



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda

### Common Council

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Monday, August 15, 2016

6:30 PM

Council Chambers

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

[16-0749](#) Progress Lakeshore Update.

**Attachments:** [PL City of Manitowoc Presentation 2016.pptx](#)

[16-0763](#) Fire Rescue Department Badge Ceremony - Lieutenant Jacob Johnsrud.

#### E. PUBLIC HEARINGS

#### F. PUBLIC INPUT

*Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.*

#### G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[16-0742](#) Mayor's appointment of Alderperson Lee Kummer to Public Safety Committee and Alderperson Christopher Able to Personnel Committee, both in place of Jill Hennessey.

**Attachments:** [16-0742.pdf](#)

[16-0766](#) Appoint Sheryl Paszkewicz to Transit Commission in place of Linda Schultz for an indefinite term.

**Attachments:** [16-0766..pdf](#)

## H. CONSENT AGENDA

*These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.*

### 1. Removal of Consent Agenda Items

*Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.*

### 2. Miscellaneous

[16-0739](#) Minutes of Common Council of July 18 and July 21, 2016.

**Attachments:** [07-18-16.pdf](#)  
[07-21-16.pdf](#)

[16-0767](#) Communication from Wisconsin Historical Society that Mirro Aluminum Company Plant #3, 2402 Franklin St., has been entered in the National Register of Historic Places.

**Attachments:** [16-0767.pdf](#)

[16-0776](#) Public Notice of air pollution control permit application review of Federal Mogul Piston Ring at 2318 Waldo Blvd.

**Attachments:** [16-0776.pdf](#)

[16-0777](#) Public Service Commission of Wisconsin notice of hearing for authority to adjust electric rates.

**Attachments:** [2016\\_08\\_11\\_10\\_49\\_38.pdf](#)

### 3. Committee of the Whole (Consent)

[16-0619](#) Vacant District 7 Alderperson Position, recommending D. 7 Alderperson position remain vacant for the remainder of the term and hold the normal 2017 election to fill that position.

[16-0716](#) Request from Mayor Nickels to remove Common Council Rule #8 - "Any written request from a Common Council member to a chair of a standing committee shall be taken up by that committee at their next regularly scheduled meeting" from the Common Council Rules, recommending placing on file.

**Attachments:** [Mayor request.pdf](#)  
[rules.pdf](#)

[16-0717](#) Notification procedures for Special Common Council meetings, recommending placing on file.

**Attachments:** [special meeting.pdf](#)

[16-0718](#) Downtown Study Plan, recommending the Community Development Director to draft a plan for an RFP and go out for an RFP for a downtown master plan.

**Attachments:** [Why DT Plan-Council.pptx](#)

[16-0779](#) Report of Special Events Committee recommending approval of the following events subject to Council action: Lakeshore Rising Stars Red Carpet Event on 8/20/16 (S. 8th St. lane closure), recommending approval.

**Attachments:** [16-0779.pdf](#)

[16-0780](#) Report of Special Events Committee relative to approval of the following events: Showtime on 8/10 & 8/11/16; Faith Church VBS Picnic on 8/11/16 (event cancelled); Walk to End Alzheimers on 9/24/16; Flyover Silver Creek Cyclocross Race on 10/1/16; Stake Permit Schenck Company picnic on 7/31/16; Residential Block Party, 1400 Block Kuhl St. on 8/2/16; Stake Permit Brutal Wear Open Tennis Tournament on 8/12 - 8/14/16; Running A Fair on 8/23/16; Waiver of Fees NFL Punt, Pass, Kick event on 9/18/16; Rubick Run/Walk on 10/1/16; recommending acceptance of report and place on file.

**Attachments:** [report 16-0780.pdf](#)  
[showtime.pdf](#)  
[faith church.pdf](#)  
[alzheimers.pdf](#)  
[cyclocross.pdf](#)  
[Schenck.pdf](#)  
[block party.pdf](#)  
[brutal wear stake.pdf](#)  
[running.pdf](#)  
[NFL Punt.pdf](#)  
[rubick.pdf](#)

#### 4. Finance Committee (Consent)

[16-0617](#) Report of City Clerk of summary of fees collected for leased parking stalls for 2015-16, recommending to accept and place on file.

**Attachments:** [16-0617.pdf](#)

[16-0723](#) Request by the Community Development Department to release a Request for Proposals for assessor services including Statutory Assessor services, annual maintenance services, and assessment software, recommending approval.

**Attachments:** [16-0723 DRAFT Assessor RFP 8-1-16](#)

[16-0737](#) General City Claims in the amount of \$5,397,977.64 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

**Attachments:** [report 16-0737.pdf](#)  
[7-22-16.pdf](#)  
[7-29-16.pdf](#)  
[8-5-16.pdf](#)  
[8-12-16.pdf](#)

[16-0768](#) Report of City Plan Commission with Quit Claim Deed from Willow Spruce Irrevocable Trust attached recommending approval for the dedication of N. 8th Street Right-of-Way.

**Attachments:** [16-0768.pdf](#)

## 5. Personnel Committee (Consent)

## 6. Public Infrastructure Committee (Consent)

[16-0642](#) Farm Animal Loan Agreements between City of Manitowoc and Manitowoc County Farm Bureau members Roger Sinkula, Brent Sinkula, Lee Engelbrecht, Joshua Arnhoelter, Bill Neumann and Scott Anhalt for the loan of animals to the Big Red Barn at the Zoo.

**Attachments:** [zoo animals.pdf](#)

[16-0732](#) Salvation Army Request for Basketball Hoop Donation was approved for Consent Agenda.

**Attachments:** [20160802160845031.pdf](#)

[16-0733](#) Zoo Camera Upgrades from Donation Tubes was approved for Consent Agenda

**Attachments:** [16-0733.pdf](#)

[16-0734](#) Red Arrow Park Proposed Trees, Concrete Slab and Sign for Memorial was approved for Consent Agenda

**Attachments:** [16-0734.pdf](#)

[16-0738](#) Report of Board of Public Works of August 2, 2016 for Welcome Sign on Waldo Blvd. for 1st and Final Payment to Greg Klein in the amount of \$8,400.00, recommending payment.

**Attachments:** [16-0738.pdf](#)

[16-0743](#) Report of Board of Public Works of August 2, 2016 for Installation of Mini-Sewer No. 16th St. for 1st and Final Payment to Kip Gulseth Construction Co. in the amount of \$10,621.57, recommending payment.

**Attachments:** [16-0743.pdf](#)

[16-0744](#) Report of Board of Public Works of August 2, 2016 for Televising Miscellaneous Sewers I, WU-16-5, for 2nd and Final Payment to Green Bay Pipe & TV in the amount of \$7,725.00, recommending payment.

**Attachments:** [201608041343.pdf](#)

[16-0745](#) Report of Board of Public Works of August 2, 2016 for 2016 Tree and Stump Removal for 2016 Sidewalk Program for 2nd and Final Payment to Dave's Tree Service in the amount of \$699.74, recommending payment.

**Attachments:** [16-0745.pdf](#)

[16-0746](#) Report of Board of Public Works of August 2, 2016 for Sewer Service Area Plan Update for 14th and Final Payment to Bay-Lake Regional Planning Commission in the amount of \$635.86, recommending payment.

**Attachments:** [16-0746.pdf](#)

[16-0750](#) Report of Board of Public Works of August 3, 2016, of quotes received for ferric chloride for Wastewater Treatment Facility, recommending awarding to low quoter, Kemira Companies in the amount of \$421 per dry ton.

**Attachments:** [16-0750.pdf](#)

[bid tab chloride.pdf](#)

[16-0752](#) Termination of Communication Tower Agreement dated February 10, 2011, recommending acceptance and place on file.

**Attachments:** [20160805102530612.pdf](#)

[16-0754](#) Presentation by Yemi Giwa of Mobilitie to discuss proposed poles for telecommunications. The Committee made a recommendation to instruct the staff to pursue legal, engineering, licensing and zoning considerations for Consent Agenda.

**Attachments:** [16-0754.pdf](#)

[16-0772](#) Amendment No. 1 to Agreement for Professional services with Ayres Associates, Inc. dated December 16, 2015, to increase the total compensation for services from \$35,000 to \$45,000 with Board of Public Works recommending approval.

**Attachments:** [16-0772.pdf](#)

## 7. Public Safety Committee (Consent)

[16-0651](#) Discussion and possible action about the number of trucks/semi's traveling on Division Street between South 30th Street and Calumet Avenue, recommending to accept plan and add required signs.

**Attachments:** [ITEM# 16-0651](#)

[16-0693](#) June Police report. Recommending approval.

**Attachments:** [ITEM #16-0693](#)

[16-0694](#) June Fire report. Recommending approval.

**Attachments:** [ITEM #16-0694](#)

## I. STANDING COMMITTEE REPORTS

### 1. Committee of the Whole

[16-0764](#) Resolution urging State Legislature to revise Wis. Stat. Section 62.11(2) to allow electronic notice of Special Common Council meetings.

**Attachments:** [16-0764.pdf](#)

### 2. Finance Committee

[16-0741](#) Ordinance to amend various portions of sections 3, 10, 13, 14, 15, 17 28 and 30 of the Municipal Code.

**Attachments:** [16-0741.pdf](#)

[16-0769](#) Report of City Plan Commission relative to Manitowoc County tax foreclosure properties recommending possible acquisition of parcels 000-265-020 and 000-265-021.

**Attachments:** [16-0769.pdf](#)

[16-0770](#) Report of City Plan Commission relative to Official Map amendment in the area of Homestead Road and North Union Road, recommending approval with Clerk to call for Public Hearing.

**Attachments:** [16-0770.pdf](#)

[16-0771](#) Ordinance to amend the Official Map of the City of Manitowoc in an area located South of Homestead Road and north of North Union Rd.

**Attachments:** [16-0771.pdf](#)

[16-0775](#) Report of City Plan Commission recommending approval of Conditional Use Permit and General Development Plan for Manitowoc County Expo Grounds/Meijer Planned Unit Development.

**Attachments:** [201608111040.pdf](#)

[16-0778](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein

**Attachments:** [16-0778.pdf](#)

### 3. Personnel Committee

[16-0695](#) WPPA Side Letter Agreement - Temporary Detective Status.

**Attachments:** [16-0695.pdf](#)

[16-0781](#) Resolution to renew Service Fee Agreement with Associated Financial Group for 2017.

**Attachments:** [res 16-0781.pdf](#)  
[agree 16-0781.pdf](#)

[16-0782](#) Resolution establishing the City's Health Plan for 2017.

**Attachments:** [16-0782.pdf](#)  
[summary.pdf](#)

[16-0783](#) Resolution to eliminate City Assessor position from Pay Plan, create and fill Assessment and Property Listing Technician position, and proceed with RFP's for statutory assessor services.

[16-0785](#) Resolution to appoint Jessica Lillibridge as Human Resources Director, effective 8/16/16, and as a result fill the vacant Human Resources Generalist position.

**Attachments:** [16-0785.pdf](#)

### 4. Public Infrastructure Committee

[16-0735](#) Resolution supporting a Grant to redeck A, B, C and D Docks

**Attachments:** [16-0735.pdf](#)  
[Marina Dock ABCD Resolution.pdf](#)

[16-0736](#) Report of the Board of Public Works of 2015 Special Assessments for concrete paving.

**Attachments:** [16-0736.pdf](#)

[16-0747](#) Report of the Board of Public Works of July 27, 2016 setting the interest rate for 10 year installment plans for 2015 assessments levied in 2016.

**Attachments:** [16-0747.pdf](#)

- [16-0753](#) Ordinance amending Section 3.070 of the Manitowoc Municipal Code establishing the members of the Board of Public Works  
**Attachments:** [16-0753.pdf](#)
- [16-0756](#) WWTF Upgrade Revised Task Order - Strand Associates. Amendment No. 2 to Task Order 15-01.  
**Attachments:** [20160811111249199.pdf](#)  
[16-0756.pdf](#)
- [16-0773](#) Agreement with Maloney Associates LLC to provide design services for alterations to Silver Creek Park Fieldhouse in the amount of \$4,800.00.  
**Attachments:** [16-0773.pdf](#)
- [16-0774](#) Memorandum of Understanding with Keith Properties LLC relative to repair of two areas on Franklin Street at S. 21st St. and S. 26th St. intersections due to damage as a result of oversized loads.  
**Attachments:** [MOU.pdf](#)
- [16-0784](#) Resolution renaming Dewey Street Park to Miracles Park and directing City Attorney to revise Municipal Code accordingly.  
**Attachments:** [16-0784.pdf](#)
- [16-0786](#) Ordinance to amend Section 8.170 of the Municipal Code to reflect the name change from Dewey Street Park to Miracles Park.  
**Attachments:** [miracles.pdf](#)

## 5. Public Safety Committee

- [15-1099](#) Ordinance amending Section 10.730 of the Municipal Code to designate two handicap parking stalls on a portion of Jay Street to accommodate Manitowoc County Human Services clients.  
**Attachments:** [15-1099.pdf](#)  
*This item is current tabled.*
- [16-0352](#) Ordinance to amend portions of Section 10.490 of the Municipal Code regulating two-hour parking in the City of Manitowoc.  
**Attachments:** [16-0352.pdf](#)  
*This item is currently tabled.*
- [16-0512](#) Request from a sex offender to relocate from the city of Green Bay to the city of Manitowoc.



[16-0598](#) Request to install a crosswalk with a flashing sign system and a no parking area within 20 feet of the crosswalk at the Red Arrow Plant located at 1226 South Water Street.

**Attachments:** [Item 16-0598](#)  
[Map for item 16-0598](#)

[16-0674](#) Ordinance amending Section 10.290 of the Municipal Code establishing N. 9th Street as a one-way street between Waldo Blvd. and School Street.

**Attachments:** [16-0674.pdf](#)

*This item is currently tabled.*

[16-0679](#) Request to start up a PayPal account for Police Department fundraisers.

**Attachments:** [ITEM 16-0679](#)

[16-0691](#) Ambulance Service Agreements: Manitowoc County Fair, Roncalli Football and Lincoln Football.

**Attachments:** [Manitowoc County Fair Service Agreement](#)  
[Lincoln Service Agreement](#)  
[Roncalli Service Agreement](#)

[16-0692](#) LifeQuest medical emergency billing dispute file# 489198

**Attachments:** [ITEM# 16-0692](#)

[16-0708](#) Ordinance creating section 10.580 of the Manitowoc Municipal Code creating a parking time limit exemption permit

**Attachments:** [Ordinance Creating 10.580 Extending Parking Time Limits with a permit](#)  
[B-4 Downtown Map](#)

## J. OTHER BUSINESS

## K. ADJOURN

*1.Next Scheduled Common Council Meeting: Monday, September 19, 2016 at 6:30pm  
in the Common Council Chambers at City Hall.*

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Jennifer Hudon**  
**City Clerk**