

# Out of State Travel/Training Request Presented to Oversight Committee for Approval

Requesting Supervisor/Manager: Chief Nick Reimer Department: Police Dept

Names of Employees Attending: Kayla Rocklewitz and Joe McDonald

Name of Training	Dates of Training	Location of Training
D.A.R.E. Instructor Training	Jan 24th-Feb 4th, 2022	St. Paul, MN

Estimated cost of training	\$ 2,500
Estimated cost of travel	\$ 80
Estimated cost of meals	\$ 1,200
Estimated cost of accommodations	\$ 2,800
Estimated cost of misc. expenses	\$ 240 Please explain Parking?
Any anticipated overtime costs	\$ 0
<b>Total estimated cost</b>	<b>\$ 6,820</b>

**Requesting Supervisor/Manager Comments:**

The D.A.R.E. program is a proven Crime Prevention program that fits with the Vision and Mission of the Police Department.

What are the objectives for the training?

Must attend the training to teach the D.A.R.E. program in the schools.

How will this training be shared / implemented upon return?

Kayla and Joe will each be assigned schools to teach at.

How will this training benefit the City? What is the return on the investment?

The D.A.R.E. program reduces drug use, improves decision making, and builds a positive police - community partnership.

Supervisor Approval/Decline

Approved  Declined  Reason for decline: \_\_\_\_\_

Supervisor/Manager Signature: Nick Reimer Dated: 11-17-2021

**\*\*Please attach any additional information you would like considered with this request**