 – Current Maintenance Performance Improvement Supervisor/Corrective Action Program Coordinator</p> <p>April 2000 – May 2009 Station CAP Coordinator</p> <p>Point Beach Nuclear Plant 6610 Nuclear Road Two Rivers, WI 54241</p>	<p><b>Primary responsibility is to evaluate system and human performance and advise on how to improve performance. Current Duties:</b> Implementation of corrective action program and other related performance improvement functions. Supervise maintenance program functions including the budget analyst and contractors. Preparation of monthly performance metrics for the Department. Facilitate CAP screening and assignment of corrective actions. Perform Root Cause, Apparent Cause, Common Cause, assessments, and trending. Station expert on the CAP action tracking software and process. Provides training on Corrective Action Process, software and other related Performance Improvement functions. Develop and revise procedures.</p>
<b>Previous experience:</b>	<p>April 1999 – April 2000 Pioneer Metal Finishing, Green Bay, Wisconsin Accounts Receivable Administrator</p> <p>May 1997 – April 1999, Secretary, Brown County Board of Supervisors, Green Bay, Wisconsin</p> <p>August 1989 – February 1996, Secretary Voluntary Services, VA Medical Center, Portland, Oregon</p> <p>July 1988 – August 1989, Secretary, District Counsel IRS, San Francisco, California</p> <p>1986 – 1988, US Army, Honorable Discharge,</p>	<p><b>Responsibilities:</b> Process receivables on accounts. Make collection calls to businesses for payment on accounts.</p> <p><b>Responsibilities:</b> Attend committee meetings and record minutes. Support the needs of the County Board members. Provide notifications to the public for public hearings and meetings.</p> <p><b>Responsibilities:</b> Serve the needs of the Voluntary Services/Community Development director. Organize VA hospital volunteer events as well as veteran organization events.</p> <p><b>Responsibilities:</b> Prepare legal filings for the U S tax court.</p> <p><b>Responsibilities:</b> Administrative Specialist / Postal Group Served Active Duty at the Presidio or San Francisco with rapid deployment to several countries.</p>