



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org



TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: January 30, 2020

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since my November 25th update:

Environmental Remediation

- Lemberger Landfill: Reviewing 2020 annual budget and 2021 budget
- Gravel Pit: Review revised work plans. Prepare for March 7 open house. Meet with impacted homeowners. Assist with SDWLP application as needed. Cost recovery effort also continuing.
- State PFAS efforts: Participate in municipal attorney workgroup
- WPS Superfund Site: Participate in internal and external meetings regarding WPS plans

Open Records Requests

- B. Brockmeier re 1201 N Water St
- G. Nolden re 847 N 11th St
- Attorney B. Kroes re Lakeshore Mall special charges

Litigation, Prosecution, and Neighborhood Improvement

- Assist Police with ordinance interpretation questions
- Blighted properties: Lakeshore Mall litigation continues. Injunction withdrawn on 901 Chicago
- Asst. City Attorney working with housing inspector to develop blight plan for corridors.

Economic Development

- CN Peninsula: Continued discussions on redevelopment, TID preparation
- Metal Ware: Continuing to meeting regularly to discuss business transitions
- Hecker/Viebahn property: Tentative closing scheduled for March
- Assist CD Department with other upcoming projects
- R2H Refinance: waiting for recording mortgage from bank.

LEAN/BPI

- Assisted staff with advice on BPI events as needed
- Follow up on Council document workflow continues

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Insurance/Risk Management

- Reviewed claims filed against the City, reported to insurance and Finance as appropriate
- ADA Title II: Audit progress continues, most departments have returned self-audit for general non-discrimination. Effective communication self-audit will be next.
- CVMIC annual work plan meeting held

Labor Matters

- Fire Department bargaining: Declaratory ruling brief filed, waiting on WERC decision
- Transit bargaining: Union rejected contract, followup meeting scheduled
- Provide resolutions to backfill and fill positions where appropriate
- Correspond outside counsel for EEOC/DWD complaint filed by police officer

Office Matters/Additional Information

- Staff meeting held weekly
- Prepared committee reports
- Entering goals into Kronos for this performance management cycle

Monthly Reporting

- Since my January 3, 2020 report:
 - 31 requests for Legal Services received, 21 closed
 - No litigation matters opened
 - 85 new citations sent over for prosecution, trials scheduled through March