

finance

18-0710

July 9, 2018

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JUL 10 2018

CITY CLERKS OFFICE

Dear Common Council Members,

On August 18, 2018, a group of former Sacred Heart students and parishioners are meeting at the Linebacker (527 North 10th Street, Manitowoc) for a reunion. When we started planning this reunion, we thought the Linebacker's Green Room (back building by the volleyball courts) would be ample space. As the weeks go by, the interest has increased. We're revamping our original plans to accommodate additional attendees.

In this letter and with the attached diagram, I hope to explain our vision.

We'd like to use two 20' x 30' tents along the fence line. Under one tent will be a beer wagon. There will be tall tables to separate the beer wagon and the attendees. The bartenders at the beer wagon are Linebacker employees. Under the other tent, the band.

There will be a third area canopied by the Linebacker, where they'll sell burgers and brats. This canopy is owned by the Linebacker and is 12' x 12'. It will be behind the Green Room.

All proceeds from the sale of beer, soda, water and food will be the Linebacker's.

Linebacker owners Terra and Tom Nate gave us permission to block the entire parking lot. We've procured barricades that state, "Reserved: Handicap Parking" as some of the attendees are in their 70's and 80's, so walking far is inconvenient. The exact area we'll use the barricades will be determined once we have everything else in place.

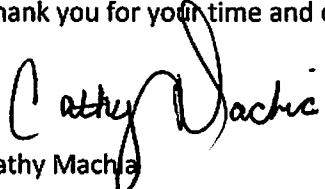
We've been informed permits may be required and this needs to be addressed by members of the Common Council. I'm unsure if I need more than the following:

- Approval to use the tents (they won't be staked into the blacktop. They'll use blue barrels filled with water)
- Approval for the band to play from 7:00 p.m. to 11:00 p.m. or from 7:30 p.m. to 11:30 p.m.

Please let me know if additional information is needed. You can reach me at 920.242.3600 or my direct line at the office is 920.892.5677.

I will pay for all permits, once I know what's required.

Thank you for your time and consideration.



Cathy Macha

**Mackenzie Reed-Kadow**

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**From:** Terra Nate <tnate626@hotmail.com>  
**Sent:** Tuesday, July 10, 2018 10:33 AM  
**To:** Mackenzie Reed-Kadow  
**Subject:** Linebacker request for extension of premise for special event

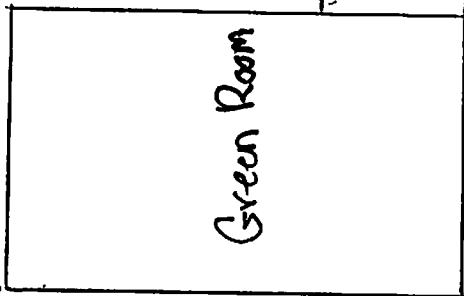
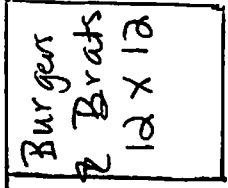
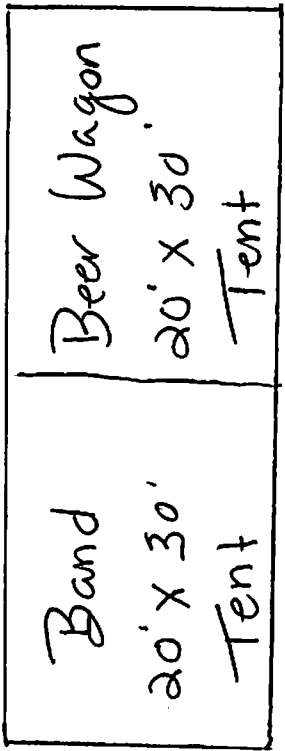
Looking for approval to extend our drinking premise to our parking lot per diagram for August 18th special event.

Terra Nate  
TNT Linebacker Inc  
920-242-3895

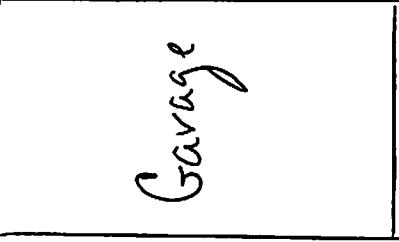
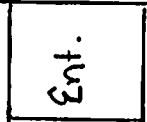
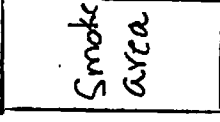
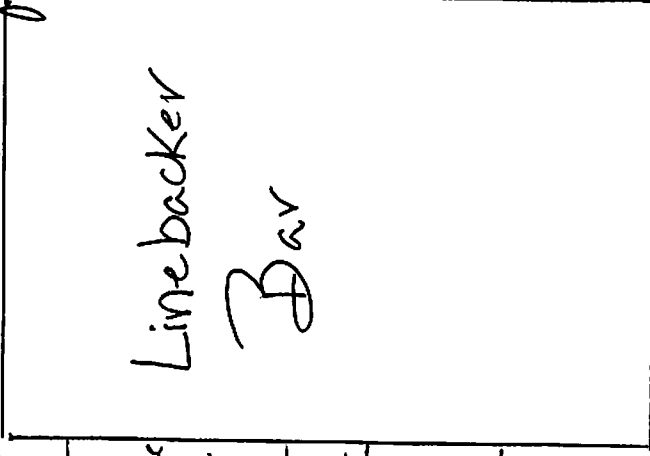
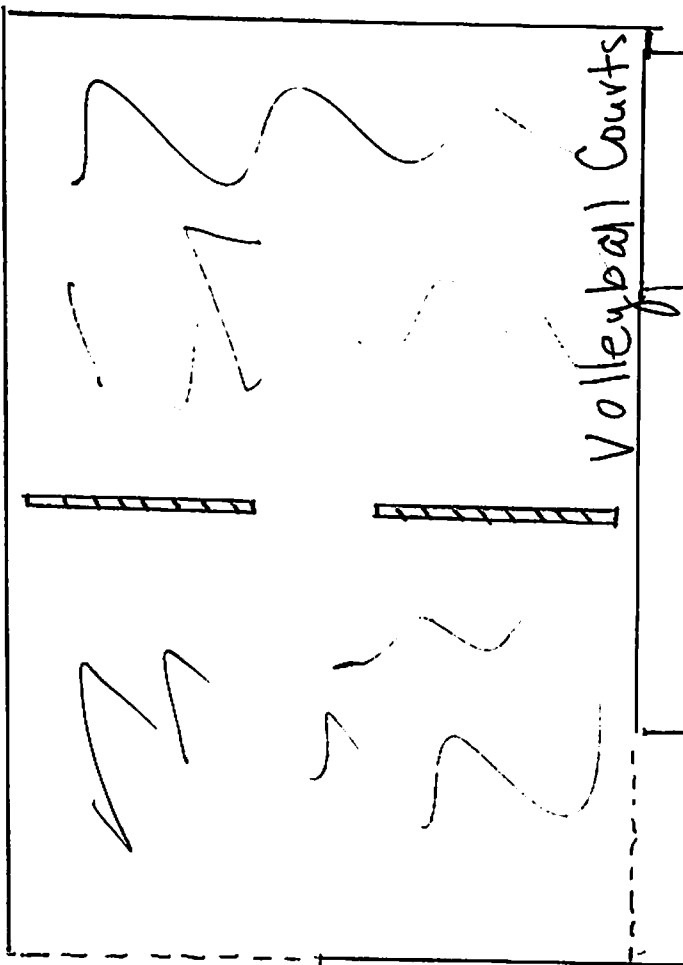
Sent from my U.S. Cellular® Smartphone

Fence

Building



Patio



Parking Lot

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