



22-0823

CITY OF MANITOWOC

WISCONSIN, USA
www.manitowoc.org

Date: October 5, 2022

To: Public Infrastructure Committee

From: Brock Wetenkamp, Parks Planner

Re: Comprehensive Outdoor Recreation Plan Kickoff

The Parks Division is working with Vandewalle and Associates to update the City's existing Comprehensive Outdoor Recreation Plan. Ben Rohr from Vandewalle & Associates Inc. is joining via Zoom for this kickoff meeting to outline the project, schedule, goals, and to gather initial recommendations.

See attached meeting outline.

City of Manitowoc

Comprehensive Outdoor Recreation Plan

Public Infrastructure Committee Kickoff Meeting 10.5.22

Today's Agenda

- Introductions
- Review project process and proposed schedule
- Discussion on project goals, priorities, and key issues and opportunities

Project Schedule

Task	Proposed Timeline
Park Tour and Kickoff Meeting with Staff	September 19
Online Community Survey	September 26 – October 17
Public Infrastructure Committee Kickoff Meeting	TODAY
Complete Draft Plan	October – November
Public Infrastructure Committee Draft Review	December
Public Infrastructure Committee Draft Review (if needed)	January
Open House Meeting to Review Draft Plan (with Comp Plan)	January
Public Infrastructure Committee Recommendation Meeting	February
Plan Commission and City Council Adoption Meeting (with Comp Plan)	March

ADA Assessment

Parkitecture is also conducting an ADA assessment as part of this process. This will include:

- Development of an ADA assessment checklist and tool to assess compliance of existing facilities
- Performing an on-site assessment at select facilities and training City staff on how to conduct future assessments
- Providing assistance in prioritization of improvements needed and cost estimates

Public Infrastructure Committee Role

This group will meet at least 3 times during the process to provide input, review documents, and recommend the plan for adoption.

- Kickoff Meeting (today)
 - Review project schedule and provide insight on key plan objectives, goals, and strategies.
- Draft Review Meeting (December)
 - Review all feedback received, walk through the draft plan and maps, and provide recommended changes to incorporate in future drafts.
 - *If needed, a second draft review meeting would take place in January.*
- Recommendation Meeting (February)
 - Review all changes made to the prior draft, provide any other recommended changes to incorporate in future drafts, and recommend the plan to the Plan Commission and City Council.

What's In a Comprehensive Outdoor Recreation Plan?

- Inventory existing conditions, data collection, and analysis
- Establish goals, objectives, and strategies
- Review and determine the City's parkland standards and analyze park service areas
- Recommend improvements and identify future park and trail locations

- Estimate costs of future improvements
- Develop an implementation action item list with potential funding sources

Data Review

Population

	1990-2000	2000-2010	2010-2020
City of Manitowoc*	5%	-1%	3%

*2020 Population = 34,626

Population Projections

Projection	Year						Percentage Increase 2020-2040
	2010*	2020*	2025	2030	2035	2040	
WisDOA Projections**	33,736	34,626	34,060	34,180	33,890	32,870	-5%
Linear Growth 1990-2020 (1)	33,736	34,626	34,907	35,258	35,609	35,960	4%
Linear Growth 2000-2020 (1)	33,736	34,626	34,741	34,884	35,027	35,170	2%
Linear Growth 2010-2020 (1)	33,736	34,626	34,982	35,427	35,872	36,317	5%
Compounded Growth 1990-2020 (2)	33,736	34,626	34,926	35,305	35,687	36,074	4%
Compounded Growth 2000-2020 (2)	33,736	34,626	34,743	34,889	35,036	35,184	2%
Compounded Growth 2010-2020 (2)	33,736	34,626	34,993	35,457	35,927	36,403	5%

*U.S. Census, 2010 and 2020

**WisDOA Population Projections, 2013

1. Extrapolated based on the average annual population change over the given years
 - a. 1990-2020 = 70, 2000-2020 = 29, 2010-2020 = 89
2. Extrapolated based on the average annual percent change over the given years
 - a. 1990-2020 = 0.2%, 2000-2020 = 0.1%, 2010-2020 = 0.3%

Age

	2000*	2020**
Median Age (years old)	40	45
Percentage Under 18 Years Old	24%	21%
Percentage Over 65 Years Old	18%	22%

*U.S. Census, 2010

**U.S. Census American Community Survey, 2020

Park Standards

2021 Population	Number of City Owned Parks	Residents Per Park	Total Acres	Acres Per 1,000 People
33,687	36	936	704	18-21*

*This metric may be subject to change throughout the process as we analyze each facility further and its classification (i.e. conservancy lands vs. active parklands).

National Recreation and Park Association (NRPA) Standards = 10 acres of parkland per 1,000 residents

Group Discussion

- What are the key issues you'd like to address through this plan?
- Any existing facilities or recreational programming that should be improved/expanded?
- Any new recreational facilities or programming that should be developed?
- Any other key park and recreational opportunities that we should explore through this plan?
- Is there anything you've seen in other communities that you think Manitowoc could benefit from?
- Overall, what is your top priority for parks and recreation in Manitowoc?

Next Steps

- Advertise survey (open until October 17)
- Provide any additional follow-up thoughts to City staff
- V&A to draft plan + Parkitecture to start ADA Assessment
- Public Infrastructure Committee Meeting to review draft plan and draft ADA Assessment – December