



AUTHORIZATION FOR ADDITIONAL SERVICES

		Date	26 January 2018
"STANTEC"	STANTEC CONSULTING SERVICES INC.	STANTEC Project #	193804523
		STANTEC Pipeline #	-
	12075 Corporate Parkway, Mequon, WI 53092 Ph: (262) 241-4466 Fx: (262) 241-4901 email: richard.klein@stantec.com		
CLIENT	City of Manitowoc	Client Project #	-
	900 Quay Street Manitowoc, WI 54220 Ph: (920) 686-6910 Fx: email: gminikel@manitowoc.org		
Project Name and Location:	MSA Task Order 5: Lawton Terrace Gravity Sanitary Sewer, Manitowoc, WI	Change Order #	4

This is authorization for STANTEC to perform additional services on the project as noted above.

A. STANTEC agrees to perform the following additional service(s):

Construction Observation and Construction Administration, including:

- Pre-construction meeting: prepare for and attend a pre-construction meeting with selected Contractor. Provide meeting minutes to City for distribution.
- Submittal review: review Contractor submittals for conformance to project specifications.
- Pay application review and recommendation: assist City with review of Contractor pay applications and recommendation for payment or revision. Assumes City will do majority of processing of pay applications.
- Construction observation: provide approximately 80 hours of on-site observation of sanitary sewer construction and appurtenant work. This task includes observation of sanitary sewer construction, primarily for the trenchless installation, but also providing assistance to City inspection staff for open cut installation, connections in Lawton Terrace, and lift station abandonment. Assumes City staff will be solely responsible for observation activities related to surface and pavement restoration. This task assumes a construction start date in early March 2018 based on a February 7, 2018 Bid opening, a February 19, 2018 award, and an April 17, 2018 substantial completion date. The total cost of this item is subject to Contractor performance and weather and therefore may change, based on discussion with the City and City's prior authorization. Contractor's performance and adherence to Contract dates are not controlled by Stantec.
- Contract close-out: assist City with close-out documentation, including documentation of punch list item completion.
- Record drawings: provide review of Contractor's red-line drawings prior to submitting to City for City preparation of record drawings.

- B. CLIENT agrees to compensate STANTEC on a Time & Materials basis for the additional services described in accordance with the terms of the initial agreement for additional amount(s) stated below:

Construction Observation and Construction Administration: \$19,050

- C. All other terms and conditions of the original agreement shall remain in full force and effect.

Effect on Schedule: Extends schedule completion date to May 15, 2018.

By signing below, the parties agree and affirm that each has reviewed and understands the provisions set out above and that each party shall be bound by each and all of said provisions. A copy of this agreement shall serve and may be relied upon as an original.

STANTEC CONSULTING SERVICES INC.**CITY OF MANITOWOC**

Richard J. Klein PE, Associate

Print Name and Title

Print Name and Title

Signature _____

Signature _____

Date Signed: _____

Date Signed: _____