



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Public Infrastructure Committee

---

Wednesday, December 4, 2019

5:30 PM

Council Chambers

---

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### 1. Call to Order

Meeting was called to order at 5:30 by Chairman J. Novak

#### 2. Roll Call

**Present:** 4 - Novak, Kummer, Brey and McMeans

**Absent:** 1 - Howe

Staff Present: D. Koski, S. Ronski, L. Majerus, K. Ottum

Others Present: Joan/Steve Graff, Steve Sadowski, David Anhalt, Craig Troullier

#### 3. Public Comment

#### 4. Presentations

#### 5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[19-1300](#) Approval of the Minutes from the November 6, 2019 Public Infrastructure Committee Meeting

**Attachments:** [November 6, 2019 Minutes](#)

**A motion was made by Jim Brey, seconded by Vice Chair Lee H. Kummer, that the Minutes from the November 6th meeting were approved. The motion carried by the following vote:**

**Aye:** 4 - Novak, Kummer, Brey and McMeans

## 6. Discussion and Action Items

[19-1298](#) Update on Public Transit Lease Agreement, recommending approval

**Attachments:** [MEMO for DPI Committee - DPI LETTERHEAD - 2020 ATT Exercise Option & Vehicle Lease](#)  
[Assist to Transport lease agreement 11.26.19](#)

**A motion was made by Jim Brey, seconded by Scott McMeans, that the Public Transit Lease Agreement was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Novak, Brey and McMeans

**Abstain:** 1 - Kummer

[19-1299](#) Exercising option to extend Contract with Assist to Transport, recommending approval

**Attachments:** [MEMO for DPI Committee - DPI LETTERHEAD - 2020 ATT Exercise Option & Vehicle Lease](#)  
[Manitowoc EXERCISE OF OPTIONS SRT 2019 \(12.2.19\)](#)  
[Federal Clauses SRT 12.2.2019](#)

**Moved by Brey, seconded by McMeans, that the Request to extend contract with Assist to Transport was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Novak, Brey and McMeans

**Abstain:** 1 - Kummer

[19-1285](#) Request from Constituent to discuss Snow Plowing on Indian Bluff Drive and Seneca Lane, recommending placing on file.

**Attachments:** [19-1285 Staff Recommendation for plowing on Indian Bluff](#)  
[19-1285 Snow Plowing in Indian Bluff and Seneca Lane](#)

This was requested to be placed on the Agenda by Ald. Sitkiewitz, as there was a request from constituent regarding plowing the Indian Bluff Drive and Seneca Lane area sooner.

Mr. and Mrs Graff, 3702 Seneca Lane, were present and explained that this area becomes an informal detour when people see icy hill and was wondering why they are at the end of the snow route. They are recommending that the city rotate by year their plowing operations.

C. Scheinoha was present and explained the plowing operations and that it typically takes takes approximately 8 hours depending on density of snow. Two hours for main arterials and 6 hours for the side streets. They begin plowing side streets where plowing for main arterials end. In order to satisfy the request, it would cost the City more time and money to jump over streets. Also, plowing operations consist of trying to make right turns as they are unable to do a curb cut on left turns.

S. McMeans said they are always looking at improving operations and there are many judgements calls and the operations does take time. He will not support as it's already a complex issue.

**A motion was made by Scott McMeans, seconded by Jim Brey, that the Request for moving Indian Bluff Drive and Seneca Lane up on the plow route was placed on file for Consent Agenda. The motion carried by the following vote:**

**Aye:** 4 - Novak, Kummer, Brey and McMeans

[19-1297](#) Request for Fricke Inc to obtain access of the Newton Gravel Pit to help reduce the excessive traffic on Highway 42 and Fricke Drive, recommending placing on file

**Attachments:** [19-1297 Request for access to Gravel Pit from Fricke Drive Property Owners](#)

A Petition was previously submitted by property owners along Fricke Drive and Highway 42 requesting truck traffic the ability to obtain access of the Newton Gravel Pit to reduce traffic on Highway 42 and Fricke Drive

Steve Sadowski and David Anhalt were present. There are trucks that use for city projects. They are wondering if the city can help.

The Committee said there are a couple barriers with the gravel pit and are not supporting.

**Moved by Brey, seconded by McMeans, that the Request to obtain access of the Newton Gravel Pit to help reduce traffic on Highway 42 and Fricke Drive be placed on file for Consent Agenda. The motion carried by the following vote:**

**Aye:** 4 - Novak, Kummer, Brey and McMeans

[19-1286](#) Downtown Snow Pickup in the Parking Lanes on 8th Street from Washington Street to Chicago Street.

**Attachments:** [19-1286 Snow & Ice](#)  
[19-1286 Snow and Ice Control](#)

The Committee and staff discussed and will bring back next month.

[19-1304](#) Status Update on the Consultant's Report for the Bridge from Manitou to Lower Schuette

[19-1280](#) Resolution for 2020 Seal Coating Program

**Attachments:** [19-1280 Resolution for 2020 Seal Coating](#)  
[Res 19-1280 signed](#)

**A motion was made by Scott McMeans, seconded by Jim Brey, that the 2020 Seal Coating Program Resolution was approved and referred to council. The motion carried by the following vote:**

**Aye:** 4 - Novak, Kummer, Brey and McMeans

[19-1281](#) Resolution for 2020 Public Works Program, Streets Improvement, Sanitary and Storm Sewer and Miscellaneous Program

**Attachments:** [19-1281 Resolution for 2020 Infrastructure Improvements](#)

L. Kummer asked if we looked into doing asphalt for South 13th and South 29th Street. He is voting against as he feels concrete is a waste of money.

**A motion was made by Jim Brey, seconded by Scott McMeans, that the 2020 Public Works Program, Streets Improvement, Sanitary and Storm Sewer and Miscellaneous programs Resolution was approved and referred to council. The motion carried by the following vote:**

**Aye:** 3 - Novak, Brey and McMeans

**Nay:** 1 - Kummer

[19-1282](#) Resolution for 2020 Dust Palliatives

**Attachments:** [19-1282 Resolution for 2020 Dust Palliatives](#)

**A motion was made by Vice Chair Lee H. Kummer, seconded by Chairperson Jeremiah Novak, that the 2020 Dust Palliatives Resolution was approved and referred to council. The motion carried by the following vote:**

**Aye:** 4 - Novak, Kummer, Brey and McMeans

[19-1283](#) Resolution for City-wide Sidewalk Construction and Repair Program for 2020

**Attachments:** [19-1283 Resolution for 2020 Sidewalk Program](#)  
[Res 19-1283 signed](#)

A motion was made by Chairperson Jeremiah Novak, seconded by Jim Brey, that the 2020 City Wide Sidewalk Construction and Repair Program Resolution was approved and referred to council. The motion carried by the following vote:

**Aye:** 4 - Novak, Kummer, Brey and McMeans

[19-1284](#) Stormwater Management Facility Maintenance Agreement with Calumet Avenue Manitowoc LLC.

**Attachments:** [19-1284 Stormwater Management Maintenance Agreement for Calumet Ave LLC](#)

The Committee and Assistant Attorney discussed the standard language in the agreement and decided this agreement needs to be revised. Additional insured endorsement is missing, and we require higher insurance amounts for special events.

J. Brey withdrew his motion that was seconded by S. McMeans and will bring back next month.

## 7. Previously Tabled Items

[19-0832](#) Ordinance to create section 11.100 of the Municipal Code regulating Mobile Food Vendors

**Attachments:** [Ord to create 11](#)  
[Ord 19-0832 signed](#)

Liz Majerus was present to discuss the food trucks.

J. Brey is not in favor of a buffer zone.

Liz said the staff felt it was hard to enforce, difficult to measure. Food trucks are regulated by State and County so our Ordinance would be in partnership.

**A motion was made by Jim Brey, seconded by Scott McMeans, that the Ordinance was approved for consent agenda. The motion failed by the following vote:**

**Aye:** 2 - Brey and McMeans

**Nay:** 2 - Novak and Kummer

**A motion was made by Jim Brey, seconded by Scott McMeans, that the Ordinance to create Section 11.100 of the Municipal Code regulating Mobile Food Vendors was placed on file and referred to Council. The motion carried by the following vote:**

**Aye:** 3 - Novak, Brey and McMeans

**Nay:** 1 - Kummer

[19-0969](#) Use of the Historical Collins Bridge over the Little Manitowoc River

**Attachments:** [Memo re staff recommendations to committee - Proposed Use of Historical Collins Bridge for Mariners Trail Over the Little Manitowoc River \(19-0969\)](#)  
[Collins Road Bridge email](#)

Bring back in 2 months

## 8. Adjournment

**A motion was made by Vice Chair Lee H. Kummer, seconded by Scott McMeans, that the meeting was adjourned at 6:39 p.m. The motion carried by the following vote:**

**Aye:** 4 - Novak, Kummer, Brey and McMeans

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.