



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda Personnel Committee

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Monday, March 5, 2018

6:00 PM

Council Chambers

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
4. Public Comment
5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

[18-0229](#) Approval of February 5, 2018 Personnel Committee Minutes.

**Attachments:** [02-05-2018 Final Meeting Minutes.pdf](#)

[18-0230](#) Review of legal fees billed out through February 2018-Human Resources.

**Attachments:** [\\_OUTSIDE LEGAL COUNSEL FOR HR Costs.pdf](#)

[18-0231](#) Report out on Health Plan Funding.

**Attachments:** [Med Den FAR 0118.pdf](#)

[18-0232](#) Report out of Human Resources Initiatives February, 2018.

**Attachments:**      [HR Update Mar 2018](#)

[18-0233](#)              Report out of City Attorney's Initiatives February, 2018.

**Attachments:**      [March 2018 Attorney Update.pdf](#)

## Approval of the Consent Agenda

### 6. Discussion and Action Items

[18-0178](#)              Resolution establishing the health insurance coverage offered by the City in 2019 will be the City insurance plan, unless otherwise required by collective bargaining agreements.

**Attachments:**      [18-0178](#)

[CS page from retiree booklet](#)

[Email Central States Council 2.15.18](#)

[Email CS Retiree Benefits 2.15.18](#)

[Email Central States and 2019 Benefits 2.07.18](#)

[2017 2018 2019 Part Agreement Central States NOT SIGNED](#)

[2018 DPW Wage Agreement final](#)

[Central States Employer Participation Agreement 2004](#)

[Central States Participation Agmt Term Request 2018](#)

[2017 2018 Central States participation agreement NOT SIGNED](#)

[City of Manitowoc DPW Central States Participation Agreement 2004](#)

[Central States Response 2.27.18.pdf](#)

[Central States Response 2.19.18.pdf](#)

[18-0238](#)              Sick Leave Policy Discussion

**Attachments:**      [Sick Leave Policy EPM language tracked changes.pdf](#)

[17-0559](#)              City/Library Employee Policy Manual Merger July, 2018.

**Attachments:**      [Memo to Council re EPM Revisions 7.1.2018.pdf](#)

[EPM-City with Library Draft for PC Approval.pdf](#)

[18-0228](#)              Reclassification of Engineering Technician to GIS/Land Records Analyst and approval of Job Description.

**Attachments:**      [Job Classification Review Eng 2018.pdf](#)

[GIS.Land Records Analyst \(formerly Eng Tech II\) 2018.pdf](#)

[18-0227](#)              Discussion and possible Committee action: Compatibility of Offices.

**Attachments:**     [Re Personnel Agenda Item.pdf](#)  
[FW Opinion on Compatibility of Offices.pdf](#)  
[Gabriel Compatibility of Offices attachment.pdf](#)

## 7. Convene In Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[18-0178](#)            Resolution establishing the health insurance coverage offered by the City in 2019 will be the City insurance plan, unless otherwise required by collective bargaining agreements.

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[Central States Response 2.27.18.pdf](#)  
[Central States Response 2.19.18.pdf](#)

## 8. Reconvene In Open Session

[18-0178](#)            Resolution establishing the health insurance coverage offered by the City in 2019 will be the City insurance plan, unless otherwise required by collective bargaining agreements.

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## 9. Adjournment

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.