



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Parks & Recreation Committee

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Tuesday, December 22, 2015

5:30 PM

Council Chambers

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 3 - Sladky, Schema and McMeans

**Absent:** 1 - Howe

**Staff:** 4 - Larson, Scheinoha, Dorow and Koski

Also in attendance: Ed Hansen, Dion Schultz, Sue Van Drisse, & Brianna Sprague

#### 3. Approval of Minutes

[15-1230](#) Minutes from the October 27, 2015 Park & Recreation Committee meeting

**Attachments:** [15-1230 P&R minutes 10-27-15](#)

**Motion by McMeans, seconded by Schema that the minutes be approved. The motion carried by the following vote:**

**Aye:** 3 - Sladky, Schema and McMeans

#### 4. Discussion and Action Items

[15-1298](#) Fence removal at Westfield Park

**Attachments:** [15-1298 Homeowner letter re Westfield fence](#)

**C. Scheinoha explained why the Parks Division would like to remove the fence. Citizens from the area spoke. Discussion was held. No committee action. Committee agreed to leave the fence as is and clean up around it.**

#### 2. Roll Call

**Present:** 4 - Sladky, Schema, McMeans and Sitkiewitz

**Absent:** 1 - Howe

**Staff:** 4 - Larson, Scheinoha, Dorow and Koski

[15-1297](#) Red Arrow Memorial plans

**E. Hansen presented plans for Red Arrow Park memorial plans in honor of the**

32nd Brigade. They are hoping to start construction next summer and finish in 2017, the 100th anniversary year. Before Mr. Hansen goes out and does fundraising he is requesting approval from the committee to proceed. Moved by McMeans, second by Schema to approve the concept plan and authorize construction. Fundraising target is a ballpark figure of \$320,000. Alder Sladky voiced some concerns about security for the area. C. Scheinoha spoke about the active volunteer group that is in the area frequently. Discussion was held about installing security cameras and including them in the budget for 2017. The motion carried by the following vote:

[15-1296](#)

Senior Center Guest Pass fees

Alder Hennessey contacted Alder Sladky regarding concerns from Senior Center members about a new guest pass fee. D. Larson gave a summary on why the guest pass fee was proposed. Senior Center Staff has been receiving complaints from members about people using the facility consistently without paying the membership fee. It was brought to the Committee on Aging at their September meeting and the Committee on Aging is recommending to the Park & Recreation Committee moving forward with charging for guest passes. The fee has not been implemented yet. The committee would like D. Larson to follow up with the Committee on Aging to assure the Park & Recreation Committee that there is support for this and get back to them at the January meeting and also suggested looking into having reciprocity with other Senior Centers in the area.

[15-1119](#)

Revisions to the Lincoln Park Zoo Animal Acquisition and Disposition Policy

**Attachments:** [15-1119 Animal Acquisition & Disposition Policy](#)

D. Koski gave a summary about why the policy is being revised. Motion by Sitkiewitz, second by McMeans to approve the revised policy. D. Larson reported that this allowed us to clear up who owned the black bear and the City Attorney has advised that the City owns the black bear. Motion carried by the following vote:

**Aye:** 4 - Sladky, Schema, McMeans and Sitkiewitz

[15-1295](#)

Revisions to the Lincoln Park Zoo Dangerous Animal Escape Procedure

**Attachments:** [15-1295 Dangerous Animal Escape Procedure](#)

D. Larson explained updating the policy so it is current. The escape plan will come to committee after police and fire review and comment. Moved by McMeans, second by Schema approve the safety and health policy. The motion carried by the following vote:

**Aye:** 4 - Sladky, Schema, McMeans and Sitkiewitz

[15-1294](#)

Request from Rev. Dr. Matthew Sauer, Pastor at First Presbyterian Church in Manitowoc, for raffle items or financial donations to support Community Dinners held every Wednesday night year-round

**Attachments:** [15-1294 Community Dinners request](#)  
[15-1294 Community Dinners brochure](#)

Discussion was held on what exactly they were looking for. Committee should consider a policy on these types of requests. At the next Park & Recreation meeting, the committee should work on a donation policy. Motion by McMeans, second by Schema to place request on file. Motion carried by the following vote:

**Aye:** 4 - Sladky, Schema, McMeans and Sitkiewitz

[15-680](#)

Operation, rules and policies for the Manitowoc Family Aquatic Center and the Manitowoc Mini-Golf Course

**Sponsors:** Sladky

**Attachments:** [15-680 Aquatic Temps 2015](#)  
[15-680 Aquatic Summary 2015](#)

Discussion was held. Alder Sitkiewitz requested a one page summary with financial information and new changes for the 2016 season for the next meeting. No action taken.

## 5. Adjournment

Moved by Sitkiewitz, seconded by McMeans, that this be adjourned. The motion carried by the following vote:

**Aye:** 4 - Sladky, Schema, McMeans and Sitkiewitz