



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, March 5, 2019

5:45 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 4 - Brey, McMeans, Sitkiewitz and Williams

Absent: 1 - Lotz

3. Approval of Minutes

[19-0229](#) Minutes of February 13, 2019 Finance Committee meeting, recommending approval and place on file.

Attachments: [MeetingMinutes2-13-19](#)

Moved by McMeans, seconded by Williams, that the Minutes be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0230](#) Minutes of the MPU Commission meetings of 1/14/19, 1/22/19 and 2/5/19, recommending acceptance and place on file.

Attachments: [19-0230](#)

Moved by Sitkiewitz, seconded by McMeans, that the Minutes be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

4. Public Comment

No public comment at this meeting.

5. Discussion and Action Items

[19-0233](#) Request from Wal-Mart to extend alcohol premise to include specific parking stalls designated for online grocery pickup.

Attachments: [Request from Wal-Mart](#)
[Walmart Online Grocery Pickup Procedure Guide](#)
[Walmart #1449 - Site and Floor Plans](#)

Moved by McMeans, seconded by Sitkiewitz, that this Request be accepted. The motion carried by the following vote:

Aye: 3 - Brey, McMeans and Sitkiewitz

Nay: 1 - Williams

[19-0231](#) Request to change the Municipal Code Section 11.010(4) related to operator's licenses.

Attachments: [19-0231](#)
[19-0231\(2\)](#)

Moved by Sitkiewitz, seconded by Williams, that this Request be accepted and instruct the City Attorney to draft the amended ordinance. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0158](#) Lease with 205 N 8th St LLC for Parking Lot

Attachments: [19-0158](#)
[205 N 8th LLC Parking Lot Lease with City of Manitowoc - Final](#)
[Proforma of Parking Lot Lease Proposal](#)

No action on this item at this time. More information, negotiations, and analysis needs to occur. Hold until next month's Finance Committee meeting.

[19-0224](#) 2019 Borrowing Timeline, recommend to approve the timeline.

Attachments: [TL Manitowoc Cy 2019.xlsm](#)

Moved by McMeans, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0225](#) Resolution Terminating TID District 14 and Authorizing Treasurer to Distribute Excess Increment to Overlaying Districts

Moved by Sitkiewitz, seconded by Williams, that this Resolution be adopted and referred to Council. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0226](#) Resolution Terminating TID District 15 and Authorizing Treasurer to Distribute Excess Increment to Overlaying Districts

Attachments: [19-0232](#)

Moved by Sitkiewitz, seconded by Williams, that this Resolution be adopted and referred to Council. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0232](#) Request to change Municipal Code Section 15.510(3) regarding licenses for Mobile Home or Manufactured Home Parks.

Moved by McMeans, seconded by Williams, that this Request be accepted and instruct the City Attorney to draft the amended ordinance. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0234](#) Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

Attachments: [Res 19-0234](#)

Moved by McMeans, seconded by Sitkiewitz, that this Resolution be adopted and referred to Council. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0236](#) Request to rescind 2018 real estate taxes in the amount of \$3,547.57 due to palpable error and adjusting the assessment for real estate parcel 000-117-080, Michael & Mariluxi Merrill, to zero (exempt property), recommend to approve.

Attachments: [19-0236](#)

Moved by Sitkiewitz, seconded by McMeans, that this Request be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0237](#) Request to rescind 2018 real estate taxes in the amount of \$4,736.13 due to palpable error and correct assessment of improvements to \$0 for 2018 for real estate parcel 833-304-111, Jason J. and Jennie Naidl, recommend to approve.

Attachments: [19-0237](#)

Moved by McMeans, seconded by Williams, that this Request be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0238](#) Kerry Inc. v. Wisconsin Department of Revenue petition for review of determination by State Board of Assessors for manufacturing property: 633 S. 20th St., Manitowoc, WI., recommend to accept and place on file.

Attachments: [Kerry](#)

Moved by McMeans, seconded by Sitkiewitz, that this Communication be accepted and placed on file. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

[19-0249](#) Agreement for Management Services 2019 Manitowoc Farmers Market

Attachments: [Final Revised Market Management Services Agreement 2019](#)

Amendment#1

The marketing plan is to be due by June 1, 2019

Clarification that the market is allowed on Saturday (not extended to other days especially during events)

Amendment#2

Clarify that the location could also be on Quay Street

Include language to encourage more 'farming' (food) market vendors

Moved by McMeans, seconded by Sitkiewitz, that this Agreement be accepted with amendments and referred to Council . The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Sitkiewitz and Williams

6. Adjournment

Motion by S McMeans, seconded by M Williams to adjourn.