



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Public Infrastructure Committee

Wednesday, January 5, 2022

5:30 PM

Council Chambers

1. Call to Order

Meeting was called to order by Chairman Brunner at 5:30 p.m.

2. Roll Call

Present: 4 - Brunner, Brey, Czekala and Boldt

Absent: 1 - Beeman

Staff Present: D. Koski, G. Minikel, C. Hall, B. Wetenkamp, S. Birr, L. Hoffman,
L. Majerus (Zoom), J. Nickels (Zoom)

Others Present: Steve Walsh, Chris Cisler, Rob Michaelson (MPU)

3. Public Comment

4. Presentations

5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[22-0007](#)

Approval of Minutes from the November 3, 2021 Public Infrastructure Committee Meeting

Attachments: [November 3, 2021 Minutes.pdf](#)

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that the Minutes from November 3, 2021 was approved. The motion carried by the following vote:

Aye: 4 - Brunner, Brey, Czekala and Boldt

6. Discussion and Action Items

[22-0001](#) 2022 Urban Forestry Grant Agreement, recommending approval.

Attachments: [22-0001 - Urban Forestry Grant emails.pdf](#)
[22-0001 - Urban Forestry Grant.pdf](#)

D. Koski applied for and was awarded the grant. This is a 50/50 grant. 23 Ash trees and stumps will be removed and new trees to be planted.

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that the Urban Forestry Grant Agreement approved for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Brunner, Brey, Czekala and Boldt

[22-0005](#) Zoo Society Request to include fund raising link on City website, recommending approval.

Attachments: [22-0005 - Lincoln Park Zoo Society Button on City Website.pdf](#)

Zoo Society is requesting a link on the City website for public to be able to make online donations for the Zoo.

A motion was made by Tim Boldt, seconded by Steven Czekala, that the request for a link on the City Website be approved for Consent agenda. The motion carried by the following vote:

Aye: 4 - Brunner, Brey, Czekala and Boldt

[22-0024](#) MMT Assist to Transport Agreement for 2022-24, recommending approval.

Attachments: [22-0024 AGMT- Paratransit Svcs- Assist to Transport - 2022-2024.pdf](#)
[22-0024 EXHIBITS Paratransit Services Agreement 2022-2024.pdf](#)

L. Majerus has reviewed and revised the document.

Moved by Brey, seconded by Czekala, that the MMT Assist to Transport Agreement for 2022 through 2024 be approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Brunner, Brey, Czekala and Boldt

[22-0002](#) Ordinance changes pertaining to Laterals

Attachments: [22-0002 2021-12-30 proposed LSL ordinance language changes.pdf](#)

R. Michaelson (MPU) is requesting revisions to the Ordinance in regards to lead service replacement during a major reconstruction project.

L. Majerus stated that other surrounding areas have ordinances pertaining to lead service replacement that could be used as a template.

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, to instruct City Attorney to work with MPU to draft lateral ordinance and referred to council. The motion carried by the following vote:

Aye: 4 - Brunner, Brey, Czekala and Boldt

[22-0003](#) City Hall Use Policy

Attachments: [CITY HALL USE POLICY with FINAL 12 10.pdf](#)

Dan is asking this be tabled until Feb.

This Request was tabled

[22-0004](#) Preliminary Resolution for S. 15th Street Sanitary Sewer

Attachments: [22-0004 - Resolution for Sanitary Sewers on S. 15th Street.pdf](#)

Committee questioned how many property owners this would affect. G. Minikel stated just two at this time.

A motion was made by Vice Chair Jim Brey, seconded by Steven Czekala, that the Resolution for S. 15th Street Sanitary Sewer was approved and referred to council. The motion carried by the following vote:

Aye: 4 - Brunner, Brey, Czekala and Boldt

[22-0006](#) Technical Services Agreement with Strand Associates Inc., for the S. 14th Street Lift Station and Force Main construction related services. Recommending approval.

Attachments: [22-0006 - Agreement with Strand for S. 14th St Lift Station.pdf](#)

G. Minikel informed the committee that he would like to hire Strand Associates to assist with the construction services for the S. 14th Street lift station.

A motion was made by Steven Czekala, seconded by Vice Chair Jim Brey, that the Agreement with Strand Associates for S. 14th Lift Station was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Brunner, Brey, Czekala and Boldt

[22-0008](#) Memorandum of Understanding with City Centre LLC located at 500 South 16th Street. Recommending approval subject to City Attorney review.

Attachments: [22-0008 MOU with City Centre LLC.pdf](#)

A motion was made by Steven Czekala, seconded by Vice Chair Jim Brey, that the MOU with City Centre LLC was approved for consent agenda, subject to City Attorney approval. The motion carried by the following vote:

Aye: 4 - Brunner, Brey, Czekala and Boldt

[22-0009](#) 405 N 40th Street Contract, recommending approval.

Attachments: [Agmt for garages over sanitary lines.pdf](#)

[Exhibit A - N 40th Vacation.pdf.pdf](#)

[Exhibit B - Standard Utility Easement Conditions.pdf.pdf](#)

L. Majerus stated the property owner constructed a building over the right of way. This agreement protects the City's interest and the property owner if any future work needs to be completed to the sewer system.

A motion was made by Steven Czekala, seconded by Vice Chair Jim Brey, that the 405 N. 40th Street Agreement was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Brunner, Brey, Czekala and Boldt

7. Previously Tabled Items

[21-0952](#)

Municipal Field Baseball Diamond transfer to Manitowoc Public School District

Mayor Nickels - via zoom - Gave a brief history about the Municipal Field complex. The complex is not a City park. It is solely used for sports with the school district and local organizations. The school district is in agreement in taking over the entire Municipal Field complex. They are looking into fundraising to make this complex more attractive and would allow the other organizations to still utilize the complex as they have in the past. Mayor Nickels feels that handing this over to the school district is the best solution as it does not have any value for the City.

Steve Walsh - representing American Legion Baseball, is very concerned about how this whole process is being handled. Steve felt that the American Legion should have been included as they have put a large amount of time and money into this complex to keep it in working condition. Feels the ball diamond does have value to the City. They bring in people to the City that utilize our restaurants, hotels, businesses. The Legion is very concerned about the fees being changed to an amount they can no longer afford if the school district takes control.

Chris Cisler - representing the Manitowoc Bandits - Bandits are concerned about policy changes happening with the complex being controlled by the school district. They built a concession stand and currently sell alcohol during their events, will the school state they can no longer do this? Larry's Distributing is a major sponsor for the Bandits and they cannot afford to lose this sponsorship. Chris also feels they should have been included in the process of this changeover. He is very concerned about being blindsided with fees from the school district.

C. Hall did give a brief overview of the costs, time, and manpower needed if the City were to keep control of this complex. The City does not have the funds to make the necessary repairs, updates, etc. for this complex and does not foresee anything changing in the future. C. Hall does not feel the City can live up to the expectations of the groups that are utilizing the complex and feels the best solution would be to let the school district take over.

Committee members stated that this item should be tabled until the February 2, 2022 meeting. Prior to the February 2, 2022 meeting, all parties involved are to meet and come to an agreement with the school district taking control of this

complex.

Ald. Brunner officially tabled this item until the February 2, 2022 PI meeting.

This Request was tabled

8. Adjournment

A motion was made by Steven Czekala, seconded by Tim Boldt, that the meeting was adjourned at 6:52 p.m. The motion carried by the following vote:

Aye: 4 - Brunner, Brey, Czekala and Boldt