



July 10, 2017

To: Deborah Neuser, City Clerk

From: Jim Muenzenmeyer, Buildings and Grounds / Transit Division Manager

Re: WB-17-18

Upon examination of the bids received for the boiler replacement project WB-17-18, it was discovered that the apparent low bidder had used the wrong model number of boiler equipment to ascertain his bid. After conferring with the City Attorney, Facilities Manager Jim Muenzenmeyer sent a letter to each of the two bidding contractors to submit their best and final cost to comply with the requirements of Project WB-17-18 using the exact model number of boiler equipment.

Once the revised numbers were received, tabulated and compared, it was apparent that the lowest qualified bid was from Schaus Roofing and Mechanical Contractors for an amount of \$132,086.00.

Therefore, I recommended to Dan Koski, Director of Public Infrastructure, to accept the lowest qualified bid from Schaus Roofing and Mechanical Contractors for an amount of \$132,086.00.

cc. Dan Koski, Director of Public Infrastructure