



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Summary Agenda - Final-revised

### Finance Committee

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Tuesday, July 11, 2023

5:30 PM

Council Chambers  
Meeting also available via Remote  
Conferencing-Software (Zoom)

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted both in Council Chambers at City Hall and via remote conferencing software (Zoom) to maximize opportunities for residents to attend. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 883 1418 3222 Password: 635950.

Public input will be accepted at this meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda

[23-0553](#)

Minutes of the June 6, 2023 Finance Committee meeting. recommending approval and place on file

**Attachments:**

[06-06-2023 Finance Committee Minutes](#)

[23-0557](#) GFOA's Certificate of Achievement for Excellence in Financial Reporting for Year End 2021, recommending place on file

**Attachments:** [GFOA Award Certificate](#)  
[Announcement of Award](#)  
[Press Release](#)

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

#### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

## 5. Discussion and Action Items

[23-0554](#) 2nd Quarter 2023 CAWG Requests Report

**Attachments:** [2023 Log of CAWG Requests Q2](#)

[23-0555](#) 2nd Quarter 2023 Internal Controls to Prevent and Detect Fraud Report

**Attachments:** [2023\\_02 Check List for Finance Committee](#)

[23-0556](#) 2nd Quarter 2023 Claims Report from City Attorney's Office

**Attachments:** [Claims Report Q2 2023](#)

[23-0558](#) Service Fee Agreement with USI Insurance Services LLC ("USI")

**Attachments:** [City of Manitowoc & USI Fee Agreement 2024-2026](#)

[23-0559](#) City of Manitowoc Claims Policy & Process Discussion

**Attachments:** [Proposed Claims Policy 2016](#)

[23-0560](#) City of Manitowoc & Wireless Propco, LLC Easement and Assignment Agreement for Cell Tower at 736 Revere Drive

**Attachments:** [Memo to Finance Re Easement on Cell Tower.pdf](#)  
[22-WI0021 Easement\\_Final.pdf](#)  
[22-WI0021 NPA\\_Final.pdf](#)  
[23-0100](#)  
[Wireless Propco Ltr Enc LOI.pdf](#)

- [23-0561](#) Ordinance to amend Section 11.030 of the MMC regulating Adult Entertainment Taverns
- Attachments:** [Memo to Finance Committee re Proposed Revision to MMC 11.030 1 - Copy](#)  
[MMC 11.030 ORD Amendment.pdf](#)  
[Exotica Reports](#)
- [23-0562](#) City of Manitowoc & U.S. Army Reserve Lease at 3125 S. 10th Street 50 Year Extension Request
- Attachments:** [Manitowoc Extension Request Letter 21June23](#)
- [23-0567](#) Payment In-Lieu of On-Site Stormwater Management Practice for 4221 Calumet Ave.
- Attachments:** [Fee in Lieu Request](#)  
[SP 7-2023 Club Car Wash](#)  
[Payment In-Lieu of On-Site SWM for Club Car Wash Resolution DRAFT](#)
- [23-0192](#) Term Sheet for Tax Incremental Financing for project located at 2434 S. 39th Street (FedEx)
- Attachments:** [FedExTerm Sheet - Draft](#)
- [23-0563](#) L23-00097 Neidl Claim for >\$5,000 for sewer backup at 1106 Memorial Drive, Manitowoc, WI 54220
- [23-0564](#) L23-00093 - Lugiari Claim for >\$5,000 for damages caused by City road
- [23-0565](#) Hecker Rd Parcel 052-802-201-000 Transfer from City of Manitowoc to Manitowoc Public Utilities (MPU)
- [23-0566](#) Potential Purchase of River Point Property at 00 Buffalo St. River Point PUD

## 6. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

- [23-0563](#) L23-00097 Neidl Claim for >\$5,000 for sewer backup at 1106 Memorial Drive, Manitowoc, WI 54220
- [23-0564](#) L23-00093 - Lugiari Claim for >\$5,000 for damages caused by City road

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

- [23-0565](#) Hecker Rd Parcel 052-802-201-000 Transfer from City of Manitowoc to Manitowoc Public Utilities (MPU)
- [23-0566](#) Potential Purchase of River Point Property at 00 Buffalo St. River Point PUD

## 7. Reconvene in Open Session

- [23-0563](#) L23-00097 Neidl Claim for >\$5,000 for sewer backup at 1106 Memorial Drive, Manitowoc, WI 54220
- [23-0564](#) L23-00093 - Lugiai Claim for >\$5,000 for damages caused by City road
- [23-0565](#) Hecker Rd Parcel 052-802-201-000 Transfer from City of Manitowoc to Manitowoc Public Utilities (MPU)
- [23-0566](#) Potential Purchase of River Point Property at 00 Buffalo St. River Point PUD

## 8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.