



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda

### Finance Committee

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Tuesday, May 6, 2025

5:30 PM

Council Chambers / Virtual (Via Zoom)

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted in Council Chambers at City Hall and via remote conferencing software (Zoom) to maximize opportunities for residents to attend. Members of the public may call in at 888 475 4499 US Toll-free, Meeting ID: 845 8412 1837 Password: 511398

Public input will be accepted at this meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda

[25-0353](#)

Minutes of April 3, 2025 Finance Committee meeting, recommending approval and place on file

Attachments:

[4-3-2025 Finance Committee Minutes](#)

[25-0354](#)

Minutes of various Manitowoc Public Utilities Commission (MPU) Meetings, recommending accepting and place on file

**Attachments:**      [2024-11-11 Minutes](#)

[2024-12-09 Minutes](#)

[2025-01-27 Minutes](#)

[2025-03-10 Minutes](#)

[25-0355](#)      4th Qtr. 2024 Capital Allocation Working Group (CAWG) Request Log Report, recommending approval and place on file

**Attachments:**      [2024 Log of CAWG Requests - Unaudited Final](#)

[25-0356](#)      1st Qtr. 2025 Budget Exception Report, recommending approval and place on file

**Attachments:**      [Q1 2025 Budget Exception Report](#)

[25-0357](#)      1st Qtr. 2025 Investment Report, recommending approval and place on file

**Attachments:**      [Q1 2025 Investment Reconciliation](#)

[25-0358](#)      1st Qtr. 2025 Internal Controls To Prevent and Detect Fraud Report, recommending approval and place on file

**Attachments:**      [Q1 2025 Internal Controls to Prevent & Detect Fraud](#)

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

#### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

## 5. Discussion and Action Items

[25-0359](#)      1st Qtr. 2025 Claims Report from City's Attorney Office

**Attachments:**      [Q1 2025 Claims Report](#)

[25-0360](#)      Request from Manitowoc County Expo/Fair entertainment pavilion purveyors to extend live band music performances on Friday, August 22nd and Saturday, August 23rd to 11:30 with beer sales ending at Midnight and with music stopping at 11:00 pm on Wednesday August 20th, Thursday August 21st, and Sunday August 24th with beer sales ending at 11:30 pm

**Attachments:**      [Request from Manitowoc County ExpoFair entertainment pavilion purveyors](#)

[25-0361](#)      Statement of the Board of Canvassers relative to the April 1, 2025 Spring Election for Mayor and Alderpersons in Districts 1, 2, 3, 7, & 10

**Attachments:**      [Board of Canvassers Statement 4-1-25 Election](#)

[25-0362](#)      Application of "Class B" Intoxicating Liquor & Fermented Malt Beverage Licenses, TAV-2471A, Mikadow LLC, 1118 Washington St.

- Attachments:**      [TAV-2471A Class B Intoxicating Liquor License - MIKADOW LLC](#)
- [25-0363](#)      Request to apply for the FY25 Wisconsin Economic Development Corporation (WEDC) Brownfield Grant for a maximum of \$250,000
- Attachments:**      [FY25 Wisconsin Economic Development Corporation \(WEDC\) Brownfield Grant](#)
- [25-0364](#)      Request to apply for the Environmental Protection Agency (EPA) Thriving Communities Grant for a maximum of \$350,000
- Attachments:**      [FY25 Environmental Protection Agency \(EPA\) Thriving Communities Grant Mer](#)
- [25-0365](#)      Ordinance to create Section 11.015 of the Manitowoc Municipal Code (MMC) regulating Designated Outdoor Drinking Area (DORA)
- Attachments:**      [Email from Community Development Director re DORAs](#)  
                                 [Memo for Manitowoc DORA Ordinance](#)  
                                 [Manitowoc DORA Ordinance](#)
- [25-0366](#)      Two Year Operator's License Application (#240367) for Frisby, J.
- Attachments:**      [Two Year Operators License \(#240367\) for Frisby, J.](#)  
                                 [Letter from City Clerks](#)
- [25-0367](#)      Two Year Operator's License Application (#250019) for Greene, E.
- Attachments:**      [Two Year Operators License \(#250019\) for Greene, E](#)  
                                 [Letter from City Clerks](#)

## 6. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(a) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.

The specific subject matter that may be considered in closed session is:

- [25-0366](#)      Two Year Operator's License Application (#240367) for Frisby, J.
- Attachments:**      [Two Year Operators License \(#240367\) for Frisby, J.](#)  
                                 [Letter from City Clerks](#)
- [25-0367](#)      Two Year Operator's License Application (#250019) for Greene, E.
- Attachments:**      [Two Year Operators License \(#250019\) for Greene, E](#)  
                                 [Letter from City Clerks](#)

## 7. Reconvene In Open Session

[25-0366](#) Two Year Operator's License Application (#240367) for Frisby, J.

**Attachments:** [Two Year Operators License \(#240367\) for Frisby, J.](#)  
[Letter from City Clerks](#)

[25-0367](#) Two Year Operator's License Application (#250019) for Greene, E.

**Attachments:** [Two Year Operators License \(#250019\) for Greene, E](#)  
[Letter from City Clerks](#)

## 8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.