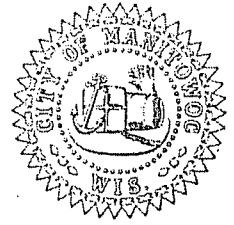


CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org

MEMORANDUM



Finance

DATE: January 20, 2016

TO: Finance Committee

FROM: Jennifer Hudon, City Clerk/Dep. Treas.

RE: *J. Hudon*
Omitted Lottery Credit parcel 341-001-011

On January 5, 2014, Jennifer Kieselhorst applied for and was assured she would receive the lottery credit of \$88.77 on her 2013 property tax bill. She paid the balance. The lottery credit was processed so she would receive the credit. She recently discovered that a balance of \$88.77 (the lottery credit) is at the County Treasurer accruing interest.

I believe a glitch occurred here at the city. I am requesting the Committee to reimburse \$88.77 to the County Treasurer so this error can be corrected.

Jennifer Hudon, MPA, City Clerk/Deputy Treasurer
CITY HALL · 900 Quay Street · Manitowoc, WI 54220-4543
Phone (920) 686-6950 · Fax (920) 686-6959 · jhudon@manitowoc.org



2013 LOTTERY AND GAMING CREDIT APPLICATION

You may claim the lottery and gaming credit for 2013 property taxes, payable in 2014, if on January 1, 2013, you were the owner of the property and used the property as your primary residence. You can have only one primary residence. The credit cannot be claimed on business property, rental units, land, garages or other properties that are not your primary residence, or by a non-Wisconsin resident.

If the property qualified as your primary residence on January 1, 2013, please complete and submit this form to your County Treasurer's Office so the credit will appear on your 2013 property tax bill.

For additional information about the Lottery and Gaming Credit, contact your County Treasurer's Office or the Wisconsin Department of Revenue at (608) 266-9457 or e-mail lgs@revenue.wi.gov.

| 2013 LOTTERY AND GAMING CREDIT CLAIM | | | |
|--|---|--|---|
| Property Address <u>1218 Dewey St #11 *</u> <u>Manitowoc, WI 54220</u> | Parcel Number: <u>341001011</u> | <input type="checkbox"/> Town <input type="checkbox"/> Village <input checked="" type="checkbox"/> City of | } <u>Manitowoc</u> <small>(Name)</small> |
| County of <u>Manitowoc</u> | | | |
| * This has been my primary address since the year 2008. | | | |
| I attest, under penalty of law, that as of January 1, 2013, I was an owner of the property described above and that as of that date I used the property as my primary residence. I understand that I am to notify the county treasurer within 30 days of the date on which I no longer use the property as my primary residence. | | | |
| Print Claimant's Name <u>Jennifer S. Kieselhorst</u> | Email Address <u>Jenniferk657@yahoo.com</u> | | |
| Signature | Daytime Phone Number <u>(920) 683-1812</u> | Extension _____ | Date <u>1/5/14</u> |

To apply for this Credit, you must complete and return this application to your ~~County~~ Treasurer at:

MANITOWOC CITY TREASURER
900 QUAY ST
MANITOWOC WI 54220

NOTE: Milwaukee County Applications should be filed with your Municipal Treasurer's Office and not sent to the Milwaukee County Treasurer.

This application must be submitted prior to _____ (Date)

2013
 2014

Jennifer S. Kieselhorst
1218 Dewey St. #11
Manitowoc, WI 54220

Manitowoc City Treasurer
900 Quay Street
Manitowoc, WI 54220

I am enclosing the signed 2013 Lottery and Gaming Credit Application. I am returning this with some reluctance. Why was the lottery credit taken off of my tax bill? I have been a permanent resident of 1218 Dewey Street #11, Manitowoc, WI since the year 2000 and always received the credit until the last several years.

I visit my mother and sister and am in AZ during the holidays when the tax bills arrive. Since the bills are sent so close to the holidays, I requested my tax bill be sent to 3710 S. Goldfield Rd. #1086, Apache Junction, AZ 85119 only because I am a 'snowbird' and it takes too long for my mail to be forwarded to get them paid by the end of the year.

I say I am signing this with reluctance only because I think you should check with the owner before deciding to eliminate the lottery credit. Who decides it should be taken off? When the bill comes there is such a short time to get it returned in time that I didn't notice that the credit was off until this year. I immediately called and talked to Jennifer. She informed me she would send an application and to credit my tax bill for \$88.77.

But what about the credit for the last year or previous years? This could amount to several hundred dollars. Maybe this should be published in the local newspaper!

Please let me know of your answers. I am currently in AZ so you may contact me by phone (480) 671-2533 or write to 3710 S. Goldfield Rd. #1086, Apache Junction, AZ 85119.

Thank you in advance for your response.

Sincerely,


Jennifer S. Kieselhorst

Enclosure

Real Estate Property Tax Bill For 2013

MANITOWOC CITY TREASURER
900 QUAY ST
MANITOWOC WI 54220-4543

Parcel # 341-001-011

IMPORTANT: Correspondence should refer to tax number
See reverse side for important information.

Be sure this description covers your property. This description is for property tax bill only and may not be a full legal description.

HIGH POINT CONDOMINIUMS
UNIT 11
BEING PT TR 2-1 CS V17 P195
1999: OUT OF 355-015-006-8

KIESELHORST JENNIFER S
3710 S GOLDFIELD RD #1086
APACHE JUNCTION AZ 85119

686-6965

1218 DEWEY #11 ST

| | | | | |
|-------------------------------|-------------------------------------|---------------------------------|--|--|
| Assessed Value Land 10,000 | Ass'd Value Improvements 90,700 | Total Assessed Value 100,700 | Average Assessment Ratio 106.6686% | Net Assessed Value Rate (Does NOT reflect Lottery Credit) 21.10244 |
| Est Fair Mkt Land 9,400 | Est Fair Mkt Improvements 85,000 | Total Est Fair Mkt 94,400 | A star in this box means Unpaid Prior Year Taxes, see County | School Taxes Reduced by School Levy Tax Credit -122.71 |

| Taxing Jurisdiction | 2012 Estimated State Aids Allocated Tax District | 2013 Estimated State Aids Allocated Tax District | 2012 Net Tax | 2013 Net Tax | % Tax Change |
|---------------------|--|--|--------------------|--------------------|-----------------|
| GENERAL CITY | 7,550,460 | 7,451,140 | 764.63 | 777.92 | 1.7% |
| LAKESHORE TECH CO | 451,531 | 426,934 | 155.71 | 154.58 | -0.7% |
| STATE | 0 | 0 | 16.44 | 16.02 | -2.6% |
| COUNTY | 1,972,267 | 1,914,225 | 535.71 | 530.47 | -1.0% |
| BD OF EDUCATION | 25,432,592 | 25,647,143 | 711.01 | 646.03 | -9.1% |
| Total: | 35,406,850 | 35,439,442 | 2,183.50 | 2,125.02 | -2.7% |
| | First Dollar Credit | | -56.67 | -52.12 | |
| | Lottery & Gaming Credit | | 0.00 | 0.00 | |
| | Net Property Tax | | 2,126.83 | 2,072.90 | -2.5% |

Special Assessment

Total Due including Special Assessments

Make Check Payable To:

MANITOWOC CITY TREASURER
900 QUAY ST
MANITOWOC WI 54220-4543

2072.90
88.77 lottery credit per Jennifer
1984.13 *2,072.90*

talked to Jennifer 12/23/13

pd. 12/23/13
ck # 7995
7996

Pay the 4th Installment By 7/31/2014

\$518.23

Pay the 2nd Installment By 3/31/2014

\$518.23

1 13 341001011 0000518.23



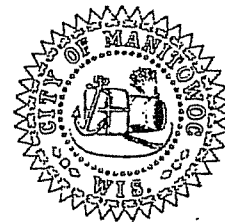
1 13 341001011 0000518.23





CITY OF MANITOWOC

WISCONSIN, USA
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January 15, 2014

Ms. Jennifer Kieselhorst
3710 S. Goldfield Rd. #1086
Apache Junction AZ 85119

Re: Lottery Credit

Dear Ms. Kieselhorst:

I received your letter and Lottery Credit Application. I have entered the Lottery Credit for the 2013 tax year. Property records are audited periodically by the State of Wisconsin and the Manitowoc County Treasurer for questionable lottery credits.

A couple of years ago we received a large list from the county which included questionable lottery credits and we were told to remove the credits. The State of Wisconsin did another audit this year and we were given a large list of lottery credit penalties to assess and were told to remove the lottery credit for future years on these properties.

Because your tax bill had a mailing address of Arizona, it appeared to be a permanent address. I understand your concern of forwarded mail not arriving prior to year end. Tax information is also available on-line on our website under property records. I checked your record and the lottery credit was not given for the 2011 and 2012 tax years. Late claims can be made to the State of Wisconsin, however unfortunately that must be applied for by October 1st of the tax year.

I am sorry this happened to you. I will try to remember your name if I receive a listing in the future. You should have the lottery credit next year. I would suggest you review your bill to make sure the Lottery Credit is on your bill. The other alternative would be to change your mailing address back to Manitowoc and obtain your tax information from the internet.

Very truly yours,

Jennifer Hudon
City Clerk/Deputy Treas.

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