



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Public Infrastructure Committee

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Wednesday, March 6, 2019

5:30 PM

Council Chambers

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#### 1. Call to Order

#### 2. Roll Call

L. Kummer called the meeting to order at 5:30 p.m.

**Present:** 4 - Kummer, Brey, Howe and Sitkiewitz

**Absent:** 1 - Novak

Staff Present: D. Koski, G. Minikel, S. Birr, D. Larson, C. Scheinoha, C. Hall, A. Kroner

Others Present: Rob Klein, Pat DeJardin, Greg Bourguin, Douglas Koch, Mary Teyen, Jay DuJust

#### 3. Approval of Minutes

[19-0252](#) Approval of Minutes from Public Infrastructure Committee Meeting on February 6, 2019.

**Attachments:** [February 6, 2019 Minutes](#)

A motion was made by Eric Sitkiewitz, seconded by Mike Howe, that the Minutes from the February 6, 2019 meeting were approved. The motion failed by the following vote:

#### 4. Public Comment

#### 5. Public Hearings

#### 6. Presentations

#### 7. Discussion and Action Items

[19-0243](#) Ordinance to Ban the Sale and Use of High-PAH Coal Tar Sealants in the City.

**Attachments:** [19-0243\\_201903011023](#)

Robert Klein, Klein Asphalt, was present and does not use the product. There

are fly by night companies that undercut. They should be reported to the Engineering Department. A fine could be issued.

**A motion was made by Jim Brey, seconded by Eric Sitkiewitz, that the Ordinance to Ban the Sale and use of High-PAH Coal Tar Sealants in the City was approved and referred to council. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Brey, Howe and Sitkiewitz

[19-0250](#)

Request from Zoo Society to build a garage near Cabin 2 for Light Show Storage.

**Attachments:** [19-0250](#) [201903011022](#)

C. Scheinoha introduced Doug Koch to the Committee. He is requesting approval for a storage garage near Cabin 2 at Lincoln Park Zoo for Light Show Storage equipment.

C. Scheinoha said he supports the garage. We are having a few issues with supplies packed in with others working out of building and is overloaded.

Doug handed out plans for the 40 x 60 foot building with a cost of \$49,800 that will be covered by the organization as well as the concrete base and electrical.

E. Sitkiewitz made a recommendation to approve the request as long as they go with request of placement by the City.

**A motion was made by Eric Sitkiewitz, seconded by Jim Brey, that the Request was approved subject to the Society covering the cost and the staff approving the site location and appearance for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Brey, Howe and Sitkiewitz

[19-0240](#)

Zoo Kayak Launch Grant Funding

**Attachments:** [19-0240](#) [201903011025](#)

D. Larson was present to inform the Committee the Kayak launch is moving forward with Grant process. This is informational and Curt Hall will be involved with this project.

**A motion was made by Eric Sitkiewitz, seconded by Jim Brey, that the Request for Zoo Kayak Launch Grant Funding was placed on file for Consent Agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Brey, Howe and Sitkiewitz

[19-0244](#)

Request from David Naidl for Permission to Erect Crosses on Hillside at Evergreen Cemetery facing North 18th Street April 13th through April 22, 2019.

**Attachments:** [19-0244](#) [201903011024](#)

**A motion was made by Jim Brey, seconded by Mike Howe, that these Request to erect crosses by Everygreen Cemetery was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Brey, Howe and Sitkiewitz

[18-1252](#) Design of Farmer's Market Lot Reconstruction

C. Hall and A. Kroner were present to explain the design 2 phase information for the Lot of the Farmer's Market. Electrical and islands were recommended to be removed for this spring and there is a work order in place. Phase 1 would take out islands and flush cut curbs and lot improvements. Phase 2 would be adding green space putting in picnic area with trees.

Currently working on obtaining quotes with MPU to update power to 200 amp, as event organizers are running out of power and are turning away food trucks and are limiting to the bands that we can have in this area. April said we are bringing in people to the downtown area and the energy that comes along with it.

April said we are at early stages of discussion. J. Brey is in full support and would like to see continue.

E. Sitkiewitz said there are alot of numbers and options and he isn't the expert to determine how much power is actually required at this location.

M. Howe said that the strategic placing of lines and power is going to be a challenge. He would like to bring into one project.

April said we don't want to mess up the site as the Farmer's Market will need to be there too.

C. Scheinoha said one vendor can use up to 50 amps of power. Subfest didn't have enough power and were popping breakers and our staff was working to keep power going. Balloon Glow is another event that could use more power as well.

Who is responsible? Would they put in or would it be part of the rental charges.

The Committee didn't want to bore in the parking lot.

The Committee recommended bringing back to the April Meeting.

[19-0245](#) Donation of Excercise Equipment Request for Washington Park.

**Attachments:** [19-0245\\_201903011025](#)

C. Hall informed the Committee that we were approached to have exercise equipment donated to the Washington Park.

J. Brey suggested placing behind the stage on the Marshall Street side, closer to basketball hoops which will keep away from the Garden Show and Car Show

events.

**A motion was made by Jim Brey, seconded by Mike Howe, that the Request for donation of Exercise Equipment for Washington Park was accepted subject to Staff's approval of site location and referred to Council. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Brey, Howe and Sitkiewitz

[18-1031](#) Update on Design of Pedestrian Bridge over the Little Manitowoc River

**Attachments:** [18-1031\\_201810031412](#)

[18-1031](#)

G. Minikel reported that soil borings will be done on March 18th and we will bid out the install and asphalt transitions.

[19-0254](#) Land Use Agreement between City of Manitowoc and Corevac, LLC, for Equipment Storage at 1105 Fleetwood Drive

**Attachments:** [19-0254](#)

**A motion was made by Jim Brey, seconded by Mike Howe, that the Land Use Agreement between the City and Corevac, LLC for equipment storage at 1105 Fleetwood Drive was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Brey, Howe and Sitkiewitz

[18-1257](#) Permit Patch Discussion

**Attachments:** [Permit Patching](#)

[Permanant street restoration 2019](#)

D. Koski explained that when a contractor gives a quote to a homeowner it becomes an issue as they don't know what the restoration costs will be. We put together charges that are more accurate and consistent.

The Committee can revisit as material and staff charges increase. The Committee recommended the City Attorney to draft documents to put this into an Ordinance.

**A motion was made by Jim Brey, seconded by Eric Sitkiewitz, that the Request was approved and direct City Attorney to draft Ordinance to implement per staff recommendation for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Brey, Howe and Sitkiewitz

[19-0251](#) Request from War on the Shore Special Event for Reduced Price Entry to the Aquatic Center during their Tournament.

D. Koski explained that there was a Special Event Request from the War on the Shore Tournament this summer for reduced price entry to the Aquatic Center

during their tournament.

E. Sitkiewitz said his concern was if it was a nice weekend we would be turning away people at full price.

J. Brey said we have had this request in the past and other organizations would want to do this.

The Committee recommended that everyone get half price discount for that weekend.

L. Kummer is not supporting as this is setting precedence and suggested promoting people through room tax dollars.

**A motion was made by Jim Brey, seconded by Mike Howe, that the Request was approved for 1/2 price admission for Friday-Sunday and placed on Consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Brey, Howe and Sitkiewitz

**Nay:** 1 - Kummer

[19-0246](#) Ordinance to Prohibit Snowplowing City Streets

**Attachments:** [19-0246](#) [201903011024](#)

D. Koski said there are certain neighborhoods that are being plowed in order to get through the street.

The Committee didn't see this as an issue. C. Scheinoha said he hasn't been involved with the complaint and it isn't affecting the plowing operations.

**A motion was made by Mike Howe, seconded by Jim Brey, that the Ordinance to prohibit snowplowing on City Streets was placed on file for Consent Agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Brey, Howe and Sitkiewitz

[19-0241](#) Agreement for Professional Services with McMahon Associates, Inc. for Sanitary Sewer & Lateral Reconstruction on Waldo Blvd from N. 14th Street to Maritime Drive.

**Attachments:** [19-0241](#) [201903011026](#)

**A motion was made by Eric Sitkiewitz, seconded by Mike Howe, that the Agreement was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Brey, Howe and Sitkiewitz

[19-0242](#) Agreement for Professional Services with McMahon Associates, Inc. for Mini-Storm Sewer Construction on Waldo Blvd from N. 14th Street to Maritime Drive.

**Attachments:** [19-0242\\_201903011027](#)

**A motion was made by Eric Sitkiewitz, seconded by Mike Howe, that the Agreement was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Brey, Howe and Sitkiewitz

[19-0247](#) Request for Access Over Unimproved Right-of-Way of Dewey Street West of S. Rapids Road

**Attachments:** [19-0247\\_201903011030](#)

**A motion was made by Mike Howe, seconded by Jim Brey, that the Request was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Brey, Howe and Sitkiewitz

[18-1253](#) Design for Quay Street from South 8th Street to South 6th Street

**A motion was made by Eric Sitkiewitz, seconded by Mike Howe, that the discussion of the design of Quay Street from South 8th Street to South 6th Street was referred to the Committee of the Whole. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Brey, Howe and Sitkiewitz

[19-0032](#) County Highway R (Rapids Road) and Custer Street Intersection Discussion

**Attachments:** [19-0032\\_201901081002](#)

G. Minikel said one option is to change pavement markings for left turn only. Turn arrows wouldn't line up right as they would be occupying the same space.

E. Sitkiewitz said this will get worse when there are 4 lanes on Rapids Road. He proposed all directions to have a turn arrow except for the northbound lanes.

G. Minikel said he needed to discuss with the City Electrician and will bring back in April

[19-0248](#) DNR MS4 Annual Permit - 2018 Accomplishments

**Attachments:** [2019 Annual MS4 Permit](#)

**A motion was made by Eric Sitkiewitz, seconded by Mike Howe, that the report was approved and placed on file for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Brey, Howe and Sitkiewitz

## **8. Adjournment**

**A motion was made by Jim Brey, seconded by Mike Howe, that the meeting was adjourned at 7:06 p.m. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Brey, Howe and Sitkiewitz