

Personnel
1-21-19

19-0073

RESOLUTION

DONATION OF LEAVE TIME POLICY

WHEREAS, the City of Manitowoc's Employee Policy Manual provides continuity and consistency in the operations and the administration of benefits and working conditions for all employees of the City of Manitowoc, and;

WHEREAS, employees are the City's most valuable resources, and the City understands the financial crisis that a serious qualifying event may cause our employees, when an employee might not have enough leave time to facilitate the necessary time off to address these issues; and

WHEREAS, a Donation of Leave Policy would provide employees a chance to donate a portion of leave time to qualified employees who need additional time off; and

WHEREAS, at a meeting held on January 7th, 2019 the Personnel Committee recommended that the City adopt a Donation of Leave Policy.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the City of Manitowoc that the Human Resources Department is authorized to implement and administer the attached Donation of Leave Policy.

JAN 21 2019

Introduced _____

Adopted _____

Justin M. Nickels, Mayor

Approved _____

This resolution was drafted by Kathleen M. McDaniel, City Attorney

Fiscal Impact:	Budget Neutral or Savings
Funding Source:	Various departmental budgets
Finance Director Approval:	/sc
Approved as to form:	/kmm