

WAIVER OF FEES APPROVAL FORM

APPROVAL DATE: 6/19/2024

RENTAL: Bob Feller Tennis Coach 50 Years

ORGANIZER: Amy Newberg

E-MAIL ADDRESS: anewberg27@gmail.com

RENTAL DATE: 8/17/2024

LOCATION/DESCRIPTION: Lincoln Park tennis courts 1, 2, & 3

COMMITTEE CONCERNS:

COMMITTEE DECISION:

APPROVE	DENY
Dan Koski /ec Eric Nycz /ec Todd Blaser /ec Courtney Hansen /ec	

ITEMS TO INCLUDE IN LETTER:



CITY OF MANITOWOC
SPECIAL CONSIDERATION FOR WAIVER OF PART OR ALL FEES
FOR USE OF CITY FACILITIES OR EQUIPMENT

Organizations requesting special consideration for waiver of all or partial fees ordinarily charged to groups for the use of City-owned facilities or equipment must fill out this form completely, **at least 30 days in advance** of the event. The request will be reviewed by the Special Event Committee and/or the Public Infrastructure Committee and the organization will be notified by e-mail or letter of the decision. Organizations must be current on all financial accounts with the City of Manitowoc.

ALL QUESTIONS MUST BE ANSWERED

Name of event: Bob Feller Tennis Coach 50 Years

1. Name of club/organization making request Amy Newberg
 Address 3770 Mensha Ave, Mtwc WI 54220 Telephone 920-645-9540
 Email anewberg27@gmail.com

2. Names of club officers: Name Address Telephone
 President N/A
 Secretary N/A
 Treasurer N/A

3. Facility requested: Lincoln Park Tennis Courts 1, 2, & 3 # of people 85
 Equipment requested: Reserve all three courts on 8/17/24 with full fee waived

4. Specific dates and hours facility/equipment will be used: Date(s) 8/17/2024 Hrs. 2

5. Please explain your request, as to what fees you desire waived or reduced and reasons:
Would like fee waived on 8/17/24 for reserving all three courts from 2:00pm to 4:00pm

6. Which do you consider your group to be?
 A. Community service B. Non-profit C. Private business
 D. Club or organization E. Other, please explain Private Party- Friend of Bob Feller

7. Will money be collected, tickets sold, concessions sold or money raised in conjunction with the event? Yes
 No

8. If #7 is "yes," explain and list specific charges

9. What will revenues be used for?

10. Do you wish to meet personally with the Committee to discuss this request? Yes No

Signed Amy M Newberg Date 6/12/2024

Please attach any additional information which you feel will assist the committee in evaluating your request.