



# CITY OF MANITOWOC

WISCONSIN, USA

[www.manitowoc.org](http://www.manitowoc.org)

3/28/2024

To: Mayor and Common Council

From: Paul Braun, City Planner

**Subject: PC 18-2022: Manitowoc Cooperative Ministry / First Presbyterian Church, review of the Conditional Use Permit for a Transitional Housing Warming Shelter located at 502 N. 8<sup>th</sup> street.**

At the March 27, 2024 meeting of the Manitowoc City Plan Commission, the Commission unanimously recommended to the Common Council the following action:

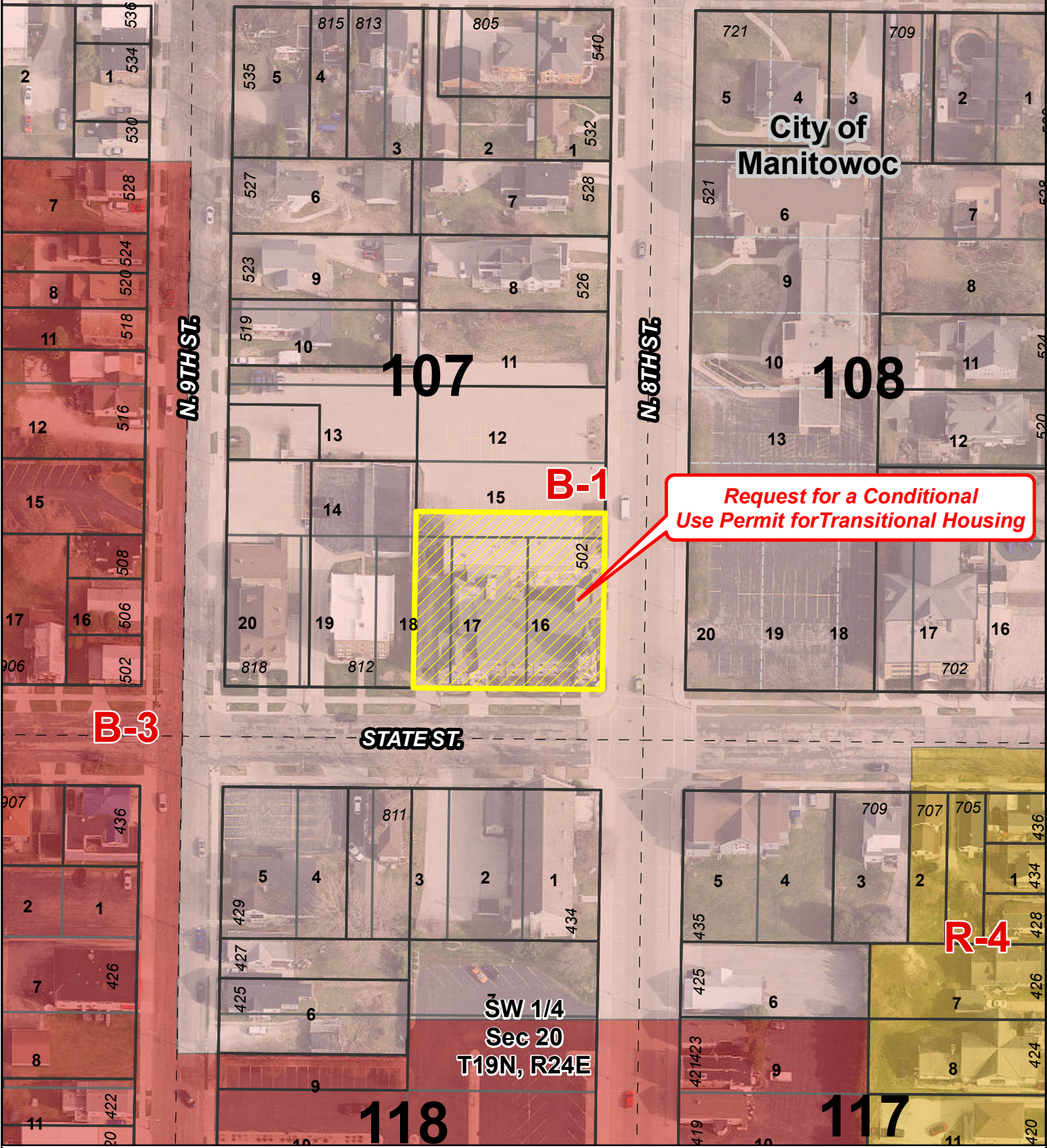
***Approve the continuance of a Conditional Use Permit to First Presbyterian Church for a 12 bed Transitional Housing Warming Shelter located at 502 N. 8<sup>th</sup> Street for the Fall of 2024 to Spring 2025; if all Building, Fire and Life Safety Codes are not addressed to the satisfaction of Building Inspection and Fire Department the Conditional Use Permit will automatically terminate on April 1, 2025.***

Granicus #: 24-1328

Attachments: Conditions & Map

REQUIREMENTS FOR  
CONDITIONAL USE PERMIT (CUP) APPROVAL FOR  
FIRST PRESBYTERIAN CHURCH – WARMING SHELTER  
LOCATED AT 502 N. 8<sup>TH</sup> STREET  
TAX PARCEL # 000-107-170  
9/19/2022—Revised 4/15/2024

- A. The CUP shall require compliance with all applicable local and state regulations including issuance and maintenance of any license to FIRST PRESBYTERIAN CHURCH for the operation of a 12-bed warming shelter. Prior to opening, FIRST PRESBYTERIAN CHURCH shall have any required licensing in place, if needed.
- B. The Warming Shelter shall be subject to a maximum of 12 individuals plus staff at the location.
- C. The Warming Shelter may be open to individuals November 1 – May 1.
- D. FIRST PRESBYTERIAN CHURCH shall not assign or transfer its interest in the CUP to any party without the written approval of the Plan Commission and Common Council. The CUP shall automatically terminate effective the date any license, certification or occupancy granted to FIRST PRESBYTERIAN CHURCH by the State or other licensing entity is closed, denied, revoked, or terminated.
- E. Non-compliance with the terms of the CUP may result in the modification of the terms and conditions of the CUP, issuance of citations and financial penalties, or immediate revocation of the CUP.
- F. Prior to beginning operation of the warming shelter, FIRST PRESBYTERIAN CHURCH shall receive permission/approval from the Wisconsin Department of Safety & Professional Services (DSPS) and/or the Building Inspection Department regarding building, fire and life safety codes and requirements. FIRST PRESBYTERIAN CHURCH shall annually invite Building Inspection and the Fire Department to inspect the warming shelter for fire and life safety code requirements.
- G. If all Building, Fire and Life Safety Codes are not addressed to the satisfaction of Building Inspection and the Fire Department the Conditional Use Permit will then automatically terminate on May 1, 2025.



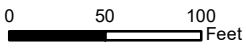
**Request for a Conditional Use Permit for Transitional Housing**

# CONDITIONAL USE PERMIT

City of Manitowoc, WI

Area of Conditional Use Permit for Transitional Housing

PC 18-2022  
502 N. 8th St.



DISCLAIMER: Maps and associated data are believed to be accurate, but are not warranted. This information is not intended for legal, survey, or other related uses. Please obtain the original recorded documents for legal or survey information.

Prepared by City of Manitowoc  
Community Development Department  
www.manitowoc.org  
Map Plotted: 8/16/2022

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Manitowoc City Plan Commission