

**CITY OF MANITOWOC
BUDGET EXCEPTION REPORT
2nd QUARTER 2021**

Account	Description	Budget	Expensed	Amount	With Explanation
Attorney / HR / Insurance					
1100-12100- 531200	OFFICE SUPPLIES	750	857.98	\$ (107.98)	Purchase of an Ipad for the City Attorney
1100-12200- 516410	ALCOHOL/DRUG TESTING	\$ 1,000.00	\$ 8,750.00	\$ (7,750.00)	Fees from Aurora Occ Health with new contract
1100-12500- 551300	PUBLIC LIABILITY	\$ 105,536.00	\$ 107,410.13	\$ (1,874.13)	premium and unforeseeable claims are taken from this account
Clerk					
1100-13200- 513700	RETIREMENT/TERMINATION PAY OUT	\$ -	\$ 31,223.91	\$ (31,223.91)	City Clerk retirement. Funds are in contingency to cover this.
1100-13200- 532100	ELECTION PUBLICATION OF LEGAL NOTICI	\$ 500.00	\$ 568.53	\$ (68.53)	will be covered by funds in 531300
Finance / Treasury / PR					
1100-14100- 513700	RETIREMENT/TERMINATION PAY OUT	\$ -	\$ 2,762.00	\$ (2,762.00)	Finance Director retirement. Funds are in contingency to cover this.
1100-14200- 513700	RETIREMENT/TERMINATION PAY OUT	\$ -	\$ 2,762.00	\$ (2,762.00)	Treasurer retirement. Funds are in contingency to cover this.
1100-14300- 511200	SALARIES AND WAGES-OVERTIME	\$ -	\$ 306.39	\$ (306.39)	will be covered by other accounts
Legislative					
1100-15100- 539000	OTHER SUPPLIES AND EXPENSE	\$ 1,200.00	\$ 1,597.00	\$ (397.00)	New Council plaques, photos, etc.
1100-15200- 511200	SALARIES AND WAGES-OVERTIME	\$ -	\$ 185.18	\$ (185.18)	Will be covered by another line
1100-15200- 532200	NEWSPAPER/PERIODICAL SUBSCRIP	\$ -	\$ 49.00	\$ (49.00)	Digital subscription to the HTR
Bldg & Grnds					
1100-17100- 529900	SUNDRY CONTRACTUAL SERVICES	\$ 3,000.00	\$ 4,688.69	\$ (1,688.69)	Elevator repairs
1100-17100- 539000	OTHER SUPPLIES AND EXPENSE	\$ 450.00	\$ 761.05	\$ (311.05)	City Hall flags, cameras, chair mats
1100-17500- 539000	OTHER SUPPLIES AND EXPENSE	\$ 500.00	\$ 555.60	\$ (55.60)	Bulb recycling
1100-17600- 534230	JANITORIAL SUPPLIES	\$ 1,500.00	\$ 1,644.41	\$ (144.41)	Stick vacuum for stairway
1100-21400- 539000	OTHER SUPPLIES AND EXPENSE	\$ 650.00	\$ 1,326.40	\$ (676.40)	Grabber/Bladder for Safety building - will charge to dept
Misc					
1100-19900- 521910	COLLECTION AND AGENCY FEES	\$ -	\$ 22.88	\$ (22.88)	Americollect fee for collection services
1100-19900- 574100	BAD DEBT EXPENSE	\$ -	\$ 3,758.86	\$ (3,758.86)	Varies throughout the year. Writeoffs and collections
1100-19900- 574200	TAX REFUNDS & UNCOLLECT TAXES	\$ -	\$ 32,058.90	\$ (32,058.90)	BPW rescinding specials, city portion of chargeback, tax adjustments
Police					
1100-21100- 513700	RETIREMENT /TERMINATION PAYOUT	\$ -	\$ 44,629.54	\$ (44,629.54)	Retirement. Funds are in contingency to cover this.
1100-21100- 515800	UNEMPLOYMENT COMPENSATION	\$ -	\$ 2,681.80	\$ (2,681.80)	COVID expense. Crossing Guards not working normal schedule
1100-21100- 516900	EMPLOYEE TAXABLE REIMBURSEMENT	\$ -	\$ 13.12	\$ (13.12)	Unexpected cost
1100-21100- 532200	NEWSPAPER/PERIODICAL SUBSCRIP	\$ 300.00	\$ 326.82	\$ (26.82)	Increase cost in newspaper subscription
Fire					
1100-22100- 511900	SALARIES-OTHER	\$ 30,000.00	\$ 44,271.99	\$ (14,271.99)	Overtime caused by minimum man staffing requirements.
1100-22100- 513700	RETIREMENT/TERMINATION PAY OUT	\$ -	\$ 51,258.63	\$ (51,258.63)	Unexpected resignation. Retirements are covered in a contingency fund
1100-22320- 539000	OTHER SUPPLIES AND EXPENSE	\$ 400.00	\$ 613.78	\$ (213.78)	Due to unexpected need for new washing machine.
1100-22330- 523420	BUILDING MAINTENANCE	\$ 500.00	\$ 8,605.38	\$ (8,105.38)	Unexpected need for a water heater
1100-22330- 539000	OTHER SUPPLIES AND EXPENSE	\$ 400.00	\$ 855.80	\$ (455.80)	Due to unexpected need for new washing machine and station printer.
1100-24100- 553390	EQUIP PROVIDED BY OTHER DEPTS	\$ 150.00	\$ 676.33	\$ (526.33)	Repair needed at Rapids/Menasha siren

Account	Description	Budget	Expensed	Amount	With Explanation
Bldg Insp					
1100-23100- 513700	RETIREMENT/TERMINATION PAYOUT	\$ -	\$ 37,198.16	\$ (37,198.16)	Retirement. Funds are in contingency to cover this.
1100-23100- 534950	SAFETY EQUIP & SUPPLIES	\$ -	\$ 65.44	\$ (65.44)	New employees.
1100-23100- 581200	FURNITURE & FURNISHINGS	\$ 1,500.00	\$ 1,913.66	\$ (413.66)	Replace a broken chair. Will use another account line for overage.
DPI					
1100-31000- 511200	SALARIES AND WAGES-OVERTIME	\$ 900.00	\$ 1,258.78	\$ (358.78)	No summer seasonal May-June-1/2 of July
DPW					
1100-32200- 516400	EMPLOYEE PHYSICALS	\$ -	\$ 48.00	\$ (48.00)	Audiograms - now being charged - found out after budget approved
1100-32260- 534255	VEGETABLE BASED DE-ICER	\$ 5,000.00	\$ 6,325.00	\$ (1,325.00)	Beet juice/geomelt
1100-32260- 581900	OTHER CAPITAL EQUIPMENT	\$ -	\$ 15,752.50	\$ (15,752.50)	Catwalk - Covered by snow non-lapsing fund
1100-32410- 521650	ELECTRICIAN SERVICES	\$ 500.00	\$ 2,346.49	\$ (1,846.49)	Yearly conflict monitor calibration/knockdown assistance from MPU
1100-32410- 536400	TRAFFIC SIGNAL SUPPLIES	\$ 4,000.00	\$ 4,728.08	\$ (728.08)	Covered by revenue
1100-32420- 522500	TELEPHONE	\$ -	\$ 100.64	\$ (100.64)	iPad Cell Charges for field work
1100-32600- 524100	MOTOR VEHICLE & EQUIPMENT	\$ 1,200.00	\$ 1,255.38	\$ (55.38)	Vehicle repair needed
1100-32800- 511200	SALARIES AND WAGES-OVERTIME	\$ 69,135.00	\$ 71,571.61	\$ (2,436.61)	
1100-32800- 513700	RETIREMENT/TERMINATION PAYOUT	\$ -	\$ 32,597.97	\$ (32,597.97)	Retirement. Funds are in a contingency account to cover this.
1100-32800- 515800	UNEMPLOYMENT COMPENSATION	\$ -	\$ 4,221.39	\$ (4,221.39)	Unexpected expense.
1100-32800- 516500	WORK PERMIT REFUNDS	\$ -	\$ 150.00	\$ (150.00)	Policy is to reimburse the seasonal employee
1100-32990- 537200	WELCOME BANNERS & US FLAGS	\$ 1,000.00	\$ 1,007.40	\$ (7.40)	Wisconsin, POW MIA and American Flag replacements
1100-34111- 516400	EMPLOYEE PHYSICALS	\$ -	\$ 48.00	\$ (48.00)	Audiograms - now being charged - found out after budget approved
1100-34111- 516410	ALCOHOL/DRUG TESTING	\$ -	\$ 150.00	\$ (150.00)	Now being charged to Department - found out after budget approved
1100-34220- 582900	OTHER CAPITAL IMPROVEMENTS	\$ -	\$ 69.46	\$ (69.46)	Ad for carferry counterweight project
Cemetery					
1100-41100- 527300	SOFTWARE MAINTENANCE & SUPPORT	\$ -	\$ 1,950.00	\$ (1,950.00)	Move to 1100-14400
1100-41100- 536500	LAWNMOWER PARTS & REPAIRS	\$ 2,570.00	\$ 2,652.43	\$ (82.43)	Extended warranty on backhoe
Health & Human Services					
1100-41200- 539000	OTHER SUPPLIES & EXPENSE	\$ -	\$ 851.63	\$ (851.63)	COVID and Zoom subscriptions
Parks/SC/Rec/Zoo					
1100-51100- 516400	EMPLOYEE PHYSICALS	\$ -	\$ 24.00	\$ (24.00)	Audiograms - now being charged - found out after budget approved
1100-51200- 539040	PICKET PROGRAM EXPENSES	\$ 150.00	\$ 390.00	\$ (240.00)	Covered by revenue
RahrWest					
1100-53100- 515800	UNEMPLOYMENT COMPENSATION	\$ -	\$ 934.25	\$ (934.25)	Unexpected expense.
Comm Dvlp					
1100-61100- 527300	SOFTWARE MAINTENANCE & SUPPORT	\$ -	\$ 1,942.37	\$ (1,942.37)	Move to 1100-14400
1100-61150- 582930	SITE PREPARATION	\$ -	\$ 750.00	\$ (750.00)	Consultant for Hecker/Viebahn property