

**MINUTES OF THE
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING
MONDAY, SEPTEMBER 23, 2024**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by President Diedrich at 4:00 p.m. on Monday, September 23, 2024. In attendance were Commissioners Allie, Hornung, McMeans, Roberts, and Sitkiewitz. Also present were Bob Bouril, Rob Michaelson, Andy Onesti, Cindy Carter, Jeremy Fischer, and Carissa Grimm - MPU; Troy Adams - General Manager; and Attorney Andrew Steimle - Steimle Birschbach, LLC. Commissioner Nickels was excused.

OPEN FORUM: None.

RESOLUTION RECOGNIZING CUSTOMER SERVICE WEEK: The U.S. Congress designated the first week of October National Customer service Week. In a supporting proclamation, the President noted "...businesses will do a better job of providing high quality goods and services by listening to its employees and by empowering them with opportunities to make a difference. Customer service professionals work in the front lines where a firm meets its customers; where supply meets demand. With responsive policies and procedures and with simple courtesy, customer service professionals can go a long way toward ensuring customer satisfaction..." MPU's mission statement promises "We deliver competitive, safe, and reliable utility services, supporting the communities we serve." The Commission recognizes that excellent customer service is essential in achieving our mission and passed a resolution recognizing October 7-11, 2024, as Customer Service Week.

RESOLUTION RECOGNIZING PUBLIC POWER WEEK: Public Power Week will be celebrated October 6-12, 2024. In MPU's 110th year of operation, the Commission passed a resolution recognizing Public Power Week 2024 and joining more than 2,000 other public power systems in the United States in this celebration of Public Power. Commissioner Diedrich expressed sentiments on behalf of the Commission "We want to thank all of our staff for the hard work that they put into making sure our rate payers receive their services, as they expect, which is top quality, and providing safe, reliable, and economical power to our community".

Bob Bouril left the meeting at 4:04 p.m.

CONVENE MEETING TO CLOSED SESSION: Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the September 23, 2024 meeting pursuant to Section 19.85(1)(e) to discuss the approval of the minutes of the August 26, 2024 Closed Session Meeting, PFA's Settlement, and Manitowoc Refuel Renewable Project.

MOTION: A Motion to convene in closed session was made by Commissioner McMeans and seconded by Commissioner Sitkiewitz. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:05 p.m.

Rob Michaelson left the meeting at 4:17 p.m.

Commissioner Allie left the meeting at 5:04 p.m.

The meeting was reconvened to open session at 5:19 p.m.

APPROVAL OF ITEMS FROM CLOSED SESSION:

MOTION: A Motion was made by Commissioner McMeans and seconded by Commissioner Hornung to recommend MPU remain in PFA's class action settlements and request City Council support at its next meeting. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Sitkiewitz and seconded by Commissioner Roberts to approve the amount discussed in Closed session for the torrefaction license. Motion carried unanimously.

FINANCIAL REPORTS FOR AUGUST 2024: The financial reports for August 2024 were previously distributed to the Commission for review and discussion. The consensus was to move the financial reports to Consent going forward with the creation of the financial outlook document to be included in the report.

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner McMeans to place on file the Financial Reports for August 2024. Motion carried unanimously.

DONATION POLICY - MANITOWOC LINCOLN SHIPS BASEBALL - FIELD RENOVATION PROJECT: A donation request was received for a baseball field renovation by Manitowoc Lincoln Ships Baseball. The property will be purchased by MPSD in 2024 and requires funding to provide much needed updates and improvements. A quote was received by their consultant, Rettler Corporation with two scenarios for construction costs. Presented to commission for direction per D9 - Donations Policy of the Commission Policy Manual. The consensus was to reach out to the fundraising group to get specific request amounts to bring back for commission consideration.

COMMISSION OFFICER ROLES, RESPONSIBILITIES, AND SUCCESSION REVISIONS: This Commission Policy went through a final review and was presented for approval in preparation to have the entire Commission Policy Manual in compliance by January 1, 2025.

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner McMeans to approve the revised policy. Motion carried unanimously.

GENERAL MANAGER'S REPORT: The report was distributed for review with a brief discussion on the GM's nomination to the APPA Board of Directors for Region 2.

MINUTES: The Minutes from the Regular Session Meeting on August 26, 2024 were presented for approval.


APPROVAL OF CLAIMS: Claims List dated September 10, 2024; Claims List dated September 24, 2024; and Wires dated September 18, 2024 were presented for approval.

QUOTATIONS/BIDS: LED Street Lighting; Finished Water Pump Station Pump Drive.

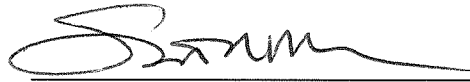
MOTION: A Motion was made by Commissioner Sitkiewitz and seconded by Commissioner Roberts to approve the Regular Session Minutes from August 26, 2024; Claims List dated September 10, 2024 check nos. 105615 through 105727 totaling \$1,660,514.17; Claims List dated September 24, 2024 check nos. 105728 through 105862 totaling \$1,154,926.70; Wire Transfers dated through September 18, 2024 totaling \$3,841,301.28; and to approve the quotations as follows: LED Street Lighting - \$118,750.20 - WESCO; Finished Water Pump Station Pump Drive - \$116,000.00 - Van Ert. Motion carried unanimously.

NEXT MEETING: Monday, October 14, 2024 at 4:00 p.m.

ADJOURN: A Motion was made to adjourn the meeting by Commissioner Sitkiewitz. Meeting adjourned at 5:34 p.m.



Approved: Troy Adams, General Manager



Approved: Scott McMeans, Secretary