



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Public Infrastructure Committee

Tuesday, August 8, 2017

5:30 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 4 - Kummer, Brey, McMeans and Gabriel

Absent: 1 - Soeldner

3. Approval of Minutes

[17-0805](#) Approval of Minutes from the July 5, 2017 Public Infrastructure Committee Meeting

Attachments: [July 5, 2017 Minutes](#)

A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, that the Minutes from July 5, 2017 was approved. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel

4. Public Comment

5. Public Hearings

6. Presentations

7. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

[17-0803](#) Approval of Compliance Maintenance Annual Report (CMAR) for Wastewater Treatment Facility, recommended approval

Attachments: [17-0803](#)

[17-0803 \(2\)](#)

Approval of the Consent Agenda

Moved to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel

8. Approval of Consent Agenda

9. Discussion and Action Items

[17-0604](#) Recommended Changes to Chapter 8 Regarding Plants in Terraces

Attachments: [17-0604_201706060956](#)
[17-0604_201709061455](#)

Bring back for discussion in September.

[17-0010](#) County Highway "R" Reconstruction - Custer Street to Broadway Street - Roadway Lighting

Attachments: [17-0010.pdf](#)
[17-0010-2](#)
[FW Rapids Road Street Lighting - Custer to Broadway Streets](#)

The Committee discussed the options presented.

A motion was made by Alderperson Rhienna Gabriel, seconded by Alderperson Jim Brey, that Option B (Existing poles in segments 1 and 3 and new poles in segment 2) and refer to CAWG for evaluation. The motion carried by the following vote:

Aye: 3 - Brey, McMeans and Gabriel

Nay: 1 - Kummer

[17-0136](#) Parks Comprehensive Plan Updates

Attachments: [17-0136.pdf](#)
[17-0136 Little Manitowoc River Coastal Wetland Restoration](#)
[17-0136 Riverwalk Concept Plan](#)
[October Draft Comp Park & Rec Plan AFTER Sept 22 2017 Mtg Version4 \(2\)](#)
[Appendices A thru G](#)
[201710101545](#)

C. Scheinoha presented the Committee with updates and looking to complete in Fall.

[17-0565](#) Approval to allow dogs in the City Parks and referred to Consent Agenda, recommend to direct City Attorney to draft an Ordinance for Council.

Attachments: [17-0565_201706011105](#)
[17-0565_201709051407](#)

This Request was tabled

[17-0573](#) Waldo Boulevard Box Culvert, recommending placing on file

Attachments: [17-0573_201706011109](#)

The Committee recommended bringing back at a later date when ready and have placed on file.

A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the Request was placed on file for Consent Agenda. The motion carried by the following vote:

[17-0584](#) Discussion regarding the Armory Ceiling reconditioning

A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, that the Request to Recondition the Armory Ceiling was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel

[17-0585](#) Sommerville DPW HVAC Design Services

A motion was made by Alderperson Scott McMeans, seconded by Alderperson Rhienna Gabriel, that the Request for DPW HVAC Design Services was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel

[17-0595](#) Modifications to the Mariner's Trail at YMCA, Yacht Club and Little Manitowoc River, recommending the three (3) projects to the Mayor for 2018 budget process.

Attachments: [Mariners trail Rerouting Packet](#)
[MARINERS TRAIL - REROUTING AROUND THE MARINA](#)
[Mariners Trail - Rerouting at Marina](#)

The Committee discussed and recommend presenting all three projects to the Mayor for the 2018 Budget with an estimated amount of \$307,500.

A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, recommending the 3 projects to Mayor for 2018 Budget - Mariner's Trail at YMCA, Yacht Club and Little Manitowoc River. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel

[17-0597](#) Discussion on pedestrian bridges crossing Manitowoc River between Manitou Park and Lower Schuette Park.

Attachments: [Manitowoc, WI 180'](#)

[IMG 3020](#)

[IMG 3022](#)

[IMG 3027](#)

This Request was tabled

[17-0673](#) Private Sanitary Lateral repair in the 1600 block of Waldo Boulevard, recommending filing a claim with the City and placing the request on file.

Attachments: [17-0673 201706291356](#)

A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, that the recommendation was to file a Claim with the City and the request for reimbursement for Sanitary Lateral Repair was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel

[17-0677](#) Request for Ordinance change to eliminate sending letters (courtesy letters) to violating property owners for Weed and Snow Removal.

Attachments: [17-0677 201706301314](#)

[17-0677 201707051702](#)

K. Dorow and S. Corbeille informed the Committee that a BPI Process was recently done and there is a substantial amount of time spent sending out letters. The request was to stop sending these letters and included in social media, newspaper, radio and tax bills.

A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, that the Request for Ordinance change to eliminate sending courtesy letters effective March 1, 2018 with a review in one year was approved and referred to council. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel

[17-0789](#) Rollaire Lease Agreement request for a 4 week lease forgiveness for Floor Refinishing Project.

Attachments: [17-0789](#)

J. Muenzenmeyer requested a four week lease forgiveness as the floors refinishing will take place.

L. Kummer explained that he will abstain from the vote as the lease agreement is with an employee of his.

A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, to Instruct the City Attorney to draft a lease amendment to allow the Tenant to Forego up to four (4) Weeks of rent during Floor Refinishing was approved for consent agenda. The motion carried by the following vote:

Aye: 3 - Brey, McMeans and Gabriel

Nay: 1 - Kummer

[17-0801](#) Manitowoc Marina, LLC Lease extension request.

Attachments: [Marina Lease Extension](#)
[Marina Map-Exhibit A](#)
[2017 Rate Sheet-Exhibit B](#)
[Marina Lease - Edited](#)
[Marina Lease Agreement \(Revised by TMS w-Exhibit\) - Unsigned \(00541815\)](#)

[17-0790](#) Unbudgeted CAWG Request for Booster Pump for Streets Garage

Attachments: [Fleet - Booster Pump DPW garage unbudgeted](#)
[Fleet - Booster Pump DPW garage unbudgeted \(1\)](#)

A motion was made by Alderperson Rhienna Gabriel, seconded by Alderperson Scott McMeans, that the CAWG Request for Booster Pump for Streets Garage was referred to the Finance Committee. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel

[17-0791](#) Unbudgeted CAWG Request for Two Box Plow Blades

Attachments: [Fleet - Box Plow Blades unbudgeted](#)
[Fleet - Box Plow Blades unbudgeted \(1\)](#)

A motion was made by Alderperson Rhienna Gabriel, seconded by Alderperson Scott McMeans, that the CAWG Request for two (2) Box Plow Blades was referred to the Finance Committee. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel

[17-0792](#) Expenditures from Senior Center Funds, recommending approving subject to investigating the cost of 100 chairs and 16 tables through a local manufacturer and/or wholesaler.

Attachments: [17-0792_201707271143](#)

J. Muenzenmeyer discussed expenditures from the Senior Center funds. The Committee recommended the 100 chairs and 16 tables to be priced from local supplier.

A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the Request for Expenditures from Senior Center Funds was approved for consent agenda subject to investigating the cost of the item #4 for Table and Chairs through a local manufacturer and/or Wholesaler. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel

[17-0798](#) Request to purchase another Doe at the Lincoln Park Zoo using the funds

from the Donation Tube, recommending approving the request.

Attachments: [17-0798 Doe purchase info for the PI committee](#)

A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, that the Request to purchase another Doe at the Lincoln Park Zoo using Zoo Donation Tube funds was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel

[17-0794](#) Asphalt Repairs on Eastbound Lanes of Waldo Blvd Viaduct (N. 23rd to Fleetwood Dr), recommending approving the repairs from Capital Funds.

Attachments: [17-0794_201707311038](#)

A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that these Request for Asphalt Repairs on Waldo Blvd Viaduct Eastbound Lanes with expenditures coming from current Capital Funds was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel

[17-0795](#) Maintenance Issues with Popp Stormwater Pond on S. 19th and Summit Street, recommending placing on file.

Attachments: [17-0795_201707271153](#)

A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, that the Maintenance Request with Popp Stormwater Pond was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 3 - Kummer, Brey and Gabriel

Excused: 1 - McMeans

[17-0796](#) Slide Replacement Parts to come out of the Schuette Park Maintenance Fund, recommending approving the request.

Attachments: [17-0796_201707271159](#)

A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, that the Request for slide replacement parts to come out of Schuette park Maintenance Fund was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel

[17-0797](#) Request to Void an Invoice for Brush/Raking Pick Up at 1020 South 15th Street, recommending placing on file.

Attachments: [17-0797_201707271436](#)

The Committee stated that it is the responsibility of the property owner.

A motion was made by Alderperson Scott McMeans, seconded by Alderperson Rhienna Gabriel, that the Request to void invoice for brush/raking pickup was denied and placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel

[17-0804](#) Lights in Lincoln Park Request for Cabin 1

Attachments: [Memo to PI 8-2-17](#)

A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, to refer the Request to City Attorney to draft appropriate Lease Agreement to all the Zoo Society to re-rent cabin one and forward the document back to Public Infrastructure. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel

10. Adjournment

A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the meeting was adjourned at 8:02 p.m. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, McMeans and Gabriel