


Notice: This form is authorized under [s. 30.92, Wis. Stats.](#) and 50 C.F.R. 80 Code of Federal Regulations. You must complete this form in order to apply for or receive financial assistance from the Wisconsin Department of Natural Resources. Failure to complete this form will result in denial of financial assistance. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Open Records Laws [ss. 19.31-19.39 Wis. Stats.]

- Complete the suggested resolution in Section 10 or submit a resolution conforming to the appropriate section of [ch. NR 7, Wis. Adm. Code.](#)
- Have you contacted your regional [Community Services Specialist\(CSS\)](#)? Yes No
If you answered No  and contact your [CSS](#).
- Submit two copies of all forms and attachments to your regional [Community Services Specialist](#). See Section 8 for checklist of required attachments.

Date Approved	
Leave Blank - DNR Use	
Date Received	Project Number(s)

Notice to Applicant. If you are applying for a federal grant you will need a DUNS Number:
[D&B D-U-N-S Request Service](#)

DUNS Number

Section 1: Grant Programs

- | | |
|---|---|
| <input type="checkbox"/> Recreational Boating Facilities (RBF) - Type of Project:
<input type="checkbox"/> Development Project
<input type="checkbox"/> Aids to Navigation & Regulatory Markers
<input type="checkbox"/> Weed Harvesting Equipment
<input type="checkbox"/> Channel Dredging
<input type="checkbox"/> Trash Skimmer | <input type="checkbox"/> Sport Fish Restoration (SFR) - Type of Project:
<input type="checkbox"/> Recreational Boating Access
<input type="checkbox"/> Fishing Pier or Flat
<input type="checkbox"/> Non-motorized launch, canoe, kayak or raft
<input type="checkbox"/> Feasibility Study |
| <input type="checkbox"/> Clean Vessel Act (CVA) - Type of Project:
<input type="checkbox"/> Construction, renovation, operation and maintenance of pump out or dump stations and/or lift stations
<input type="checkbox"/> Education/Information | <input checked="" type="checkbox"/> Boating Infrastructure Grant (BIG) |

Section 2: Applicant Information

Applicant/Organization Name	Address		
City of Manitowoc	900 Quay Street		
Individual Authorized to Act on Behalf of Applicant per Resolution	City	State	ZIP Code
Jim Muenzenmeyer	Manitowoc	WI	54220
Title	County		
Facilities Manager	Manitowoc		
Phone Number (include area code)	E-mail Address		
(920) 686-6511	jmuenzenmeyer@manitowoc.org		
Cell Phone Number. (include area code)	Mail Check to (if different from applicant)		
(920) 374-0429			
FAX Number (include area code)	Organization		
(920) 686-5020	City of Manitowoc		

Section 3: General Project Information

Project Title
Re-deck A, B, C & D docks - Manitowoc Marina

Project Location:

County	Township	Range	<input checked="" type="radio"/> E <input type="radio"/> W	Section	1/4 1/4	1/4	GPS Coordinates (Latitude/Longitude)
Manitowoc	19 N	24	<input type="radio"/> E <input checked="" type="radio"/> W	20	UN	UN	

Waterbody Name
Lake Michigan

Acres (DNR will fill in)

Do you have the necessary permits for your project? Yes No

In order to qualify for funding you must submit the [necessary permits](#).

Boating and Fishing State and Federal Grant Application

Form 8700-343 (R 3/14)

Section 4: Financial Information		Leave Blank – DNR Use Only		
Total Project Cost	\$212,860	Total Project Cost		%
Source of Matching Funds				%
Applicant Share (Includes local budget, force acct., etc.)	\$182,927	Applicant Share		%
Other State funds/grants Specify:		Other State Funds/Grants		%
Other Federal funds/grants Specify:		Other Federal Funds/Grants		%
Other (Donations, etc.) Specify:		Other		%
Grant Request	\$29,933	Grant Awarded		%

Section 5: Required Project Information

Property Owner Name (if other than applicant)	Phone Number (include area code)		
Address	City	State	ZIP Code

Public Entity
 Private Entity
 Lease or Easement
 Expiration Date: _____

Who will be responsible to build/operate/maintain the project for at least 20 years?

The City of Manitowoc

Is this project new construction or a renovation of an existing facility? <input type="radio"/> New <input checked="" type="radio"/> Renovation	Number of vehicle/trailer parking spaces currently at the location: 42	How many vehicle/trailer parking spaces are you planning to add? 0
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For an inland lake project, what is the total number of vehicle/trailer parking spaces currently on the proposed waterbody at public facilities?	Will your project have single vehicle parking spaces? <input type="radio"/> Yes <input type="radio"/> No	If yes, how many?
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For a Great Lake or river project, what is the distance to the nearest existing public access site? 400 feet	Does your project location have any designated disabled parking space(s)? <input checked="" type="radio"/> Yes <input type="radio"/> No	If yes, how many? 10
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Is your project (boat launch, boarding dock, pier, restrooms, etc.) accessible to people with disabilities? <input checked="" type="radio"/> Yes <input type="radio"/> No	If no, are there any other locations on the waterbody accessible to people with disabilities? <input type="radio"/> Yes <input type="radio"/> No	If yes, where is the location?
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Does your project develop an access facility on an inland lake or river where no public access exists? Yes No

Is your project associated with a harbor of refuge or protected launch (structures such as bulkheads and breakwaters necessary to provide safe water conditions) ref. NR 7.03(14) <input checked="" type="radio"/> Yes <input type="radio"/> No	If yes, explain. Project is within the Manitowoc Harbor
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Will your project correct a significant health or safety hazard NOT due to inadequate routine maintenance? <input checked="" type="radio"/> Yes <input type="radio"/> No	If yes, explain. The decking has deteriorated due to it's age (30 years)
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Is this project required to fulfill a compliance order or court ruling? If yes, include a copy with key provisions highlighted. Yes No

Describe the geography of the current site. Include physical characteristics, topography, vegetation cover type, presence of any waterways/wetlands, current land use and zoning classification, etc.
 Existing Harbor on shores of Lake Michigan protected by existing breakwaters. Direct access to lake. No wetland impacts

Check here if the applicant conducts a boating safety enforcement and education program approved by the Department of Natural Resources

Boating and Fishing State and Federal Grant Application

Form 8700-343 (R 3/14)

Page 3 of 5

Existing launch facilities:

Do you charge a launch fee? Yes No If yes, how much? _____ If no, contact your [CSS](#).

New launch facilities:

Will you charge a launch fee? Yes No If yes, how much? _____

Do you have a budget for maintenance? Yes No

Have any of the following reviews been completed for the property? If yes, explain and/or provide a copy of the review

Rare Species Yes No

Phase I Environmental Site Assessment Yes No

Archaeological and Historical Yes No

What is the state of readiness of your project?

Project has final engineering plans suitable for construction or construction bidding or project does not require further planning or design for construction to begin.

Project has preliminary site plans but additional engineering or design work are necessary before construction can begin.

Are there any known controversies/complications with the proposed project? Are there any measures proposed to address the controversies/complications? Please identify any known.

Required Information For: Boating Infrastructure Grants (BIG) Funding

These questions will be used to determine if your proposed project may qualify for a BIG grant.

Are estimated project costs over \$100,000? Yes No If yes, give an estimate: \$212,860

Is a significant portion of your proposed project devoted to the development and maintenance of boating infrastructure facilities for transient, non-trailerable recreational vessels at least 26 feet long? Yes No

Transient means passing through or by a place staying up to ten days.

Do you have an established timeline for the project? If yes, please let us know.
 Yes No Completed by August 2017

Do you have partners? Yes No If yes, who?

Are there any current regulations or guidelines (DNR, COE, USFWS, or adjoining states), that could impact or stop your proposed project? Yes No If yes, explain. (Example: Rules governing a National Scenic River.)

Section 6: Project Description & Proposed Timeframe

Use language that an evaluator unfamiliar with your project will understand. If the project will be completed in phases, please list specific work activities that will be undertaken during each phase.

Four of the five docks in the Manitowoc Marina have the original wood decking. This project replaces the 30 year old decking with new pressure treated wood. The galvanized frames of these docks are in good shape and the floats are in fair shape. Utility pedestals and cleats will be re-used. Coupled with normal maintenance and this new decking, these docks will serve the boating community well into the future.

Section 7: Project Feasibility Statement

Describe, justify and state the project objectives to include economic, environmental and engineering aspects (who, what, where, when and why). Include dimensions of the property and proposed facilities.

The City continues to invest in the Marina because it is a known tourist amenity to recreational boaters. Maintaining the Marina is in the best interest of both boaters and tax-payers alike. This project extends the useful life of our original investment by 10 - 15 years. The new decking on four docks will affect 160 slips in addition to our re-fueling area. Thirty (30) slips will be permanently designated as Transient Slips.

Section 8: Checklist For Projects

RBF	SFR	CVA	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Project resolution by grant applicant authorizing participation (See Section 10 sample resolution)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Statement of project's feasibility Section 7.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cost estimate worksheet – Form 8700-014 (estimated costs to meet the project objectives)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Project location clearly marked on a map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Project area footprint (site plan detailed on a map)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Topographical map of project location
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Illustration (drawings/photos) of project area in its current condition. Include existing boat launch, dock, restrooms, etc.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Drawings of the proposed project including buildings, parking lots, ramps, piers, etc.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Plans for launch ramps that show percentage of ramp slope, the water depth at the end of the ramp, and the width of the existing or proposed boarding dock or pier
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Preliminary engineering plans for channel dredging
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Estimated construction timeline, including schedule of development phases Section 6 Project Descriptions and Proposed Timelines.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Draft easement or lease document (if development project is on land not owned by applicant)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Copy of required permits

Checklist for weed harvesting and trash skimmer equipment

<input type="checkbox"/>			Project resolution by Grant Sponsor authorizing participation (See Section 10 sample resolution)
<input type="checkbox"/>			Cost estimate worksheet – Form 8700-014 (estimated costs to meet the project objectives)
<input type="checkbox"/>			Copy of proof of approved weed harvesting management plan (weed harvesting equipment only)

Checklist for Navigational or Regulatory Markers

<input type="checkbox"/>			Copy of permit (navigational or regulatory markers)
<input type="checkbox"/>			A copy of the conservation warden permit showing where the buoys will be placed
<input type="checkbox"/>			Information to include the name(s) of the water body, the number and description of the markers
<input type="checkbox"/>			Grant Payment Request
<input type="checkbox"/>			Grant Payment Worksheet
<input type="checkbox"/>			Copies of all invoices or receipts
<input type="checkbox"/>			Proof of Payment (either copies of the front and back of the cancelled checks, or bank statements showing the payments have been made)

**Boating and Fishing State and Federal
Grant Application**

Form 8700-343 (R 3/14)

Page 5 of 5

Section 9: Certification

I certify that information in this application, and all its attachments, is true and correct and in conformity with applicable Wisconsin Statutes.

Name of Authorized Representative (<i>Type or Print</i>)	Title
Signature of Authorized Representative	Date Signed

Submit two copies of all forms and attachments to your regional Community Services Specialist.

Section 10: Sample Resolution

WHEREAS, _____ hereby requests assistance for the purpose of:

Project description _____

THEREFORE, BE IT RESOLVED, that _____ has budgeted a sum sufficient to complete the study or project, and HEREBY AUTHORIZES _____, _____, to act on behalf of _____ to:

- Submit an application to the Department of Natural Resources for financial assistance;
- Sign documents; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that _____ will comply with state and federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain approval from the Wisconsin Department of Natural Resources before any change is made in the use of the project site (if applicable).

Adopted this _____ day of _____, 20__.

I hereby certify that the foregoing resolution was duly adopted by _____ at a legal meeting on the _____ day of _____, 20__.

Authorized Signature _____

Title _____