

CITY OF MANITOWOC

WISCONSIN, USA
www.manitowoc.org



August 24, 2016

16-0862
CONSENT

TO: Mayor and Common Council

FROM: Board of Public Works

SUBJECT: Quotes for One (1) New 2017 3/4 Ton Single Rear Wheel,
Regular Cab 4 x 4 Pickup Truck for Parks Department
QE-16-6

Dear Mayor and Common Council:

At the August 24, 2016, Board of Public Works meeting, the Board met to open quotes for the above.

City Clerk reported having received four envelopes. Same were opened, read out loud, and are as follows:

Quoter		Amount
Ewald Chrysler Jeep Dodge Kia	Ram	\$24,323.00
Ewald's Hartford Ford	Ford	\$24,315.00
Ewald Chevrolet Buick	Chevrolet	\$25,245.00
Maritime Ford Lincoln, Inc.	Ford	\$25,544.16

The Board unanimously recommended referring to the Director of Public Infrastructure for tabulation.

Very Truly Yours,

JENNIFER HUDON
Secretary Board of Public Works

JH:dan

Jennifer Hudon, MPA, City Clerk/Deputy Treasurer
CITY HALL • 900 Quay Street • Manitowoc, WI 54220-4543
Phone (920) 686-6950 • Fax (920) 686-6959 • jhudon@manitowoc.org



Tabulation Of Quotations Received August 24, 2016
 For ONE (1) New 2017 3/4 Ton Single Rear Wheel, Regular Cab, 4x4 Pickup Truck
 For The City Of Manitowoc Parks Department

Recommend Awarding to
 Ewald for the Ford
 PE 9-7-16

QE-16-6

Name of Company Submitting Quotation	Unit #	Base Quote	Less Discount	Trade-In Allowance	Net Quotation
EWALD CHEVROLET/FORD	1	\$37,975.00	\$12,660.00	\$1,000.00	\$24,315.00
FORD	Total				\$24,315.00
EWALD CHEVROLET/FORD	1	\$37,705.00	\$12,382.00	\$1,000.00	\$24,323.00
RAM	Total				\$24,323.00
EWALD CHEVROLET/FORD	1	\$37,983.00	\$11,738.00	\$1,000.00	\$25,245.00
CHEVROLET	Total				\$25,245.00
MARITIME FORD LINCOLN	1	\$38,458.00	\$11,913.84	\$1,000.00	\$25,544.16
	Total				\$25,544.16

City of
MANITOWOC, WISCONSIN
ENGINEERING DEPARTMENT
DAN KOSKI, P.E.
DIRECTOR OF PUBLIC INFRASTRUCTURE

PHONE (920) 686-6910

CITY HALL
900 QUAY STREET
54220-4543

QE-16-6

QUOTATION FOR: ONE (1) NEW 2017 3/4 TON SINGLE REAR WHEEL, REGULAR CAB, 4X4 PICKUP TRUCK FOR THE CITY OF MANITOWOC PARKS DEPARTMENT

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INSTRUCTIONS TO QUOTERS

Sealed quotations will be received by the Board of Public Works of the City of Manitowoc, Wisconsin, at the office of the City Clerk in the City Hall, until 4:00 p.m., Wednesday, August 24, 2016 for furnishing One (1) New 2017 3/4 Ton Single Rear Wheel, Regular Cab, 4x4 Pickup Truck for The City of Manitowoc Parks Department.

Prior to award of the purchase to the successful proposal, the City will require a 5% certified check or bid bond as a guarantee of performance. It is not necessary to submit a certified check or bid bond with your quotation.

Each proposal shall be submitted in a sealed envelope plainly marked to indicate that it is a quote on the above pieces of equipment. All quoters must fill in the column entitled "Requirements of Equipment Quoted". Failure to comply with this requirement may render the quote invalid or incomplete. Also, any deviation from the specifications must be clearly shown under this same section. If there is not ample room in this section, an attached sheet of paper clearly referenced must be attached to this quotation sheet.

Included with the quote shall be detailed specifications and sufficient descriptive literature and information covering the equipment offered, to give City Officials a complete understanding of what each quote includes. Failure to provide detailed specifications and descriptive literature and information may also result in rendering the quote invalid.

The right to reject any or all quotes or waive any irregularity or informality is reserved by the City.

The dealer submitting the quote shall hold himself responsible for any and all defects which may develop covered by the warranty and within the warranty period. The dealer shall state the warranty period in months or miles under "whichever comes first" policy.

If the repair and maintenance facility of the successful quoter is located within eight (8) miles of the Department of Public Works Service Building, the City will deliver the equipment to the quoter for any required warranty work. If the distance is greater than 8 miles, the warranty work shall be performed by one of the following methods, at the City's sole option. (1) The equipment shall be delivered by the

City to the Quoter for warranty work, but the Quoter shall reimburse the City for the full cost of delivery and return, including labor and equipment costs. OR, (2) the City may perform the required warranty work with its own personnel and the successful quoter shall reimburse the City for all parts and labor. If the City consents, other arrangements may be made by mutual agreement.

(1)

Instructions, manufacturer's catalog numbers, etc., where shown herein are for descriptive purposes to guide the quoter in interpreting the standard, quality, design and performance desired, and shall not be construed to exclude proposals based on furnishing other types of materials or service.

When submitting a substitute article as equal, full name and description must be given, the City reserving the right, however, of deciding upon its suitability for the purpose intended.

A quote in which a vendor has failed to show without doubt that he is quoting on regularly manufactured equipment will not be considered.

Quoters shall quote on the latest model of this type of equipment manufactured by the concern they represent.

The specifications for these pieces of equipment are minimums only. All items appearing in the quoter's regular specifications (or listed as standard equipment) which are in addition to the City's minimum requirements are assumed to be included in the quoter's proposal.

It is the intention of this request for proposals that the proposal shall be the base proposal for the items to be quoted on without any strings attached as to payment of same. Any deviation from this shall disqualify the proposal.

The dealer shall familiarize himself with the approval procedures of the Engineer and the paying procedures of the Owner and submit applications for payment, in triplicate, to the Engineer for his approval as payments become due.

All municipal purchases are Federal and State tax exempt. Tax shall not be included in the quoted price.

For further information or if you have any questions regarding these specifications, please contact the Operations Manager Randy Junk at the Department of Public Works Service Building, 2655 South 35th Street, Manitowoc, Wisconsin, 54220 or call (920) 683-4558 between 7:00 a.m. and 3:00 p.m.

Trade-in allowance shall be quoted on the following vehicles:

Parks #624	1999 Dodge Ram 2500 Pickup Truck Serial #3B7KF26Z0XM561962
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Two-way radios shall remain the property of the City of Manitowoc. The City reserves the right to keep the trade-in vehicles for four (4) days after delivery of the new vehicles to transfer the above-mentioned equipment.

It is the intent of the City of Manitowoc to purchase all of the vehicles contained in this specification from one supplier; the low price to be determined from the listed Net Quotation. The individual listed prices are for accounting purposes only.

The City may elect to keep one or more of the trade-in vehicles. If so, the City reserves the right to purchase the new vehicles for the list price minus the Discount. (List Price - Discount = Net Quotation)

(2)

QUOTATION FOR: ONE (1) NEW 2017 3/4 TON SINGLE REAR WHEEL, REGULAR CAB, 4X4 PICKUP TRUCK FOR THE CITY OF MANITOWOC PARKS DEPARTMENT

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QUOTATION DUE: 4:00 P.M., WEDNESDAY, AUGUST 24, 2016

NAME OF QUOTER:

CITY OF MANITOWOC MINIMUM REQUIREMENTS	<u>REQUIREMENTS OF EQUIPMENT QUOTED</u>	
	NO EXCEPTION	EXCEPTION
MAKE AND MODEL STATE MAKE & MODEL OF EQUIPMENT QUOTED		
COLOR: DARK GREEN, DUPONT #93-70093 (OR EQUAL)		
WARRANTY: STATE IN MONTHS OR MILES AND ALL ADDITIONAL WARRANTIES		
PUBLICATIONS: ONE (1) EACH SERVICE MANUAL AND OWNER'S MANUAL		
COMPLETE UNIT SHALL MEET O.S.H.A., I.C.C., AND S.A.E. REGULATIONS		
EARLIEST GUARANTEED DELIVERY DATE		

QUOTATION FOR: ONE (1) NEW 2017 3/4 TON SINGLE REAR WHEEL, REGULAR CAB, 4X4 PICKUP TRUCK FOR THE CITY OF MANITOWOC PARKS DEPARTMENT

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QUOTATION DUE: 4:00 P.M., WEDNESDAY, AUGUST 24, 2016

NAME OF QUOTER: _____

QUOTATION:

UNIT #1 TRUCK W/PLOW LIST PRICE \$ _____

DEDUCT DISCOUNT - _____

TRADE-IN ALLOWANCE
PARKS #624 -1999 Dodge
Ram 2500 Pickup
Serial #3B7KF26Z0XM561962 - _____

NET QUOTATION \$ _____

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STATE AND FEDERAL TAX EXEMPT - F.O.B.
2655 S. 35TH STREET, MANITOWOC, WISCONSIN 54220

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SIGNED _____
NAME OF COMPANY SUBMITTING PROPOSAL

DATED _____

BY _____
AUTHORIZED SIGNATURE

QUOTER ACKNOWLEDGES RECEIPT OF ADDENDUM NO. _____, IF ANY.

PRIOR TO AWARD OF THE PURCHASE TO THE SUCCESSFUL PROPOSAL, THE CITY WILL REQUIRE A 5% CERTIFIED CHECK OR BID BOND AS A GUARANTEE OF PERFORMANCE. IT IS NOT NECESSARY TO SUBMIT A CERTIFIED CHECK OR BID BOND WITH YOUR QUOTATION.

THE CITY OF MANITOWOC RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTES OR TO ACCEPT ANY QUOTE WHICH MAY BE MOST ADVANTAGEOUS TO THE CITY OF MANITOWOC. MOST ADVANTAGEOUS INCLUDES A COMPARISON OF ABILITY OF VARIOUS QUOTERS TO PERFORM AND A COMPARISON OF PERFORMANCE OF THE MACHINE WITH ANY LIKE OR SIMILAR TYPE OF MACHINE, INCLUDING PROMPTNESS AND SPEED OF MANUFACTURERS AND DEALERS TO DELIVER REPAIR PARTS AND/OR EQUIPMENT IN THE EVENT OF A BREAKDOWN OR THE NEED OF SPEEDY REPAIRS.

BE SURE TO INCLUDE DETAILED SPECIFICATIONS AND SUFFICIENT DESCRIPTIVE LITERATURE, AND FILL IN COLUMN ENTITLED "REQUIREMENTS OF EQUIPMENT QUOTED". FAILURE TO DO THIS CAN RENDER THE QUOTATION INVALID. THE DECISION OF THE CITY OF MANITOWOC TO ACCEPT OR REJECT QUOTES SHALL BE FINAL.