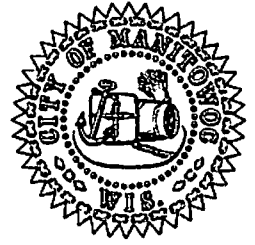


CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org



March 30, 2020

Lindsey Krause
1140 N. 17th St.
Manitowoc, WI 54220

RE: *YP Connect - Waiver of Fee Request – Use of Red Arrow Park Ball Diamond*

Dear Ms. Krause:

Your request for a waiver of rental fees for use of the ball diamond at Red Arrow Park for YP Connect: Decades Dual Kickball Game on May 15, 2020, was acted upon by the Special Events Committee at the meeting of Wednesday, March 18, 2020.

At said meeting, the Committee unanimously recommended granting your request.

When listing sponsors for your event, we ask that you consider listing the City of Manitowoc since some or all fees have been waived for the event.

If you have any questions, please contact me at 920-686-6950.

Very truly yours,

Deborah Neuser
City Clerk

DN:mrk

cc: Special Events Approval Group

Deborah Neuser, CMC, City Clerk
CITY HALL · 900 Quay Street · Manitowoc, WI 54220-4543
Phone (920) 686-6950 · Fax (920) 686-6959 · dneuser@manitowoc.org

CITY OF MANITOWOC - PARKS DIVISION
SPECIAL CONSIDERATION FOR WAIVER OF PART OR ALL FEES
FOR USE OF CITY FACILITIES OR EQUIPMENT

MAR 16 2020

Groups or organizations requesting special consideration for waiver of all or partial fees ordinarily charged to groups for the use of City-owned facilities or equipment must fill out this form completely, at least 30 days in advance of the event. The request will be reviewed by the Public Infrastructure Committee and the group or organization will be notified within 15 days of submitted request.

A CURRENT FINANCIAL REPORT FOR THE PREVIOUS TWO (2) YEARS INDICATING ALL EXPENSES AND ALL REVENUES OF THE GROUP/ORGANIZATION MUST ACCOMPANY THIS FORM PRIOR TO THE COMMITTEE REVIEWING THE REQUEST.

ALL QUESTIONS MUST BE ANSWERED

Name of event: YP Connect: Decades Dual Kickball Game

- Name of club/organization making request Young Professionals of Manitowoc County
Address 1515 Memorial Drive Manitowoc Telephone 920-684-5575
(Chamber of Manitowoc County)
- Names of club officers: Name Address Telephone
President Lindsay Krause 1140 N 17 St Mtwa 920-242-9887
Committee Chair
Secretary Karen Nichols - Executive Director
Treasurer _____

- Facility requested: Red Arrow Park Ball Diamond
Equipment requested: None

Specific dates and hours facility/equipment will be used: Date May 19 2020 Hrs. 5pm - 8pm

- Please explain your request, as to what fees you desire waived or reduced and reasons. Ball diamond reservation fees - Volunteer led organization/event to engage young professionals in our community with the goal of attracting and retaining young talent.
- Which do you consider your group to be?
A. Community service _____ B. Non-profit _____ C. Private business _____
D. Club or organization X E. Other, please explain _____

- Will money be collected, tickets sold, concessions sold or money raised in conjunction with the event?
Yes _____ No X
- If #7 is "yes," explain and list specific charges N/A

What will revenues be used for? N/A

- Do you wish to meet personally with the Committee to discuss this request? Yes _____ No X
If "yes," please provide the following information of individual to contact:
Name _____ Address _____ Telephone _____

Signed Karen Nichols Date 3-13-2020

Please attach any additional information which you feel will assist the committee in evaluating your request.

When completed, return this form to the City of Manitowoc - Parks Division.
900 Quay St., Manitowoc, WI 54220 • Phone 920-686-3580 • Fax 920-686-6525 • E-mail parksadmin@manitowoc.org

Return to Sandy Ronski — Sronski@manitowoc.org

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 3/18/2020

EVENT NAME: YP Connect: Decades Dual Kickball Game

ORGANIZER: Young Professionals of Manitowoc County - Lindsey Krause

E-MAIL ADDRESS: lindsey@bartowbuilders.com

EVENT DATE: 5/19/2020

NEW OR RECURRING: New

LOCATION/DESCRIPTION: Use of ball diamond at Red Arrow Park for kickball game

COMMITTEE CONCERNS:

COMMITTEE DECISION:

APPROVE	DENY
Approved via e-mails	

COUNCIL ACTION REQUIRED:

ITEMS TO INCLUDE IN LETTER:

When listing sponsors for your event, we ask that you consider listing the City of Manitowoc since some or all fees have been waived for the event.

Sandy Ronski

From: Elizabeth Majerus
Sent: Tuesday, March 17, 2020 1:53 PM
To: Sandy Ronski; SpecialEvents
Subject: RE: Waiver of Fees - Decades Dual Kickball Game 05-19-20

Approved.

From: Sandy Ronski
Sent: Tuesday, March 17, 2020 11:13 AM
To: SpecialEvents
Subject: Waiver of Fees - Decades Dual Kickball Game 05-19-20

This is a new Waiver of Fees request for use of the Red Arrow ball diamond. The fees total \$60.

Sandy Ronski
Operations Clerk II
Transit, Cemetery, & Parks
City of Manitowoc
900 Quay St.
Manitowoc, WI 54220
920-686-6518
920-686-6525 fax
www.manitowoc.org

Sandy Ronski

From: Dan Koski
Sent: Wednesday, March 18, 2020 2:56 PM
To: Sandy Ronski; Jason Freiboth; Steve Corbeille; Todd Blaser
Cc: Karen Dorow; Sue Reilly
Subject: RE: Approval for Waiver of Fees Requests - Amvets Picnic & Decades Dual Kickball Game

approve

Dan Koski, PE

Director of Public Infrastructure
City of Manitowoc
900 Quay Street
Manitowoc, WI 54220

dkoski@manitowoc.org

Phone: (920) 686-6910

Fax: (920) 686-6906

www.manitowoc.org

From: Sandy Ronski
Sent: Wednesday, March 18, 2020 2:53 PM
To: Dan Koski; Jason Freiboth; Steve Corbeille; Todd Blaser
Cc: Karen Dorow; Sue Reilly
Subject: Approval for Waiver of Fees Requests - Amvets Picnic & Decades Dual Kickball Game

Since the Special Event Committee did not meet today, please e-mail me & let me know whether or not you approve for each request (Amvets Picnic & Decades Dual Kickball Game). Liz has already given her approval for both.

Also, if you have any costs for or comments/concerns about the St. Patrick's Day Celebration, please send them to me. (I already have the costs for the Streets Division.) Any issues/concerns will be discussed at a later date.

Thank you,

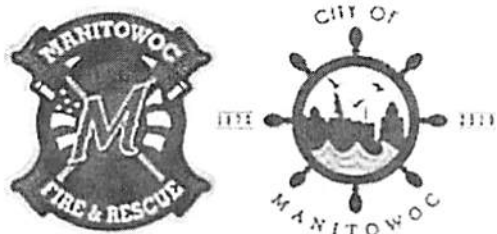
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920-686-6518
920-686-6525 fax
www.manitowoc.org

Sandy Ronski

From: Todd Blaser
Sent: Wednesday, March 18, 2020 4:09 PM
To: Steve Corbeille; Jason Freiboth; Sandy Ronski; Dan Koski
Cc: Karen Dorow; Sue Reilly
Subject: RE: Approval for Waiver of Fees Requests - Amvets Picnic & Decades Dual Kickball Game

I approve as well!

*Todd M. Blaser, Chief of Fire Rescue
City of Manitowoc Fire Rescue Department*



From: Steve Corbeille
Sent: Wednesday, March 18, 2020 3:38 PM
To: Jason Freiboth; Sandy Ronski; Dan Koski; Todd Blaser
Cc: Karen Dorow; Sue Reilly
Subject: RE: Approval for Waiver of Fees Requests - Amvets Picnic & Decades Dual Kickball Game

I also approve both events



Steven A. Corbeille | Finance Director/Treasurer
City of Manitowoc
900 Quay St., Manitowoc, WI 54220
Phone: 920-686-6961 Cell: 715-938-1133

scorbeille@manitowoc.org
www.manitowoc.org

From: Jason Freiboth <jfreiboth@manitowoc.org>
Sent: Wednesday, March 18, 2020 3:04 PM
To: Sandy Ronski <sronski@manitowoc.org>; Dan Koski <dkoski@manitowoc.org>; Steve Corbeille <scorbeille@manitowoc.org>; Todd Blaser <tblaser@manitowoc.org>
Cc: Karen Dorow <kdorow@manitowoc.org>; Sue Reilly <sreilly@manitowoc.org>
Subject: RE: Approval for Waiver of Fees Requests - Amvets Picnic & Decades Dual Kickball Game

I approve both events.

Deputy Chief Jason Freiboth

Manitowoc Police Department

910 Jay Street

Manitowoc, WI 54220

Office – (920) 686-6562

Cell Phone – (920) 323-0391

"We are committed to providing excellent police services and an unrelenting pursuit of justice, while maintaining order and securing a safe environment for everyone."

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From: Sandy Ronski
Sent: Wednesday, March 18, 2020 2:53 PM
To: Dan Koski; Jason Freiboth; Steve Corbeille; Todd Blaser
Cc: Karen Dorow; Sue Reilly
Subject: Approval for Waiver of Fees Requests - Amvets Picnic & Decades Dual Kickball Game

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Thank you,

Sandy Ronski
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